

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION WORK SESSION

October 12, 2015
Cloverleaf High School Library
6:00 PM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

a. _____

b. _____

c. _____

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. Settlement Agreement

It is recommended that the Cloverleaf Board of Education approve the settlement agreement between Patrick and Janine Scandlon and Cloverleaf Local Schools as presented.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

D. Five-Year Forecast Review – Mr. Hudson

E. High School Credits/Class Rank – Mrs. Lormeau

F. Volunteer Background Checks

G. Lodi Storage Facility

H. Rec Center Update – Mr. Maloney

I. Executive Session

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest

4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.

5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.

6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.

7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

Time Out: _____

J. ADJOURNMENT

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

Time: _____

October 12,

15

The Board of Education of the Cloverleaf Local School District met for a Regular Session on October 12, 2015 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Jason Myers, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney
Mrs. Jane Rych

Mr. Jason Myers
Mr. Schmock

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

RECOGNITION AND PUBLIC PARTICIPATION

None

2015-141 Settlement Agreement

Mrs. Rych motioned, seconded by Mr. Maloney to approve the settlement agreement between Patrick and Janine Scandlon and Cloverleaf Local Schools as presented.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Maloney, Mr. Schmock and Mr. Myers

Nays: None

Abstain: None

Motion Carried

Five-Year Forecast Review

Treasurer Hudson presented the Five-Year Forecast review.

High School Credits/Class Rank

Mrs. Lormeau, High School Principal, made a presentation on how high school credit is awarded and how class rank is determined.

Volunteer Background Checks

Superintendent Kubilus made a presentation on background checks for volunteers working in the district.

October 12,

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Lodi Storage Facility

Superintendent Kubilis discussed the removal of scrap materials and items to be recycled from the storage facility in Lodi. The building will be reconfigured to provide locked storage for various district building and departments.

Rec Center Update

Mr. Maloney reviewed the Cloverleaf Recreation Center finances.

2015-142 Executive Session

Mr. Maloney motioned seconded by Mrs. Rych to enter into executive session at 7:13 p.m. for the purpose to consider the compensation of a public employee or official, To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual and Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.

Mr. Schmock left the executive session at 8:47pm.

Roll call as follows:

Ayes: Mr. Maloney, Mrs. Rych, Mr. Schmock and Mr. Myers

Nays: None

Motion Carried

2015-143 ADJOURN EXECUTIVE SESSION

Mrs. Rych motioned, seconded by Mr. Maloney, to adjourn the meeting at 9:30 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Maloney and Mr. Myers

Nays: None

Motion Carried

2015-144 ADJOURNMENT

Mr. Maloney motioned, seconded by Mrs. Rych, to adjourn the meeting at 9:31 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

October 12,

15

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

October 26, 2015
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the September 14, 2015 session, the September 28, 2015 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the September 14, 2015 session, the September 28, 2015.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognition**
Kyle Pieczonka
Nick Priebe

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Caldwell, Emily	Garrison, Sharon	Simpson, William
Carol, Denise	Hower, Samantha	Stout, Emily
Diaz, Robin	Krickovich, Lindsay	Wright, Jake
Dombrady, Jeremy	Macomber, Marilyn	Kasian, Christine

C-2 Certified Staff FMLA Leave of Absence

It is recommended that the Cloverleaf Board of Education approve the certified staff FMLA paid and unpaid leave of absence (after all available sick days are used) for Justin Vorhies. Anticipated start date of November 19, 2015, returning January 4, 2016.

C-3 Non-Administrative Support Staff Appointment

It is recommended that the Cloverleaf Board of Education approve Kacie Stephens, accounts receivable bookkeeper (part time), effective November 9, 2015, \$12.45/hr.

C-4 Classified Staff Contracts

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Second one-year contracts

Laura Buckingham, effective October 20, 2015, \$10.45/hr.
Nadine Nichols, effective October 28, 2015, \$14.10/hr.
Nicholas Ogurchak, effective November 10, 2015, \$14.64/hr.
Shannon Tomes, effective September 23, 2015, \$10.59/hr.
Jillian Hartmann, effective August 19, 2015, \$10.45/hr.

Continuing Contracts

Sallee Knapp, effective September 24, 2015, \$10.79/hr.
Paul Lambert, effective November 18, 2015, \$13.67/hr.
Cynthia Salyer, effective October 28, 2015, \$10.79/hr.
Trinka Sachleben, effective October 7, 2015, \$10.66/hr.
Julie Tomasch, effective November 26, 2015, \$10.66/hr.

C-5 Classified Staff Resignation

It is recommended that the Cloverleaf Board of Education approve the classified staff resignation of Ila Sadzewicz for her 1.25 hr/day educational aide position in the transportation department effective at the end of the work day September 25, 2015.

C-6 Classified Staff Appointments and Change in Status

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments and/or change in status:

Amie Deucore, bus driver, change in status **from** 6.0 hrs./day, **to** 6.75 hrs./day, effective October 19, 2015, \$16.70/hr.

Lori Metsker, food service helper, change in status **from** 3.0 hrs./day, high school **to** 3.0 hrs./day, middle school effective October 12, 2015, \$10.59/hr.

Cathy Blankenship, change in status, **from** 3.0 hr./day food service helper middle school **to** 5.0 hrs./day educational aide, middle school, effective October 12, 2015, \$10.79/hr.

Sarah Hach, change in status **from** 3.75 hrs./day **to** 5.25 hrs./day food service helper, elementary school, effective October 27, 2015, \$11.00/hr.

Amy Harris, food service helper, 3.0 hrs./day, middle school, effective October 27, 2015, \$10.28/hr.

Veronica Carano, food service helper, 3.0 hrs./day, high school, effective October 27, 2015, \$10.28/hr.

C-7 Classified Substitute List

It is recommended that the Cloverleaf Board of Education approve the following classified substitutes for the 2015-2016 school year

Substitute Custodian @ \$9.39/hr.

Andrew Brodewolf

Substitute Bus Driver @ \$13.21/hr.

Nancy Grams

Substitute Food Service Helper @ \$9.18/hr.

Janet Aungst

C-8 Building Substitute 2015-2016 school year

It is recommended that the Cloverleaf Board of Education approve Eric McCafferty, middle school building substitute for the 2015-2016 school year.

C-9 Supplemental Resignation 2015-2016 school year

It is recommended that the Cloverleaf Board of Education approve the supplemental resignation of Ken Curtis, middle school head wrestling coach for the 2015-2016 school year.

C-10 Supplemental Appointments 2015-2016 school year

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments for the 2015-2016 school year (all supplemental appointments contingent upon participation).

Cross Country Volunteer Assistant Coach	David Freeland	n/a
Football Varsity Assistant Coach	James Houghtlen	\$4,291.68
Volleyball JV Coach	Chris Fullerton	\$2,682.30
8 th Grade Football/Basketball Cheerleader Coach 50%	Leanne Collum	\$1,698.79
Wrestling JV Coach	Ken Curtis	\$2,861.12
Middle School Ski Club Advisor	Joanne Ashton	\$ 536.46
Girls Basketball 7 th Grade Head Coach	Rebecca Krejci	\$2,861.12
College Credit Plus Instructor	Brittany Charek	\$1,000.00

Cloverleaf Board of Education approval of items C-1 through C-10 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

D. BUSINESS/FINANCE – Mr. Hudson

D-1 Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 Five Year Forecast and Assumptions

It is recommended that the Cloverleaf Board of Education approve the Five Year Forecast and Assumptions as presented.

D-3 Establish Fund

It is recommended that the Cloverleaf Board of Education approve the establishment of the following funds:

022 9031 OHSSA Boy's Soccer Tournament

D-4 Purchase Order Recertifications

It is recommended that the Cloverleaf Board of Education approve the following purchase order recertifications as presented:

ABC Therapy	From: \$3,000.00	To: \$3,900.00
Granger	From: \$4,000.00	To: \$5,258.56
Medco	From: 6,910.40	To: \$8,420.73
Soccer Post	From: 500.00	To: \$ 854.40
Xtek Partners	From: 1,994.00	To: \$2,272.00

D-5 GT Grandstands Change Order

It is recommended that the Cloverleaf Board of Education approve the GT Grandstands change order as presented.

Cloverleaf Board of Education approval of items D-1 through D-5 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Replacement Dishwasher Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution declaring an urgent necessity exists and authorizing the procurement from the Hobart Corporation of a replacement dishwasher for the High School food service as presented.

WHEREAS, Section 3313.46 of the Revised Code requires boards of education to advertise for bids for a period of two weeks when they determine to make certain improvements, the cost of which will exceed \$25,000, and to award contracts to the lowest responsible bidder, except in cases of urgent necessity; and

WHEREAS, the booster heater for the dishwasher at the High School food service area has suddenly and unexpectedly failed; and

WHEREAS, the Board has been advised that the dishwasher must be replaced as soon as possible in order to continue to meet the minimal standards of the State of Ohio; and

WHEREAS, in order to best preserve the health, safety and welfare of the students, employees and visitors of the School District, this Board finds that such circumstances warrant the declaration of a case of urgent necessity and the awarding of a contract for the procurement of a replacement dishwasher outside of the two-week bid advertisement and other procedures otherwise required under Section 3313.46 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Finding of Urgent Necessity and Protection of School District Property. For the aforesaid reasons, this Board hereby finds, determines and declares that in order to provide for the safety and protection of District students, personnel and visitors, an urgent necessity exists with respect to the dishwasher replacement as set forth in the preambles to this Resolution, that compliance with the relatively lengthy procedures prescribed by Section 3313.46 of the Revised Code could endanger health and safety and compromise the educational mission of the District, and that said Section 3313.46 does not apply to the contract approved under Section 2 herein.

Section 2. Approval of Contract. The Treasurer of this Board is hereby authorized and directed to enter into a contract with Hobart Corporation in order to complete the work in an aggregate amount not exceeding \$28,000 which amount is hereby appropriated for the purpose and authorized to be advanced.

Section 3. Approval and Execution of Related Documents and Related Actions. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions and carry out the work contemplated by this Resolution and the contract.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in and related to this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

E-2 University of Akron Pre-Licensure Affiliation Agreement

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and University of Akron for clinical experience for university students as presented.

E-3 Amended Susanne J McWilliams Contract

It is recommended that the Cloverleaf Board of Education approve the amended contract between Cloverleaf Local Schools and Susanne J. McWilliams for Deaf Interpretive Services for the 2015-2016 school year.

E-4 Field Trip Daily Medication Form

It is recommended that the Cloverleaf Board of Education approve the field trip daily medication form as presented.

E-5 Out of State and/or Overnight Trips

It is recommended that the Cloverleaf Board of Education approve the following out of State and/or Overnight Trips

Cloverleaf Baseball Teams to Beverly, Ohio March 18-19, 2016 as presented.

Girls Cross Country team to Terre Haute, Indiana November 14-15, 2015 as presented

E-6 Revised Settlement Agreement

It is recommended that the Cloverleaf Board of Education approve the revised settlement agreement between Patrick and Janine Scandlon and Cloverleaf Local Schools as presented.

E-7 In Lieu of Transportation

It is recommended that the Cloverleaf Board of Education declare it impractical to transport students to the following locations and authorize payment in lieu of transportation as set by the State Department of Education for the 2015-2016 school year:

Archbishop Hoban – Akron Ohio
Birchwood – Cleveland, OH
Kingsway Christian – Orrville, OH
Old Trail School – Akron, OH
St. Bartholomew – Middleburg Heights, OH
St. Vincent-St. Mary – Akron, OH
Wash Jesuit High School – Cuyahoga Falls
Wooster Christian School – Wooster, OH

E-8 **Policies – 1st Read**

It is recommended that the Cloverleaf Board of Education approve the 1st Reading of the following policies:

IGCH (Also LEC)	College Credit Plus
IGCH-R (Also LEC-R)	College Credit Plus
IKC	Class Ranking
IKF	Graduation Requirements

Cloverleaf Board of Education approval of items E-1 through E-8 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

F. **NEW BUSINESS**

F-1 **School Calendar Makeup Days** – Mr. Kubilus

G. **Executive Session**

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the

sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest

4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.

5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.

6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.

7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

Time Out: _____

H. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

Time: _____

October 26,

15

The Board of Education of the Cloverleaf Local School District met for a Regular Session on October 26 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Jason Myers, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran
Mrs. Jane Rych
Mr. Jason Myers

Mr. Michael Maloney
Mr. Schmock

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

2015-145 APPROVAL OF MINUTES

Mrs. Rych motioned, seconded by Mr. Schmock to approve the minutes of the September 14, 2015 and the September 28, 2015 regular sessions.

Roll call as follows:

Ayes: Mr. Maloney, Mrs. Rych, Mrs. Schmock and Mr. Myers

Nays: Mr. Curran

Abstain: None

Motion Carried

RECOGNITION AND PUBLIC PARTICIPATION

Kyle Pieczonka was recognized for his summer internship with the Career Center and Nick Priebe was recognized for his presentation on work with precision machines and NASA.

2015 – 146 PERSONNEL

Upon the recommendation of Superintendent Kubilus , Mr. Curran motioned, seconded by Mr. Maloney to approve the following items:

Medina County Substitute Teacher Tutor List

Approve the Substitute Teacher/Tutor list as presented:

Caldwell, Emily	Garrison, Sharon	Simpson, William
Carol, Denise	Hower, Samantha	Stout, Emily
Diaz, Robin	Krickovich, Lindsay	Wright, Jake
Dombrody, Jeremy	Macomber, Marilyn	Kasian, Christine

October 26,

15

Certified Staff FMLA Leave of Absence

Approve the certified staff FMLA paid and unpaid leave of absence (after all available sick days are used) for Justin Vorhies. Anticipated start date of November 19, 2015, returning January 4, 2016.

Non-Administrative Support Staff Appointment

Approve Kacie Stephens, accounts receivable bookkeeper (part time), effective November 9, 2015, \$12.45/hr.

Classified Staff Contracts

Approve the following classified staff contracts:

Second one-year contracts

Laura Buckingham, effective October 20, 2015, \$10.45/hr.
Nadine Nichols, effective October 28, 2015, \$14.10/hr.
Nicholas Ogurchak, effective November 10, 2015, \$14.64/hr.
Shannon Tomes, effective September 23, 2015, \$10.59/hr.
Jillian Hartmann, effective August 19, 2015, \$10.45/hr.

Continuing Contracts

Sallee Knapp, effective September 24, 2015, \$10.79/hr.
Paul Lambert, effective November 18, 2015, \$13.67/hr.
Cynthia Salyer, effective October 28, 2015, \$10.79/hr.
Trinka Sachleben, effective October 7, 2015, \$10.66/hr.
Julie Tomasch, effective November 26, 2015, \$10.66/hr.

Classified Staff Resignation

Approve the classified staff resignation of Ila Sadzewicz for her 1.25 hr/day educational aide position in the transportation department effective at the end of the work day September 25, 2015.

October 26,

15

Classified Staff Appointments and Change in Status

Approve the following classified staff appointments and/or change in status:

Amie Deucore, bus driver, change in status **from** 6.0 hrs./day, **to** 6.75 hrs./day, effective October 19, 2015, \$16.70/hr.

Lori Metsker, food service helper, change in status **from** 3.0 hrs./day, high school **to** 3.0 hrs./day, middle school effective October 12, 2015, \$10.59/hr.

Cathy Blankenship, change in status, **from** 3.0 hr./day food service helper middle school **to** 5.0 hrs./day educational aide, middle school, effective October 12, 2015, \$10.79/hr.

Sarah Hach, change in status **from** 3.75 hrs./day **to** 5.25 hrs./day food service helper, elementary school, effective October 27, 2015, \$11.00/hr.

Amy Harris, food service helper, 3.0 hrs./day, middle school, effective October 27, 2015, \$10.28/hr.

Veronica Carano, food service helper, 3.0 hrs./day, high school, effective October 27, 2015, \$10.28/hr.

Classified Substitute List

Approve the following classified substitutes for the 2015-2016 school year

Substitute Custodian @ \$9.39/hr.

Andrew Brodewolf

Substitute Bus Driver @ \$13.21/hr.

Nancy Grams

Substitute Food Service Helper @ \$9.18/hr.

Janet Aungst

Building Substitute 2015-2016 school year

Approve Eric McCafferty, middle school building substitute for the 2015-2016 school year.

October 26,

15

Supplemental Resignation 2015-2016 school year

Approve the supplemental resignation of Ken Curtis, middle school head wrestling coach for the 2015-2016 school year.

Supplemental Appointments 2015-2016 school year

Approve the following supplemental appointments for the 2015-2016 school year (all supplemental appointments contingent upon participation).

Cross Country Volunteer Assistant Coach	David Freeland	n/a
Football Varsity Assistant Coach	James Houghtlen	\$4,291.68
Volleyball JV Coach	Chris Fullerton	\$2,682.30
8 th Grade Football/Basketball Cheerleader Coach 50%	Leanne Collum	\$1,698.79
Wrestling JV Coach	Ken Curtis	\$2,861.12
Middle School Ski Club Advisor	Joanne Ashton	\$ 536.46
Girls Basketball 7 th Grade Head Coach	Rebecca Krejci	\$2,861.12
College Credit Plus Instructor	Brittany Charek	\$1,000.00

Roll call as follows:

Ayes: Mr. Curran, Mr. Maloney, Mrs. Rych, Mr. Schmock and Mr. Myers

Nays: None

Abstain: None

Motion Carried

2015-147 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mr. Curran motioned, seconded by Mr. Maloney to approve the following items:

Treasurer's Report and Authorization to Pay Bills

Accept the Treasurer's Report and approval of checks issued per attached.

October 26,

15

Five Year Forecast and Assumptions

Approve the Five Year Forecast and Assumptions as presented.

Establish Fund

Approve the establishment of the following funds:

022 9031 OHSSA Boy's Soccer Tournament

Purchase Order Recertifications

Approve the following purchase order recertifications as presented:

ABC Therapy	From: \$3,000.00	To: \$3,900.00
Granger	From: \$4,000.00	To: \$5,258.56
Medco	From: 6,910.40	To: \$8,420.73
Soccer Post	From: 500.00	To: \$ 854.40
Xtek Partners	From: 1,994.00	To: \$2,272.00

GT Grandstands Change Order

Approve the GT Grandstands change order as presented.

Roll Call as Follows:

Ayes: Mr. Curran, Mr. Schmock, Mr. Maloney, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

October 26,

15

2015-148 SUPERINTENDENT'S REPORT

Upon the recommendation of Superintendent Kubilus, Mr. Maloney motioned, seconded by Mrs. Rych to approve the following items:

Replacement Dishwasher Resolution

Approve a resolution declaring an urgent necessity exists and authorizing the procurement from the Hobart Corporation of a replacement dishwasher for the High School food service as presented.

WHEREAS, Section 3313.46 of the Revised Code requires boards of education to advertise for bids for a period of two weeks when they determine to make certain improvements, the cost of which will exceed \$25,000, and to award contracts to the lowest responsible bidder, except in cases of urgent necessity; and

WHEREAS, the booster heater for the dishwasher at the High School food service area has suddenly and unexpectedly failed; and

WHEREAS, the Board has been advised that the dishwasher must be replaced as soon as possible in order to continue to meet the minimal standards of the State of Ohio; and

WHEREAS, in order to best preserve the health, safety and welfare of the students, employees and visitors of the School District, this Board finds that such circumstances warrant the declaration of a case of urgent necessity and the awarding of a contract for the procurement of a replacement dishwasher outside of the two-week bid advertisement and other procedures otherwise required under Section 3313.46 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Finding of Urgent Necessity and Protection of School District Property. For the aforesaid reasons, this Board hereby finds, determines and declares that in order to provide for the safety and protection of District students, personnel and visitors, an urgent necessity exists with respect to the dishwasher replacement as set forth in the preambles to this Resolution, that compliance with the relatively lengthy procedures prescribed by Section 3313.46 of the Revised Code could endanger health and safety and compromise the educational mission of the District, and that said Section 3313.46 does not apply to the contract approved under Section 2 herein.

October 26,

15

Section 2. Approval of Contract. The Treasurer of this Board is hereby authorized and directed to enter into a contract with Hobart Corporation in order to complete the work in an aggregate amount not exceeding \$28,000 which amount is hereby appropriated for the purpose and authorized to be advanced.

Section 3. Approval and Execution of Related Documents and Related Actions. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions and carry out the work contemplated by this Resolution and the contract.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in and related to this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

University of Akron Pre-Licensure Affiliation Agreement

Approve the agreement between Cloverleaf Local Schools and University of Akron for clinical experience for university students as presented.

October 26,

15

Amended Susanne J McWilliams Contract

Approve the amended contract between Cloverleaf Local Schools and Susanne J. McWilliams for Deaf Interpretive Services for the 2015-2016 school year.

Field Trip Daily Medication Form

Approve the field trip daily medication form as presented.

Out of State and/or Overnight Trip

Approve the following out of State and/or Overnight Trips

Cloverleaf Baseball Teams to Beverly, Ohio March 18-19, 2016 as presented.

Girls Cross Country team to Terre Haute, Indiana November 14-15, 2015 as presented

Revised Settlement Agreement

Approve the revised settlement agreement between Patrick and Janine Scandlon and Cloverleaf Local Schools as presented.

In Lieu of Transportation

Declare it impractical to transport students to the following locations and authorize payment in lieu of transportation as set by the State Department of Education for the 2015-2016 school year:

Archbishop Hoban – Akron Ohio
Birchwood – Cleveland, OH
Kingsway Christian – Orrville, OH
Old Trail School – Akron, OH
St. Bartholomew – Middleburg Heights, OH
St. Vincent-St. Mary – Akron, OH
Wash Jesuit High School – Cuyahoga Falls
Wooster Christian School – Wooster, OH

October 26,

15

Policies – 1st Read

It is recommended that the Cloverleaf Board of Education approve the 1st Reading of the following policies:

IGCH (Also LEC)	College Credit Plus
IGCH-R (Also LEC-R)	College Credit Plus
IKC	Class Ranking
IKF	Graduation Requirements

Roll call as follows:

Ayes: Mr. Maloney, Mrs. Rych, Mr. Schmock, Mr. Curran, and Mr. Myers

Nays: None

Motion Carried

2015 – 149 NEW BUSINESS

Superintendent Kublius discussed School Calendar Makeup days.

2015-150 EXECUTIVE SESSION

Mrs. Rych motioned, seconded by Mr. Maloney to enter into executive session at 7:15 p.m. to prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.

Mr. Schmock and Mr. Curran left at 8:00pm.

2015-151 ADJOURN EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mrs. Rych to adjourn the executive session at 8:22 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

October 26,

15

2015-152 ADJOURNMENT

Mrs. Rych motioned, seconded by Mr. Maloney, to adjourn the meeting at 8:23p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mrs. Rych, and Mr. Myers

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
January 11, 2016

BOARD OF EDUCATION ORGANIZATIONAL MEETING
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1 **President pro tempore calls meeting to order**

A-2. **Pledge to Flag**

A-3. **Mission Statement**

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-4. **President Pro Tempore calls on Treasurer to take the roll:**

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-5 **Oath of Office of New Board Member**

A-6. **Additions or Deletions to Agenda**

- a. _____
- b. _____
- c. _____

A-7 **Google Doc Training** - Andrew Huffman

A-8 **Nomination and Election of President**

President pro tempore, calls for nominations for president.

_____ placed the name of _____
in nomination. There being no further nominations, _____
moved that the nominations be closed and that the treasurer be instructed
to cast a unanimous vote for _____.
_____ seconded that motion.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-9. Nomination and Election of Vice President (RC 3313.14)

President pro tempore, calls for nominations for vice-president.

_____ placed the name of _____
in nomination. There being no further nominations, _____
moved that the nominations be closed and that the treasurer be instructed
to cast a unanimous vote for _____.
_____ seconded that motion.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-10 Treasurer Pro-Tempore

It is recommended that the Cloverleaf Board of Education choose one of
its members as Treasurer Pro-Tempore in case of the Treasurer's absence
from a meeting.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-11 Board Representative – Cloverleaf Community Recreation Center

It is recommended that the Cloverleaf Board of Education choose one of its members as representative of the Cloverleaf Community Recreation Center for 2016.

_____ placed the name of _____
in nomination. There being no further nominations, _____
moved that the nominations be closed and that the treasurer be instructed
to cast a unanimous vote for _____.
_____ seconded that motion.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-12 Set Compensation for Board Members

It is recommended that the Cloverleaf Board of Education set the compensation for board members (O.R.C. 3313.12) at \$125.00 per member, per meeting, provided for in the Ohio Revised Code and the Ohio Constitution.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-13 Board Committees

It is recommended that the Cloverleaf Board of Education appoint the following board committees for 2016:

OSBA Legislative Liaison - _____

OSBA Student Achievement Liaison - _____

Finance Committee - _____

Policy Committee - _____

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-14 Request for Advance of Taxes Collected

It is recommended that the Cloverleaf Board of Education approve the request for advance of taxes collected by the Auditor of Medina County, Ohio as presented.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-15 2016 Fiscal Procedures

It is recommended that the Cloverleaf Board of Education authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2016;

- Pay bills insofar as they fall due, providing there is money in the appropriations;
- Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
- Request advances as often as necessary from the office of the county Auditor;
- Borrow funds when needed, upon the approval of the Board of Education.

A-16 Public Records Officer

It is recommended that the Cloverleaf Board of Education designate the treasurer or treasurer designee as the public records officer.

A-17 Establishment of time and place for regular meetings (ORC 3313.15)

It is recommended that the Cloverleaf Board of Education establish the Cloverleaf Board of Education meeting schedule for 2016.

A-18 Certify Enrollment – Establish Service Fund (ORC 3315.15)

It is recommended that the Cloverleaf Board of Education accept the enrollment of 2,524 students and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

A-19 Board Agendas

It is recommended that the Cloverleaf Board of Education establish the following procedure for agenda planning:

Any board member who desires an item be placed on the agenda for discussion do so by contacting the board president no later than the Wednesday before the board meeting in which the member desires the item appear.

Cloverleaf Board of Education approval of items A-15 through A-19 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-20 Resolution Authorizing Superintendent to Hire Staff Between Board Meetings

It is recommended that the Cloverleaf Board of Education approve a resolution to allow the Superintendent, during periods when this board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, subject to a subsequent vote of ratification by this Board, provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

A-21 Resolution Authorizing Superintendent to Accept Resignations

It is recommended that the Cloverleaf board of Education accept a resolution authorizing the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board, provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Cloverleaf Board of Education approval of items A-20 through A-21

by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-22 Resolution Retirement Pick-Up

WHEREAS, the Board of Education pays retirement pick-up and pick-up-on-the-pick-up for certain administrators hired prior to August 2, 2011 as part of their compensation.

WHEREAS, since August 2, 2011 no administrator, other than the treasurer, hired by the Board of Education has received retirement pick-up or pick-up-on-the-pick-up as part of their compensation.

THEREFORE BE IT RESOLVED, that administrators hired prior to August 2, 2011 will maintain their current or contracted level of retirement pick-up and pick-up-on-the-pick-up until such time as they separate employment with the district..

BE IT FURTHER RESOLVED, that the only administrative positions hired after August 2, 2011 to receive consideration for pick-up or pick-up-on-the-pick-up as part of their compensation will be the superintendent and treasurer positions.

This Resolution shall be in full force and effective from and immediately upon its adoption.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

B. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____

CLOVERLEAF LOCAL SCHOOLS
January 11, 2016

BOARD OF EDUCATION WORKSESSION
AGENDA

A. **OPENING OF MEETING**

A-1. **President calls meeting to order**

A-2 **President calls on Treasurer to take the roll:**

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. **Additions or Deletions to Agenda**

- a. _____
- b. _____
- c. _____

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 Medina County Substitute Teacher Tutor List

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Cavett, Steven	Kelly, Robert	Pariano, Kelli
Manos, Joe	Moir, Kara	Coppolino, Jennifer
Stopper, Laura		

C-2 Staff Resignations

It is recommended that the Cloverleaf Board of Education accept the following staff resignations:

Certified staff resignation of Allison Jones, Speech/Language Pathologist, elementary school, effective at the end of the work day February 3, 2016.

Classified staff resignation due to retirement of Lonnie Ramsier, custodian elementary school, effective at the end of the day, December 31, 2015.

Classified staff resignation due to retirement of Lynn Ulmer, bus driver, effective at the end of the work day, February 29, 2016.

Classified staff resignation of Cheryl Matus, educational aide elementary school, effective at the end of the work day, December 18, 2015.

C-3 Administrative Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the administrative staff appointment of Kenneth Fletcher, Director of Buildings and Grounds, 3 year, 260 days/year contract, \$63,000.00/year, effective January 4, 2016.

C-4 Classified Staff Contract

It is recommended that the Cloverleaf Board of Education approve the following classified staff contract:

Greg Medkeff, high school evening custodian, second 1 year contract, effective January 15, 2016.

C-5 Classified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Terri Lesho, food service helper, 3.0 hrs./day, \$10.28/hr., initial placement elementary school, effective January 12, 2016

Nancy Grams, bus driver, 6.0 hrs./day, \$14.17/hr., initial placement transportation, effective January 5, 2016

C-6 Classified Substitute Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified substitute appointments:

Substitute Educational Aids @ \$9.05/hr.

Kelly Jenkins, effective December 11, 2015

Substitute Food Service Helper @ \$9.18/hr.

Heidi Parsons, effective January 4, 2016

C-7 Supplemental Staff Appointments 2015-2016 school year

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2015-2016 school year. (All supplemental appointments contingent upon participation.)

Middle School Newspaper	Valerie Gregory	\$ 536.46
Varsity Swimming Coach	Michael McGee	\$5,006.96
Varsity Boys Tennis Coach	Michael McGee	\$3,755.22

Cloverleaf Board of Education approval of items C-1 through C-7 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D **BUSINESS/FINANCE**

D-1 **Mileage Reimbursement Rate**

It is recommended that the Cloverleaf Board of Education approve the standard mileage rate of \$.54 per mile as determined by the Internal Revenue Service effective January 1, 2016.

D-2 **Adoption of 2016-2017 Alternative Tax Budget Information**
(attachment)

It is recommended that the Cloverleaf Board of Education adopt the 2016-2017 Alternative Tax Budget Information per attached.

D-3 **Then and Now Purchase Order**

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase order(s):

Century Resources	\$7,122.07
-------------------	------------

Cloverleaf Board of Education approval of items D-1 through D-3 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 Memorandum of Understanding – OAPSE

It is recommended that the Cloverleaf Board of Education approve the Memorandum of Understanding between Cloverleaf Board of Education and Ohio Association of Public School Employees, Local #371 (Teresa Swindig) as presented .

E-2 DONATIONS

It is recommended that the Cloverleaf Board of Education accept the following donations;

From Westfield Insurance Foundation, \$10,000.00 to be used for the Golf Team(s) and other expenses as needed.

From Margaret Berish, tennis ball machine, valued at \$1,300.00 to the Cloverleaf Tennis program.

From Jim Vaughn, Step 2, Little Tykes and other gently used toys, valued at \$500.00 to the Cloverleaf Elementary Preschool program.

E-3 Policies - 2nd Reading

It is recommended that the Cloverleaf Board of Education approve the 2nd reading of the following policies:

EEAC	School Bus Safety Program
EEACC (Also JFCC)	Student Conduct on District Managed Transportation
EEACC-R (Also JFCC-R)	Student Conduct on District Managed Transportation
EEACCA	Recording Devices on Transportation Vehicles
EEACD	Drug Testing for District Personnel Required to Hold a Commercial Driver's License
EEAE	Student Transportation in Private Vehicles
EEAD	Non-Routine Use of School Buses
EEACC-R	Student Conduct on District Managed Transportation
JFCC (Also EEACC)	Student Conduct on District Managed Transportation
JFCC-R (Also EEACC-R)	Student Conduct on District Managed Transportation

Cloverleaf Board of Education approval of items E-1 through E-3 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F. UNFINISHED BUSINESS

F-1 Strategic Plan

It is recommended that the Cloverleaf Board of Education approve the following Year 1 (2015-2016) initiatives of the Cloverleaf Strategic Plan.

Goal Area:

Educational Services and Delivery

- Plan for and implement all-day kindergarten in 2016-2017
- Explore better scheduling options for K-12 programming

Facilities

- Middle School infrastructure and safety upgrades (as finances allow)
- Complete Phase 2 and 3 of stadium renovation (as finances allow)

Pride and Public Relations

- Community and District web collaboration

Technology

- Complete technology and infrastructure upgrades in all buildings

G. NEW BUSINESS

G-1 **InfoSnap** - Mr. Hudson

G-2 **Board Agenda Preparation** - Mr. Kubilus

G-3 **Professional Learning Communities** - Mrs. Lormeau & Mr. Kubilus

H.. **Executive Session**

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.
7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time Out: _____

I. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____

January 11, 16

The Board of Education of the Cloverleaf Local School District met for an Organizational Meeting and Work Session on January 11, 2016 at 6:00 p.m. at the Cloverleaf High School Library.

Mr. Jason Myers, President Pro-Tempore, called the meeting to order and instructed the Treasurer to take the roll. Upon roll call the following members responded:

Mr. Michael Maloney	Mrs. Jane Rych
Mr. William Schmock	Mr. Jeff Schreiber
Mr. Jason Myers	

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

2016-1 OATH OF OFFICE OF NEW BOARD MEMBERS

Mr. Schreiber and Mr. Schmock were sworn in as new board members and received their official certificates from the Board of Elections.

2016-2 GOOGLE DOC TRAINING

Mr. Andrew Huffman demonstrated chrome books and explained how to use and share Google Docs. The Board Agendas will now be placed on the Google drive for easier access.

2016-3 NOMINATION AND ELECTION OF PRESIDENT

Mr. Maloney placed the name of Mrs. Rych in nomination for President.

There being no further nominations, Mr. Schmock motioned, seconded by Mr. Schreiber that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mrs. Rych as President.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mrs. Rych, and Mr. Schmock

Nays: None

Motion Carried

Mrs. Rych took the Oath of Office to serve as President for 2016.

2016-4 NOMINATION AND ELECTION OF VICE-PRESIDENT.

Mrs. Rych placed the name of Mr. Maloney in nomination for Vice-President.

There being no further nominations, Mr. Schmock motioned, seconded by Mr. Schreiber, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mr. Maloney as Vice-President.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schreiber, Mr. Maloney, Mr. Myers and Mr. Schmock

Nays: None

Abstain: None

Motion Carried

Mr. Maloney took the Oath of Office to serve as Vice-President for 2016.

January 11,

16

2016-5 TREASURER PRO-TEMPORE

Mr. Maloney placed the name of Mr. Schmock in nomination for Treasurer Pro-Tempore. Mr. Schmock declined. Mr. Maloney placed the name of Mr. Myers in nomination for Treasurer Pro-Tempore.

There being no further nominations, Mr. Maloney motioned, seconded by Mr. Schreiber, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mr. Myers as Treasurer Pro-Tempore.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock, and Mrs. Rych

Nays: None

Motion Carried

2016-6 BOARD REPRESENTATIVE - CLOVERLEAF COMMUNITY RECREATION CENTER

Mr. Maloney placed the name of Mr. Maloney in nomination as the Cloverleaf Community Recreation Center representative for 2016. There being no further nominations, Mr. Maloney motioned, seconded by Mr. Myers, that nominations be closed and the treasurer be instructed to cast a unanimous vote for Mr. Maloney as the Cloverleaf Community Recreation Center representative for 2016.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2015-7 SET COMPENSATION FOR BOARD MEMBERS

Mr. Maloney motioned, seconded by Mr. Schmock recommended that the Cloverleaf Board of Education set the compensation for board members (O.R.C. 3313.12) at \$125.00 per member, per meeting, provided for in the Ohio Revised Code and the Ohio Constitution.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-8 BOARD COMMITTEES

Mr. Maloney motioned, seconded by Mr. Myers, to approve board committees for calendar year 2016 as follows:

OSBA Legislative Liaison	Mr. Myers
OSBA Student Achievement Liaison	Mr. Schreiber
Finance Committee	Mr. Maloney, Mr. Myers
Policy Committee	Mr. Schmock, Mr. Schreiber

Roll call as follows:

Ayes: Mr. Maloney, Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

January 11,

16

2016-9 REQUEST FOR ADVANCE OF TAXES COLLECTED

Mr. Maloney motioned, seconded by Mrs. Schmock, to approve the request for advance of taxes collected by the Auditor of Medina County, Ohio as presented.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-10

Mr. Maloney motioned, seconded by Mr. Myers to approve the following recommendations:

2016 Fiscal Procedures

Authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2016;

- Pay bills insofar as they fall due, providing there is money in the appropriations;
- Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
- Request advances as often as necessary from the office of the county Auditor;
- Borrow funds when needed, upon the approval of the Board of Education.

Public Records Officer

Designate the treasurer or treasurer designee as the public records officer.

Establishment of time and place for regular meetings (ORC 3313.15)

Establish the Cloverleaf Board of Education meeting schedule for 2016.

January 25, 2016
 February 8, 2016
 February 22, 2016
 March 14, 2016
 March 28, 2016
 April 11, 2016
 April 25, 2016
 May 9, 2016
 May 23, 2016
 June 13, 2016
 June 30, 2016
 July 25, 2016
 August 8, 2016
 August 22, 2016
 September 12, 2016
 September 26, 2016
 October 10, 2016
 October 24, 2016
 November 14, 2016
 November 28, 2016
 December 12, 2016

Certify Enrollment – Establish Service Fund (ORC 3315.15)

Accept the enrollment of 2,524 students and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

January 11,

16

Board Agendas

Establish the following procedure for agenda planning:

Any board member who desires an item be placed on the agenda for discussion do so by contacting the board president no later than the Wednesday before the board meeting in which the member desires the item appear.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-11**Resolution Authorizing Superintendent to Hire Staff Between Board Meetings**

Approve a resolution to allow the Superintendent, during periods when this board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, subject to a subsequent vote of ratification by this Board, provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Resolution Authorizing Superintendent to Accept Resignations

Accept a resolution authorizing the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board, provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

January 11,

16

2016-12 Resolution Retirement Pick-Up

WHEREAS, the Board of Education pays retirement pick-up and pick-up-on-the-pick-up for certain administrators hired prior to August 2, 2011 as part of their compensation.

WHEREAS, since August 2, 2011 no administrator, other than the treasurer, hired by the Board of Education has received retirement pick-up or pick-up-on-the-pick-up as part of their compensation.

THEREFORE BE IT RESOLVED, that administrators hired prior to August 2, 2011 will maintain their current or contracted level of retirement pick-up and pick-up-on-the-pick-up until such time as they separate employment with the district..

BE IT FURTHER RESOLVED, that the only administrative positions hired after August 2, 2011 to receive consideration for pick-up or pick-up-on-the-pick-up as part of their compensation will be the superintendent and treasurer positions.

This Resolution shall be in full force and effective from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Myers, Mr. Maloney, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-13 ADJOURNMENT

Mr. Maloney motioned, seconded by Mr. Schreiber to adjourn the meeting at 6:39 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock and Mrs. Rych.

Nays: None

Motion Carried

President

Treasurer

January 11,

16

The Board of Education of the Cloverleaf Local School District met for a Work Session on January 11, 2016 at 6:40 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney
Mrs. Jane Rych
Mr. Jeff Schreiber

Mr. Jason Myers
Mr. William Schmock

RECOGNITION AND PUBLIC PARTICIPATION

None

2016-14 PERSONNEL

Upon the recommendation of Superintendent Kubilus, Mr. Schmock motioned, seconded by Mr. Myers to approve the following personnel items:

Medina County Substitute Teacher Tutor List

Approve the Substitute Teacher/Tutor list as presented:

Cavett, Steven
Manos, Joe
Stopper, Laura

Kelly, Robert
Moir, Kara

Pariano, Kelli
Coppolino, Jennifer

Staff Resignations

Accept the following staff resignations:

Certified staff resignation of Allison Jones, Speech/Language Pathologist, elementary school, effective at the end of the work day February 3, 2016.

Classified staff resignation due to retirement of Lonnie Ramsier, custodian elementary school, effective at the end of the day, December 31, 2015.

Classified staff resignation due to retirement of Lynn Ulmer, bus driver, effective at the end of the work day, February 29, 2016.

Classified staff resignation of Cheryl Matus, educational aide elementary school, effective at the end of the work day, December 18, 2015.

January 11,

16

Administrative Staff Appointment

Approve the administrative staff appointment of Kenneth Fletcher, Director of Buildings and Grounds, 3 year, 260 days/year contract, \$63,000.00/year, effective January 4, 2016.

Classified Staff Contract

Approve the following classified staff contract:

Greg Medkeff, high school evening custodian, second 1 year contract, effective January 15, 2016.

Classified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Terri Lesho, food service helper, 3.0 hrs./day, \$10.28/hr., initial placement elementary school, effective January 12, 2016

Nancy Grams, bus driver, 6.0 hrs./day, \$14.17/hr., initial placement transportation, effective January 5, 2016

Classified Substitute Staff Appointments

Approve the following classified substitute appointments:

Substitute Educational Aids @ \$9.05/hr.
Kelly Jenkins, effective December 11, 2015

Substitute Food Service Helper @ \$9.18/hr.
Heidi Parsons, effective January 4, 2016

Supplemental Staff Appointments 2015-2016 school year

Approve the following supplemental staff appointments for the 2015-2016 school year. (All supplemental appointments contingent upon participation.)

Middle School Newspaper	Valerie Gregory	\$ 536.46
Varsity Swimming Coach	Michael McGee	\$5,006.96
Varsity Boys Tennis Coach	Michael McGee	\$3,755.22

January 11,

16

Roll call as follows:

Ayes: Mr. Schmock, Mr. Myers, Mr. Maloney, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-15 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mr. Maloney motioned, seconded by Mr. Schmock to approve the following items:

Mileage Reimbursement Rate

Approve the standard mileage rate of \$.54 per mile as determined by the Internal Revenue Service effective January 1, 2016.

Adoption of 2016-2017 Alternative Tax Budget Information

Adopt the 2016-2017 Alternative Tax Budget Information per attached.

Then and Now Purchase Order

Approve the following then and now purchase order(s):

Century Resources	\$7,122.07
-------------------	------------

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-16 SUPERINTENDENT'S REPORT

Upon the recommendation of Superintendent Kubilus, Mr. Myers motioned, seconded by Mr. Schreiber to approve the following items:

Memorandum of Understanding – OAPSE

Approve the Memorandum of Understanding between Cloverleaf Board of Education and Ohio Association of Public School Employees, Local #371 (Teresa Swindig) as presented

January 11,

16

Donations

Accept the following donations;

From Westfield Insurance Foundation, \$10,000.00 to be used for the Golf Team(s) and other expenses as needed.

From Margaret Berish, tennis ball machine, valued at \$1,300.00 to the Cloverleaf Tennis program.

From Jim Vaughn, Step 2, Little Tykes and other gently used toys, valued at \$500.00 to the Cloverleaf Elementary Preschool program.

Policies - 2nd Reading

Approve the 2nd reading of the following policies:

EEAC	School Bus Safety Program
EEACC (Also JFCC)	Student Conduct on District Managed Transportation
EEACC-R (Also JFCC-R)	Student Conduct on District Managed Transportation
EEACCA	Recording Devices on Transportation Vehicles
EEACD	Drug Testing for District Personnel Required to Hold a Commercial Driver's License
EEAE	Student Transportation in Private Vehicles
EEAD	Non-Routine Use of School Buses
EEACC-R	Student Conduct on District Managed Transportation
JFCC (Also EEACC)	Student Conduct on District Managed Transportation
JFCC-R (Also EEACC-R)	Student Conduct on District Managed Transportation

Roll call as follows:

Ayes: Mr. Myers, Mr. Schreiber, Mr. Maloney, Mr. Schmock and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

January 11,

16

2016-17 UNFINISHED BUSINESS**Strategic Plan**

Mr. Maloney motioned, seconded by Mr. Myers to approve the following Year 1 (2015-2016) initiatives of the Cloverleaf Strategic Plan.

Goal Area:

Educational Services and Delivery

- Plan for and implement all-day kindergarten in 2016-2017
- Explore better scheduling options for K-12 programming

Facilities

- Middle School infrastructure and safety upgrades (as finances allow)
- Complete Phase 2 and 3 of stadium renovation (as finances allow)

Pride and Public Relations

- Community and District web collaboration

Technology

- Complete technology and infrastructure upgrades in all buildings

Roll call as follows:

Ayes: Mr. Maloney, Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

NEW BUSINESS**Online Student Registration**

Treasurer Hudson discussed the benefits of online registration for students, more efficient for the parents as well as the staff. The cost is estimated at \$10,000-\$13,000 annually.

Board Agenda Preparation

Mr. Kubilus discussed the time period of preparing and having the Board Agenda available to the Board Members.

January 11,

16

Professional Learning Communities

Mrs. Lormeau presented the concept of Professional Learning Communities to the board.

2016-18 EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schmock to enter into Executive Session at 8:09 p.m. to consider the appointment of a public employee or official.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-19 ADJOURN EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schmock to adjourn the Executive Session at 8:29 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-20 ADJOURNMENT

Mr. Myers motioned, seconded by Mr. Schreiber to adjourn the meeting at 8:29 p.m.

Roll call as follows:

Ayes: Mr. Myers, Mr. Schreiber, Mr. Maloney, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

November 23, 2015
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the October 12, 2015 special session and the October 26, 2015 regular session

It is recommended that the Cloverleaf Board of Education approve the minutes of the October 12, 2015 special session and the October 26, 2015 regular session

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Michael Johnson - First Annual Local Business Scholarship Golf Outing Organizer**

B-3 **Student Recognitions**

Emily Dunbar - Girl's Tennis State Runner-Up, Division II Singles

Cloverleaf Girls Cross Country Team - 8th Place State Finish

C. PERSONNEL – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Adkins-Bentley, Nichole	Komorowski, Kelly
Casterline, Judith	LaBouf, Kendra

C-2 **Staff Leave of Absence**

It is recommended that the Cloverleaf Board of Education approve the following paid and unpaid leave of absence as presented:

Kelsie Sulzener, paid and unpaid FMLA leave of absence, after all available sick time is used, beginning October 12, 2015 with an anticipated return date of January 4, 2016

Emily Baker, 12 weeks FMLA paid and unpaid leave of absence, after all available sick time is used, beginning October 11, 2015

Eleanor Noernberg, up to two (2) years unpaid leave of absence, beginning November 16, 2015.

C-3 Classified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

Kacie Stephens, food service helper, effective at the end of the work day November 5, 2015.

David Cooke, custodian, effective at the end of the work day October 30, 2015

C-4 Classified Staff Contracts

It is recommended that the Cloverleaf Board of Education approve the following contracts

Julie Tomasch, continuing contract, effective November 26, 2015, \$10.66/hr.
Kelly Sawyer, continuing contract, effective December 18, 2015, \$10.59/hr.

C-5 Classified Staff Change in Status and Appointment

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Danielle Moran, food service helper Elementary School, change in status from 3 hrs./day to 3.5 hrs./day, effective November 23, 2015, \$10.79/hr.

Nadine Nichols, bus driver, change in status from 7.25 hr./day to 8.25 hrs./day Monday-Thursday and 6.25 hrs./day Friday, effective November 9, 2015, \$14.10/hr.

Annette Wargo, bus driver, 4 hrs./day, one day week (usually Friday), effective December 3, 2015, \$13.69/hr.

C-6 Classified Substitute Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified substitute staff appointments for the 2015-2016 school year:

Substitute Custodian @ \$ 9.39/hr.

Daniel Raber, effective November 23, 2015

Substitute Secretary @ \$9.57/hr.

Kelly Jenkins, effective November 4, 2015

Substitute Food Service Helper @ \$9.18/hr.

Jennifer Harley, effective November 2, 2015
Terri Lesho, effective November 6, 2015

C-7 Supplemental Appointment 2014-2015 School Year

It is recommended that the Cloverleaf Board of Education approve the supplemental contract of Josh Stallings, Middle School Assistant Football Coach for the 2014-2015 school year, \$2,791.36.

C-8 Supplemental Appointments 2015-2016 School Year

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2015-2016 school year. (All supplemental appointments contingent upon participation.)

Football Varsity Assistant Coach	Troy Bonidie	\$4,291.68
Wrestling 7/8 Grade Assistant Coach	Richard Garrett	\$2,324.66
Wrestling Varsity Assistant Volunteer Coach	Austin Scandlon	\$ n/a
Wrestling Varsity Assistant Volunteer Coach	Susan Scandlon	\$ n/a
Basketball Boys 9th Grade Head Coach	Dan Webb	\$3,218.76
Basketball Boys 7th Grade Head Coach	Scott Murphy	\$3,934.04
Basketball Boys 7th Grade Volunteer Coach	Eric McCafferty	\$ n/a
8th Grade Basketball Cheerleader Advisor 50%	Amy Simarro	\$1,519.97
Basketball Girls JV Coach	Lance Price	\$4649.32
Basketball Girls 8th Grade Head Coach	Sharlee Bailey	\$2,861.12
Swimming Varsity Assistant Coach	Andrea Davis	\$2,324.66
Band Assistant II	Robert Lawson	\$1,788.20
Gymnastics Varsity Coach	Stacy Thornburg	\$4,291.68

Cloverleaf Board of Education approval of items C-1 through C-8 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

C-9 Recreation Center, Treasurer Office and Administrative Staff Salary Increases

It is recommended that the Cloverleaf Board of Education approve the Recreation Center, Treasurer's Office and Administrative Staff Salary increases, retroactive to July 1, 2015 as presented:

Rec Center Staff

Alan Newcomer	2.5%
Penny Kies	2.5%
Brian Rice	\$1.00/hr.
Dave Wetzel	\$0.75/hr.
Art Grittinger	\$1.00/hr.
Jeanne Keltz	\$0.75/hr.
Gary Furr	\$0.75/hr.
Greg Kreider	\$0.75/hr.

Treasurer Office Staff

Michelle Collins	3.75%
Karen Humphrey	3.5%
Shannon Motz	1.5%

Administrative Staff

Eric Smith	3.25%
Jamin Niederhofer	3.25%
Jamie Lormeau	3.5%
Brian Madigan	3.5%
Margo Costello	3.5%
Carrie Beegle	3.5%
John Gladden	3.5%
Bart Randolph	3.75%
Robert Falkenberg	3.75%
Karen Martin	3.75%
Craig Walkup	3.75%
John Ewart	3.75%
Karen Anderson	3.75%

Cloverleaf Board of Education approval of item C-9.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Establish Fund**

It is recommended that the Cloverleaf Board of Education approve the following fund be established:

020	9001	Background Checks
022	9040	Special Olympics

D-3 **Then and Now Purchase Orders**

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders:

Follett School Solutions, Inc.	\$ 4,390.98
Select Securities	\$ 3,369.00
Grandstands-C/O #2	\$13,577.00
Grandstands-C/O#1	\$49,300.00
R&R Engineering	\$ 6,313.46
Ohio Cat	\$ 4,476.91

Cloverleaf Board of Education approval of item D-1 through D-3 by consent

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **OAPSE, Local #371 Contract**

It is recommended that the Cloverleaf Board of Education approve the tentative agreement with the Ohio Association of Public School Employees, Local #371 for a 3 year contract effective July 1, 2015 - June 30, 2018 as presented.

Cloverleaf Board of Education approval of item E-1.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

E-2 **Policies - 1st Read**

It is recommended that the Cloverleaf Board of Education approve the 1st Reading of the following policies:

IKC (revised)	Cum Laude Designation
IICC	School Volunteers
IICC-R	School Volunteers
IICC-E	School Volunteer Statement Form
GBR-R	Family and Medical Leave
JEA	Compulsory Attendance Ages
JECAA	Admission of Homeless Students
JECAA-R	Admission of Homeless Students

E-3 **Policies – 2nd^t Read**

It is recommended that the Cloverleaf Board of Education approve the 2nd Reading of the following policies:

IGCH (Also LEC)	College Credit Plus
IGCH-R (Also LEC-R)	College Credit Plus
IKF	Graduation Requirements

E-4 Out of State and/or Overnight Trips

It is recommended that the Cloverleaf Board of Education approve the following out of state and/or overnight trip as presented:

National Honor Society - Chicago, IL May 17-18, 2016

Cloverleaf Board of Education approval of item E-2 through E-4 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

F. NEW BUSINESS

F-1 Cleveland Clinic Mobile Health Unit

F-2 AIR Scores - Mr. Hevener

F-3 Food Service Department Advances - Mr. Hudson

G. Executive Session

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____ PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.

5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.
7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN ___ MR. MALONEY ___

MR. MYERS ___ MRS. RYCH ___ MR. SCHMOCK ___

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN ___ MR. MALONEY ___

MR. MYERS ___ MRS. RYCH ___ MR. SCHMOCK ___

Time Out: _____

H. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN ___ MR. MALONEY ___

MR. MYERS ___ MRS. RYCH ___ MR. SCHMOCK

Time: _____

November 23,

15

The Board of Education of the Cloverleaf Local School District met for a Regular Session on November 23rd at 6:00 p.m. at the Cloverleaf High School Library. Mr. Jason Myers, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran
Mrs. Jane Rych
Mr. Jason Myers

Mr. Michael Maloney
Mr. Schmock

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

2015-153 APPROVAL OF MINUTES

Mr. Maloney motioned, seconded by Mrs. Rych to approve the minutes of the October 12, 2015 special session and the October 26, 2015 regular session.

Roll call as follows:

Ayes: Mr. Maloney, Mrs. Rych, Mr. Curran, Mr. Schmock and Mr. Myers

Nays: None

Abstain: None

Motion Carried

2015-154 RECOGNITION AND PUBLIC PARTICIPATION

Superintendent Kubilus introduced Michael Johnson, a local businessman who is creating a scholarship fund for Cloverleaf Students. Mr. Johnson started by organizing the First Annual Local Business Scholarship Golf Outing in the fall.

Student Recognition

Emily Dunbar was recognized for her outstanding tennis season this year. As a Junior she went to State and earned the achievement of State Runner-Up.

The Cloverleaf Cross Country team was also recognized for their achievements this year. This season was their best season in twenty-six years and culminated in an eighth place finish at state.

2015 – 155 PERSONNEL

Upon the recommendation of Superintendent Kubilus , Mr. Curran motioned, seconded by Mr. Maloney to approve the following items:

November 23,

15

Medina County Substitute Teacher Tutor List

Approve the Substitute Teacher/Tutor list as presented:

Adkins-Bentley, Nichole
Casterline, Judith

Komorowski, Kelly
LaBouf, Kendra

Staff Leave of Absence

Approve the paid and unpaid leave of absence as presented:

Kelsie Sulzener, paid and unpaid FMLA leave of absence, after all available sick time is used, beginning October 12, 2015 with anticipated return date of January 4, 2016.

Emily Baker, 12 weeks FMLA paid and unpaid leave of absence. After all available sick time is used, beginning October 11, 2015.

Eleanor Noernberg, unpaid leave of absence beginning November 16, 2015 through November 20, 2015.

Classified Staff Resignation

Accept the following classified staff resignations:

Kacie Stephens, food service helper, effective at the end of the work day November 5, 2015.

David Cooke, custodian, effective at the end of the work day October 30, 2015.

Classified Staff Contracts

Approve the following classified staff contracts:

Julie Tomasch, continuing contract, effective November 26, 2015, \$10.66/hr.

Kelly Sawyer, continuing contract, effective December 18, 2015, \$10.59/hr.

November 23,

15

Classified Staff Appointments and Change in Status

Approve the following classified staff change in status:

Danielle Moran, food service helper Elementary School, change in status from 3 hrs./day to 3.5 hrs./day, effective November 23, 2015, \$10.79/hr.

Nadine Nichols, bus driver, change in status from 7.25 hrs./day to 8.25 hrs./day Monday-Thursday and 6.25hrs./day Friday, effective November 9, 2015, \$14.1-/hr.

Annette Wargo, bus driver, 4 hrs./day, one day week (usually Friday), effective December 3, 2015, \$13.69/hr.

Classified Substitute Staff Appointments

Approve the following classified substitute staff appointments for the 2015-2016 school year:

Substitute Custodian @ \$9.39/hr.

Daniel Raber, effective November 23, 2015

Substitute Secretary @ \$9.57/hr.

Kelly Jenkins, effective November 4, 2015

Substitute Food Service Helper @ \$9.18/hr.

Jennifer Harley, effective November 2, 2015

Terri Lesho, effective November 6, 2015

Supplemental Appointment 2014-2015 School Year

Approve the supplemental contract of Josh Stallings, Middle School Assistant Football Coach for the 2014-2015 school year, \$2,791.36.

November 23,

15

Supplemental Appointments 2015-2016 School Year

Approve the following supplemental staff appointments for the 2015-2016 school year.
(All supplemental appointments contingent upon participation.)

Football Varsity Assistant Coach	Troy Bonidie	\$4,291.68
Wrestling 7/8 Grade Assistant Coach	Richard Garrett	\$2,324.66
Wrestling Varsity Assistant Volunteer Coach	Austin Scandlon	\$ n/a
Wrestling Varsity Assistant Volunteer Coach	Susan Scandlon	\$ n/a
Basketball Boys 9th Grade Head Coach	Dan Webb	\$3,218.76
Basketball Boys 7th Grade Head Coach	Scott Murphy	\$3,934.04
Basketball Boys 7th Grade Volunteer Coach	Eric McCafferty	\$ n/a
8th Grade Basketball Cheerleader Advisor 50%	Amy Simarro	\$1,519.97
Basketball Girls JV Coach	Lance Price	\$4649.32
Basketball Girls 8th Grade Head Coach	Sharlee Bailey	\$2,861.12
Swimming Varsity Assistant Coach	Andrea Davis	\$2,324.66
Band Assistant II	Robert Lawson	\$1,788.20
Gymnastics Varsity Coach	Stacy Thornburg	\$4,291.68

Roll call as follows:

Ayes: Mr. Curran, Mr. Maloney, Mrs. Rych, Mr. Schmock and Mr. Myers

Nays: None

Abstain: None

Motion Carried

2015-156 RECREATION CENTER, TREASURER OFFICE AND ADMINISTRATIVE STAFF SALARY INCREASES

Mr. Schmock motioned, seconded by Mr. Maloney to approve the Recreation Center, Treasurer's Office and Administrative Staff Salary increases, retroactive to July 1, 2015 as presented:

Rec Center Staff

Alan Newcomer	2.5%
Penny Kies	2.5%
Brian Rice	\$1.00/hr.
Dave Wetzel	\$0.75/hr.
Art Grittinger	\$1.00/hr.
Jeanne Keltz	\$0.75/hr.
Gary Furr	\$0.75/hr.
Greg Kreider	\$0.75/hr.

November 23,

15

Treasurer Office Staff

Michelle Collins	3.75%
Karen Humphrey	3.5%
Shannon Motz	1.5%

Administrative Staff

Eric Smith	3.25%
Jamin Niederhofer	3.25%
Jamie Lormeau	3.5%
Brian Madigan	3.5%
Margo Costello	3.5%
Carrie Beegle	3.5%
John Gladden	3.5%
Bart Randolph	3.75%
Robert Falkenberg	3.75%
Karen Martin	3.75%
Craig Walkup	3.75%
John Ewart	3.75%
Karen Anderson	3.75%

Roll Call as Follows:

Ayes: Mr. Schmock, Mr. Maloney, Mrs. Rych and Mr. Myers

Nays: Mr. Curran

Motion Carried

2015-157 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mrs. Rych motioned, seconded by Mr. Maloney to approve the following items:

Treasurer's Report and Authorization to Pay Bills

Accept the Treasurer's Report and approval of checks issued per attached.

Establish Fund

It is recommended that the Cloverleaf Board of Education approve the following fund be established:

020	9001	Background Checks
022	9040	Special Olympics

November 23,

15

Then and Now Purchase Orders

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders:

Follett School Solutions, Inc.	\$ 4,390.98
Select Securities	\$ 3,369.00
Grandstands-C/O #2	\$13,577.00
Grandstands-C/O#1	\$49,300.00
R&R Engineering	\$ 6,313.46
Ohio Cat	\$ 4,476.91

Roll Call as Follows:

Ayes: Mrs. Rych, Mr. Maloney, Mr. Schmock, Mr. Curran and Mr. Myers

Nays: None

Motion Carried

2015-158 SUPERINTENDENT'S REPORT

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Maloney to approve the following items:

OAPSE, Local #371 Contract

Approve the tentative agreement with the Ohio Association of Public School Employees, Local #371 for a 3 year contract effective July 1, 2015 - June 30, 2018 as presented.

Roll Call as Follows:

Ayes: Mrs. Rych, Mr. Maloney, Mr. Myers

Nays: Mr. Curran

Abstained: Mr. Schmock

Motion Carried

November 23,

15

Policies - 1st Read

Approve the 1st Reading of the following policies:

IKC (revised)	Cum Laude Designation
IICC	School Volunteers
IICC-R	School Volunteers
IICC-E	School Volunteer Statement Form
GBR-R	Family and Medical Leave
JEA	Compulsory Attendance Ages
JECAA	Admission of Homeless Students
JECAA-R	Admission of Homeless Students

Policies – 2nd Read

Approve the 2nd Reading of the following policies:

IGCH (Also LEC)	College Credit Plus
IGCH-R (Also LEC-R)	College Credit Plus
IKF	Graduation Requirements

Out of State and/or Overnight Trips

Approve the following out of state and/or overnight trip as presented:

National Honor Society - Chicago, IL May 17-18, 2016

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Maloney, Mr. Schmock and Mr. Myers

Nays: None

Motion Carried

2015 – 159 NEW BUSINESS**AIR Scores**

Mr. Hevener presented the recently released scores for the AIR testing for last school year.

Food Service Department Advances

Treasurer Hudson discussed advances for the food service department. In prior years the food service department had a negative balance several years in a row which required an

November 23,

15

advance to be made at the end of each fiscal year. Treasurer Hudson provided options for the board to decide what to do with the accumulated advance funds.

2015-160 EXECUTIVE SESSION

Mrs. Rych motioned, seconded by Mr. Schmock to enter into executive session at 6:58 p.m. to consider the appointment, employment, or compensation of a public employee or official.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmock, Mr. Curran, Mr. Maloney and Mr. Myers

Nays: None

Motion Carried

2015-161 ADJOURN EXECUTIVE SESSION

Mrs. Rych motioned, seconded by Mr. Maloney to adjourn the executive session at 7:30p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Maloney, Mr. Curran, Mr. Schmock and Mr. Myers

Nays: None

Motion Carried

2015-162 ADJOURNMENT

Mr. Maloney motioned, seconded by Mrs. Rych, to adjourn the meeting at 7:37p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mrs. Rych, Mr. Curran, Mr. Schmock and Mr. Myers

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

December 14, 2015
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the _____ regular session and the _____ special session

It is recommended that the Cloverleaf Board of Education approve the minutes of the _____ regular session and the _____ special session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Cleveland Clinic School Based Mobile Unit** - Dr. Falconi

C. **PERSONNEL** – Mr. Kubilus

C-1 **Administrative Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the administrative staff appointment of Joseph Jarosz, Director of Buildings and Grounds, 2.5 year 260 day contract effective December 28, 2015 through June 2018, \$61,000/year, (pro-rated first year).

Cloverleaf Board of Education approval of item C-1.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

C-2 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Akerman, Joseph	Jasin, Joseph	Lloyd, James
Rice, David	Santmyer, Michael	

C-3 **Staff Unpaid Leave of Absence Requests**

It is recommended that the Cloverleaf Board of Education approve the following staff unpaid leave of absence requests:

Brittany Charek, unpaid leave of absence after all available sick days have been used, 8 week absence with an anticipated beginning date of March 1, 2016.

Tracy Wenziner, unpaid leave of absence after all available sick days have been used, anticipate 4 weeks absence beginning December 2, 2015.

C-4 Certified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointment:

Kyle Geiss, tutor, initial placement High School, effective December 2, 2015, \$18,062.14

C-5 Certified Staff Continuing Contract

It is recommended that the Cloverleaf Board of Education approve a certified staff continuing contract for Wendy Thiry, effective August 16, 2016.

C-6 Certified Staff Building Substitute

It is recommended that the Cloverleaf Board of Education approve Justin Hoffman, high school building substitute effective December 8, 2015 (replaces Kyle Geiss as a high school building substitute).

C-7 Classified Staff Resignations

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

Michael Gatrell, bus driver, effective at the end of the work day December 4, 2015.

Veronica Carano, food service helper, effective at the end of the work day, December 11, 2015.

Joseph Jarosz, maintenance worker, effective at the end of the day December 27, 2015 pending approval by the Board of Education for the position of Director of Buildings and Grounds effective December 28, 2015.

C-8 Personnel Corrections from November 23, 2015 Board Agenda

It is recommended that the Cloverleaf Board of Education approve the following correction from the November 23, 2015 Board Agenda:

Change in status of Danielle Moran, which should 3.75 hrs./day food service helper, (not 3.5 hrs./day) elementary school effective November 23, 2015, \$10.79/hr.

Emily Baker 12 week FMLA paid and unpaid Leave of absence after all available sick time is used begins November 11, 2015 (not October 11, 2015).

C-9 Classified Staff Contracts

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Crystal Paladenic, second 1 year contract, effective January 15, 2015
Denise Gantose, second 1 year contract, effective January 6, 2015
Cynthia Tuomala, second 1 year contract, effective January 6, 2015

C-10 Classified Staff Change in Status and Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status and appointments as presented:

Annette Dudas, educational aide transportation, change in status from 7 hrs./day to 8 hrs./day, effective December 14, 2015, \$11.21/hr.

Annette Wargo, bus driver, transportation, change in status from 4 hrs./day, one day/week to 7.25 hrs./day 5 days/week, effective December 14, 2015, \$13.69/hr.

Cynthia Tuomala, bus driver, transportation, change in status from 5 hrs./day to 7.5 hrs./day Monday-Thursday and 5 hrs./day Friday, effective January 4, 2016, \$14.10/hr.

Chester Hadley, educational aide, transportation, 1 year contract, 2.5 hrs./day, effective December 14, 2015, \$10.15/hr.

C-11 Supplemental Staff Appointments 2015-2016 School Year

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2015-2016 school year. All supplemental appointments contingent upon participation.

Head Indoor Track Coach	Garth Gucker	\$ 357.64
50% Middle School Faculty Manager	Scott Murphy	\$2,235.25
50% Middle School Faculty Manager	Robert Preusser	\$2,056.43

Cloverleaf Board of Education approval of items C-2 through C-11 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Then and Now Purchase Orders**

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders:

McCarthy Lebit, Crystal	\$3,000.00
Point Spring Driveshaft	\$3,000.00

D-3 **Reclassification of advances to transfer**

It is recommended that the Cloverleaf Board of Education approve accumulated advances from general fund (001) to the food service fund (006) in the amount of \$261,975 be reclassified as a transfer from general fund (001) to food service fund (006) as discussed.

D-4 **Meeder Investment Management Agreement**

It is recommended that the Cloverleaf Board of Education approve the Discretionary Investment Management Agreement between Meeder Investment Management and Cloverleaf Local Schools (see attached).

D-5 **Lesko Architecture Agreement.**

It is recommended that the Cloverleaf Board of Education approve a resolution approving an architect agreement with Lesko Associates, Inc. in connection with the construction, equipping and improvement of district facilities and sites as presented.

D-6 **Disposal of Assets**

It is recommended that the Cloverleaf Board of Education approve disposal of the attached assets as recommended by the Band Director per File:DN, School Properties Disposal Policy. (see attachment)

Cloverleaf Board of Education approval of item D-1 through D-6 by consent

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Ohio School Boards Association Annual Membership**

It is recommended that the Cloverleaf Board of Education approve the Ohio School Boards Association Annual Membership and Electronic OSBA Briefcase subscription January - December 2016 as presented.

E-2 **Policies - 1st Reading**

It is recommended that the Cloverleaf Board of Education approve the 1st reading of the following policies:

EEAC	School Bus Safety Program
EEACC (Also JFCC)	Student Conduct on District Managed Transportation
EEACC-R (Also JFCC-R)	Student Conduct on District Managed Transportation
EEACCA	Recording Devices on Transportation Vehicles
EEACD	Drug Testing for District Personnel Required to Hold a Commercial Driver's License
EEAE	Student Transportation in Private Vehicles
EEAD	Non-Routine Use of School Buses
EEACC-R	Student Conduct on District Managed Transportation
JFCC (Also EEACC)	Student Conduct on District Managed Transportation
JFCC-R (Also EEACC-R)	Student Conduct on District Managed Transportation

E-3 Policies – 2nd Reading

It is recommended that the Cloverleaf Board of Education approve the 2nd Reading of the following policies:

IKC (revised)	Cum Laude Designation
IICC	School Volunteers
IICC-R	School Volunteers
IICC-E	School Volunteer Statement Form
GBR-R	Family and Medical Leave
JEA	Compulsory Attendance Ages
JECOA	Admission of Homeless Students
JECOA-R	Admission of Homeless Students

Cloverleaf Board of Education approval of item E-1 through E-3 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

F. UNFINISHED BUSINESS

F-1 Strategic Plan

G. NEW BUSINESS

G-1 January Organizational Meeting Date

Cloverleaf Board of Education approval of item G-1

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

G-2 President Pro-Tempore

Cloverleaf Board of Education approval of item G-2

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

H. Executive Session

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____ PM for the following reason:

1. _____ To consider the _____ appointment, _____ employment, _____ dismissal, _____ discipline, _____ promotion, _____ demotion, or _____ compensation of a public employee or official.
2. _____ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. _____ To consider the purchase of property for public purposes, or the sale of property
at _____ competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. _____ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. _____ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. _____ Matters required to be kept confidential by federal law or regulations or state statutes.
7. _____ Details relative to the security arrangements and emergency response protocols for
the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

Time Out: _____

I. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

Time: _____

December 14,

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The Board of Education of the Cloverleaf Local School District met for a Regular Session on December 14, 2015 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Jason Myers, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran
Mrs. Jane Rych
Mr. Jason Myers

Mr. Michael Maloney
Mr. Schmock

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

2015-163 APPROVAL OF MINUTES

Mr. Schmock motioned, seconded by Mr. Maloney to approve the minutes of the November 23, 2015 regular session.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Maloney, Mr. Curran, Mrs. Rych and Mr. Myers

Nays: None

Abstain: None

Motion Carried

2015-164 RECOGNITION AND PUBLIC PARTICIPATION

Rebecca Clutter from Chatham, Ohio congratulated Mr. Schmock and thanked Mr. Curran for his service. She then discussed the issue of the Nexus pipeline and its impact on the district.

Superintendent Kubilus introduced Dr. Falconi from Cleveland Clinic. Dr. Falconi gave a presentation on the Cleveland Clinic School Based Mobile Unit which would provide wellness checks and vaccinations as well as care for ill children.

Superintendent Kubilus thanked Mr. Curran for his service to the children of Cloverleaf Local Schools.

2015 – 165 PERSONNEL

Upon the recommendation of Superintendent Kubilus , Mr. Curran motioned, seconded by Mr. Maloney to approve the following items:

December 14,

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Medina County Substitute Teacher Tutor List

Approve the Substitute Teacher/Tutor list as presented:

Akerman, Joseph	Jasin, Joseph	Lloyd, James
Rice, David	Santmyer, Michael	

Staff Unpaid Leave of Absence Requests

Approve the following staff unpaid leave of absence requests:

Brittany Charek, unpaid leave of absence after all available sick days have been used, 8 week absence with an anticipated beginning date of March 1, 2016.

Tracy Wenziner, unpaid leave of absence after all available sick days have been used, anticipate 4 weeks absence beginning December 2, 2015.

Certified Staff Appointments

Approve the following certified staff appointment:

Kyle Geiss, tutor, initial placement High School, effective December 2, 2015, \$18,062.14

Certified Staff Continuing Contract

It is recommended that the Cloverleaf Board of Education approve a certified staff continuing contract for Wendy Thiry, effective August 16, 2016.

Certified Staff Building Substitute

Approve Justin Hoffman, high school building substitute effective December 8, 2015 (replaces Kyle Geiss as a high school building substitute).

Classified Staff Resignations

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

December 14,

15

Michael Gatrell, bus driver, effective at the end of the work day December 4, 2015.

Veronica Carano, food service helper, effective at the end of the work day, December 11, 2015.

Personnel Corrections from November 23, 2015 Board Agenda

Approve the following corrections from the November 23, 2015 Board Agenda:

Change in status of Danielle Moran, which should 3.75 hrs./day food service helper, (not 3.5 hrs./day) elementary school effective November 23, 2015, \$10.79/hr.

Emily Baker 12 week FMLA paid and unpaid Leave of absence after all available sick time is used begins November 11, 2015 (not October 11, 2015).

Classified Staff Contracts

Approve the following classified staff contracts:

Crystal Paladenic, second 1 year contract, effective January 15, 2016

Denise Gantose, second 1 year contract, effective January 6, 2016

Cynthia Tuomala, second 1 year contract, effective January 6, 2016

Classified Staff Change in Status and Appointments

Approve the following classified staff change in status and appointments as presented:

Annette Dudas, educational aide transportation, change in status from 7 hrs./day to 8 hrs./day, effective December 14, 2015, \$11.21/hr.

Annette Wargo, bus driver, transportation, change in status from 4 hrs./day, one day/week to 7.25 hrs./day 5 days/week, effective December 14, 2015, \$13.69/hr.

Cynthia Tuomala, bus driver, transportation, change in status from 5 hrs./day to 7.5 hrs./day Monday-Thursday and 5 hrs./day Friday, effective January 4, 2016, \$14.10/hr.

Chester Hadley, educational aide, transportation, 1 year contract, 2.5 hrs./day, effective December 14, 2015, \$10.15/hr.

December 14,

15

Supplemental Staff Appointments 2015-2016 School Year

Approve the following supplemental staff appointments for the 2015-2016 school year.
All supplemental appointments contingent upon participation.

Head Indoor Track Coach	Garth Gucker	\$ 357.64
50% Middle School Faculty Manager	Scott Murphy	\$2,235.25
50% Middle School Faculty Manager	Robert Preusser	\$2,056.43

Roll Call as Follows:

Ayes: Mr. Curran, Mr. Maloney, Mrs. Rych, Mr. Schmock and Mr. Myers

Nays: None

Motion Carried

2015-166 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mrs. Rych motioned, seconded by Mr. Schmock to approve the following items:

Treasurer's Report and Authorization to Pay Bills

Accept the Treasurer's Report and approval of checks issued per attached.

Then and Now Purchase Orders

Approve the following then and now purchase orders:

McCarthy Lebit, Crystal	\$3,000.00
Point Spring Driveshaft	\$3,000.00

Reclassification of advances to transfer

Approve accumulated advances from general fund (001) to the food service fund (006) in the amount of \$261,975 be reclassified as a transfer from general fund (001) to food service fund (006) as discussed.

December 14,

15

Meeder Investment Management Agreement

Approve the Discretionary Investment Management Agreement between Meeder Investment Management and Cloverleaf Local Schools

Lesko Architecture Agreement.

Approve a resolution approving an architect agreement with Lesko Associates, Inc. in connection with the construction, equipping and improvement of district facilities and sites as presented.

Disposal of Assets

Approve disposal of the attached assets as recommended by the Band Director per File:DN, School Properties Disposal Policy.

Roll Call as Follows:

Ayes: Mrs. Rych, Mr. Schmock, Mr. Curran, Mr. Maloney and Mr. Myers

Nays: None

Abstained: None

Motion Carried

2015-167 SUPERINTENDENT'S REPORT

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Maloney to approve the following items:

Ohio School Boards Association Annual Membership

Approve the Ohio School Boards Association Annual Membership and Electronic OSBA Briefcase subscription January - December 2016 as presented.

Policies - 1st Reading

Approve the 1st reading of the following policies:

EEAC	School Bus Safety Program
EEACC (Also JFCC)	Student Conduct on District Managed Transportation
EEACC-R (Also JFCC-R)	Student Conduct on District Managed Transportation
EEACCA	Recording Devices on Transportation Vehicles
EEACD	Drug Testing for District Personnel Required to Hold a

December 14,

15

	Commercial Driver's License
EEAE	Student Transportation in Private Vehicles
EEAD	Non-Routine Use of School Buses
EEACC-R	Student Conduct on District Managed Transportation
JFCC (Also EEACC)	Student Conduct on District Managed Transportation
JFCC-R (Also EEACC-R)	Student Conduct on District Managed Transportation

Policies – 2nd Reading

Approve the 2nd Reading of the following policies:

IKC (revised)	Cum Laude Designation
ICC	School Volunteers
ICC-R	School Volunteers
ICC-E	School Volunteer Statement Form
GBR-R	Family and Medical Leave
JEA	Compulsory Attendance Ages
JECAA	Admission of Homeless Students
JECAA-R	Admission of Homeless Students

Roll call as follows:

Ayes: Mrs. Rych, Mr. Maloney, Mr. Curran, Mr. Schmock and Mr. Myers

Nays: None

Motion Carried

2015-168 UNFINISHED BUSINESS

Strategic Plan

Superintendent Kubilus presented information on the Strategic Planning Committee goals and priorities and discussed a timeline for completion.

2015 – 169 NEW BUSINESS

January Organizational Meeting Date

The meeting was set for 6:00pm, January 11, 2016

Roll call as follows:

Ayes: Mr. Schmock Mrs. Rych, Mr. Curran, Mr. Maloney, and Mr. Myers

Nays: None

Motion Carried

December 14,

15

President Pro-Tempore

Jason Myers was appointed as President Pro-Tempore for the Organizational Meeting.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Maloney, Mr. Curran, Mrs. Rych, and Mr. Myers

Nays: None

Motion Carried

2015-170 EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schmock to enter into executive session at 7:10 p.m. to have conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action to consider the appointment, employment, or compensation of a public employee or official and to consider the promotion of a public employee of official.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Curran, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

2015-171 ADJOURN EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schmock to adjourn the executive session at 7:342p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Curran, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

2015-172 ADJOURNMENT

Mr. Schmock motioned, seconded by Mr. Curran, to adjourn the meeting at 7:43p.m.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Curran, Mr. Maloney, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

December 14,

15

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

January 25, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the December 14, 2015 regular session and the January 11, 2016 organizational meeting and January 11, 2016 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the December 14, 2015 regular session and the January 11, 2016 organizational meeting and January 11, 2016 special session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **School Board Recognition Month**

B-2 **Literacy Night Recognition** - Mrs. Martin & Mr. Falkenberg

C. PERSONNEL – Mr. Kubilus

C-1 Medina County Substitute Teacher Tutor List

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Connors, John	Finley, Julianne	Lurtz, Raymond
Courey, Michael	Hartkop, Nicholas	Myers, Emily
Davis, Allan	Loyer, Jessica	Ronsky, Robert

C-2 FMLA Leave of Absence

It is recommended that the Cloverleaf Board of Education approve the following FMLA paid/unpaid leave of absences:

Erin Sholtis, 45 days paid FMLA leave of absence, anticipated start date March 14, 2016 with anticipated return May 23, 2016.

Wendy Thiry, FMLA paid and unpaid leave of absence after all available sick days have been used, beginning February 11, 2016 with anticipated return on March 11, 2016.

C-3 Classified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Nancy Grams, bus driver, 2 hour mid-day route, effective January 19, 2016 (change in status from 6 hrs./day to 8 hrs./day) \$14.17/hr.

Heidi Parsons, food service helper, initial placement high school, 3 hrs./day, effective January 26, 2016, \$10.54/hr.

C-4 Classified Substitute Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified substitute staff appointments:

Food Service @ \$9.18/hr.

_____ Patricia Gatesman, effective January 19, 2016
_____ Robin Parsons, effective January 25, 2016

C-5 Supplemental Staff Appointments 2015-2016 School Year

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2015-2016 school year. (All supplemental positions contingent upon participation)

Middle School Drama Club Advisor	Mary Augustus	\$536.46
LPDC Committee, effective 1-1-16	Alanna Gasper	\$140.00/mtg.
(replaces Angela Leonard effective January 1, 2016)		

C-6 Latchkey Resignation

It is recommended that the Cloverleaf Board of Education approve the following latchkey resignation:

Laura Buckingham, effective at the end of the work day January 8, 2016.

C-7 Latchkey Appointment

It is recommended that the Cloverleaf Board of Education approve the following latchkey appointment:

Melody Miller, AM latchkey instructor, 2 hrs./day, effective January 25, 2016, \$10.00/hr.

Cloverleaf Board of Education approval of items C-1 through C-7 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Then and Now Purchase Orders and Recertifications**

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders:

<u>Multi-Vendor (Sterling Paper)</u>	\$20,000.00
<u>Cardinal Bus Services</u>	\$ 3,500.00
<u>Multi-Vendor (Gymnastics Officials)</u>	From \$750.00 to \$1,155.00

Cloverleaf Board of Education approval of item D-1 through D-2 by consent

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Shared Service Agreement - Food Service Director**

It is recommended that the Cloverleaf Board of Education approve the food service director shared service agreement between Mapleton Local School District and Cloverleaf Local Schools as presented.

E-2 **Addendum to Administrator Contract**

It is recommended that the Cloverleaf Board of Education approve the addendum to the administrator contract for Carrie Beegle, Food Service Director as presented.

Cloverleaf Board of Education approval of item E-1 through E-2 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E-3 **Lorain County Community College CCP and MyUniversity Guarantee MOU**

It is recommended that the Cloverleaf Board of Education approve the Memorandum of Understanding between Lorain County Community College and Cloverleaf Local Schools for College Credit Plus and MyUniversity Guarantee as presented.

E-4 **The University of Toledo College Credit Plus Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between the University of Toledo and Cloverleaf Local Schools for College Credit Plus as presented.

E-5 **Medication Administration Approval**

It is recommended that the Cloverleaf Board of Education approve the following staff members who have completed a medication training program as deemed compliant with the Ohio Revised Code 3313.713 to administer medication to students:

Kristi Perry
Michael McGee
Chris Goodrow
Karen Martin
Kim Manix

Valerie Gregory
Carol Newberry
Angela Rinearson
Debbie Wentz

Sue Weir
Linda Todd
Kristine Nagy
Eric Smith

E-6 **Out of State and Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the following out of state and overnight trip:

High School Marching Band, Disney World, January 12-16, 2017

E-7 **Donation**

It is recommended that the Cloverleaf Board of Education accept the following donation:

Two white boards valued at \$513.74 from Donars.org Program to be used in high school classrooms.

Cloverleaf Board of Education approval of item E-3 through E-7 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F. UNFINISHED BUSINESS

F-1 **Central Registration**

G. NEW BUSINESS

G-1 **Student Tracker Services** - Jamie Lormeau

G-2 **Stadium Bleacher Update** - Craig Walkup & Ken Fletcher

G-3 **February Board Meetings**

H. **ADJOURNMENT**

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____

January 25,

16

The Board of Education of the Cloverleaf Local School District met for a regular session on January 25, 2016 at 6:00 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney

Mr. Jason Myers

Mrs. Jane Rych

Mr. William Schmock

Mr. Jeff Schreiber

2016-21 APPROVAL OF MINUTES

Mr. Schmock motioned, seconded by Mr. Maloney to approve the minutes of the December 14, 2015 regular session, the January 11, 2016 organizational meeting and the January 11, 2016 special session.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Maloney, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

RECOGNITION AND PUBLIC PARTICIPATION

Public Participation

None

School Board Recognition Month

Superintendent Kubilis honored the Board of Education with certificates for dedicated leadership and service to public schools for School Board Recognition Month.

Literacy Night Recognition

Superintendent Kubilis discussed Cloverleaf Teachers' dedication to literacy and Literacy Night at Cloverleaf Elementary School. Mrs. Martin and Mr. Faulkenberg honored many staff members for dedicating their time to make sure that parents understand and are part of children's learning through literacy.

January 25,

16

2016-22 PERSONNEL

Upon the recommendation of Superintendent Kubilus, Mr. Schmock motioned, seconded by Mr. Myers to approve the following personnel items:

Medina County Substitute Teacher Tutor List

Approve the Substitute Teacher/Tutor list as presented:

Connors, John	Finley, Julianne	Lurtz, Raymond
Courey, Michael	Hartkop, Nicholas	Myers, Emily
Davis, Allan	Loyer, Jessica	Ronsky, Robert

FMLA Leave of Absence

Approve the following FMLA paid/unpaid leave of absences:

Erin Sholtis, 45 days paid FMLA leave of absence, anticipated start date March 14, 2016 with anticipated return May 23, 2016.

Wendy Thiry, FMLA paid and unpaid leave of absence after all available sick days have been used, beginning February 11, 2016 with anticipated return on March 11, 2016.

Classified Staff Appointments

Approve the following classified staff appointments:

Nancy Grams, bus driver, 2 hour mid-day route, effective January 19, 2016 (change in status from 6 hrs. /day to 8 hrs. /day) \$14.17/hr.

Heidi Parsons, food service helper, initial placement high school, 3 hrs./day, effective January 26, 2016, \$10.54/hr.

Classified Substitute Staff Appointments

Approve the following classified substitute staff appointments:

Food Service @ \$9.18/hr.

Patricia Gatesman, effective January 19, 2016
Robin Parsons, effective January 25, 2016

January 25,

16

Supplemental Staff Appointments 2015-2016 School Year

Approve the following supplemental staff appointments for the 2015-2016 school year.
(All supplemental positions contingent upon participation)

Middle School Drama Club Advisor	Mary Augustus	\$536.46
LPDC Committee, effective 1-1-16 (Replaces Angela Leonard effective January 1, 2016)	Alanna Gasper	\$140.00/mtg.

Latchkey Resignation

Approve the following latchkey resignation:

Laura Buckingham, effective at the end of the work day January 8, 2016.

Latchkey Appointment

Approve the following latchkey appointment:

Melody Miller, AM latchkey instructor, 2 hrs./day, effective January 25, 2016, \$10.00/hr.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Myers, Mr. Maloney, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-23 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mr. Maloney motioned, seconded by Mr. Schreiber to approve the following items:

Treasurer's Report and authorization to pay bills

Accept the Treasurer's Report and approval of checks issued per attached.

Then and Now Purchase Orders and Recertifications

Approve the following then and now purchase orders:

Multi-Vendor (Sterling Paper)	\$20,000.00
Cardinal Bus Services	\$ 3,500.00
Multi-Vendor (Gymnastics Officials)	From \$750.00 to \$1,155.00

January 25,

16

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-24 SUPERINTENDENT'S REPORT

Upon the recommendation of Superintendent Kubilus, Mr. Maloney motioned, seconded by Mr. Schmock to approve the following items:

Shared Service Agreement - Food Service Director

Approve the food service director shared service agreement between Mapleton Local School District and Cloverleaf Local Schools as presented.

Addendum to Administrator Contract

Approve the addendum to the administrator contract for Carrie Beegle, Food Service Director as presented.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

2016-25

Mr. Myers motioned, seconded by Mr. Maloney to approve the following items:

Lorain County Community College CCP and MyUniversity Guarantee MOU

Approve the Memorandum of Understanding between Lorain County Community College and Cloverleaf Local Schools for College Credit Plus and MyUniversity Guarantee as presented.

The University of Toledo College Credit Plus Agreement

Approve the agreement between the University of Toledo and Cloverleaf Local Schools for College Credit Plus as presented.

January 25,

16

Medication Administration Approval

Approve the following staff members who have completed a medication training program as deemed compliant with the Ohio Revised Code 3313.713 to administer medication to students:

Kristi Perry	Valerie Gregory	Sue Weir
Michael McGee	Carol Newberry	Linda Todd
Chris Goodrow	Angela Rinearson	Kristine Nagy
Karen Martin	Debbie Wentz	Eric Smith
Kim Manix		

Out of State and Overnight Trip

Approve the following out of state and overnight trip:

High School Marching Band, Disney World, January 12-16, 2017

Donation

Accept the following donation:

Two white boards valued at \$513.74 from Donars.org Program to be used in high school classrooms.

Roll call as follows:

Ayes: Mr. Myers, Mr. Maloney, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-26 UNFINISHED BUSINESS

Central Registration

Treasurer Hudson presented an additional registration software vendor that would integrate better with DASL and also can provide document share. It has a higher start-up rate, but is comparative with the other vendors previously discussed over a three-year period.

January 25,

16

NEW BUSINESS

Student Tracker System

Principal Lormeau presented on the Naviance Program which provides curriculum and tracks steps along the way which will help Guidance with career/college advisory. It is available for parents to connect as well to see where their student is in the process and have access to transcripts. It can also help with tracking alumni.

Stadium Bleacher Update

Craig Walkup and Ken Fletcher discussed progress with the Stadium project with bleachers, press box and ramps.

February Board Meeting

February 10, 2016 – Regular Session

February 22, 2016 – Work Session

2016-27 ADJOURNMENT

Mr. Schreiber motioned, seconded by Mr. Maloney to adjourn the meeting at 7:32 p.m.

Roll call as follows:

Ayes: Mr. Schreiber, Mr. Maloney, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

February 10, 2016
Cloverleaf High School Library
6:00 P.M.

ADDENDUM

C. **PERSONNEL** – Mr. Kubilus - additions/correction

C-4 **Staff Resignations - additions**

Julia Poling, latchkey instructor, resignation at the end of the work day February 5, 2016 contingent upon her approval for custodian position (See item C-3).

C-7 **Level 2 - Unsupervised Building Volunteer or Chaperones additions**

Mosier, Jennifer Perry, Melissa

C-8 **Elementary Summer School Appointment correction**

Secretary Susan Weir corrected rate **\$13.52 hr./** (\$3,300.00 cap)

C-11 **Latchkey Substitute Instructor**

It is recommended that the Cloverleaf Board of Education approve the following Latchkey substitute instructor:

Anglea Kratzer, effective February 9, 2016 \$8.85/hr.

D. **BUSINESS/FINANCE** – Mr. Hudson - additions

D-2 **Recertification and Then and Now Purchase Orders additions**

Multi-Vendor MS Boys Basketball Refs Recertification from \$980.00 to \$1105.00

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus - additions

E-1 **Overnight and/or Out of State Trip**

Cloverleaf High School Academic Challenge Team to National Championship Tournament in Dallas, Texas May 26-30, 2016 as presented

E-7 **University of Akron College Credit Plus Memorandum of Understanding**

It is recommended that the Cloverleaf Board of Education approve the memorandum of understanding between the University of Akron and Cloverleaf Local Schools for College Credit Plus as presented.

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

February 10, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the January 25, 2016 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the January 25, 2016 regular session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognition**
Griffin Petrocci - "24" Champion

C. PERSONNEL – Mr. Kubilus

C-1 Medina County Substitute Teacher Tutor List

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Acord, Jessica	Weinerman, Judith
Boccaccio, Corena	Witmer, Kathryn
Carangio, William	Wolfe, Andrew
Sanicky, Cady	Zablotny, Candice

C-2 Certified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointment:

Heather Sheers, Speech Pathologist, initial placement Elementary School, effective February 8, 2016, Masters, Step 2, \$17,116.52 (pro-rated for the remainder of the 2015-2016 school year).

C-3 Classified Staff Change in Status

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Julia Poling from 3 hrs./day food service helper to 8 hrs./day custodian, effective February 8, 2016, initial placement high school, \$12.49/hr.

C-4 Staff Resignations

It is recommended that the Cloverleaf Board of Education approve the following staff resignations:

Jeff Quisenberry, custodian, effective at the end of the work day February 1, 2016.

Sharon Licursi, teacher, effective at the end of the work day May 27, 2016.

Julia Poling, 3.0 food service helper, resignation effective February 8, 2016 contingent upon her approval for custodian position (See item C-3).

C-5 Classified Staff Substitute Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified substitute staff for the 2015-2016 school year:

Substitute Food Service Helper @ \$9.18/hr.
Ofelia Soto, effective February 3, 2016

Substitute Educational Aide @ \$9.05/hr.
Shannon Tomes, effective February 3, 2016

Substitute Bus Driver @ \$13.21/hr.
James Thomas, effective February 3, 2016
Frederick Drogell, February 3, 2016

Substitute Custodian @ \$9.39/hr.
Barbara Bowman, effective February 8, 2016

Substitute Secretary @ \$9.57/hr.
Lara Ratliff, effective February 5, 2016

C-6 Supplemental Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2015-2016 school year. (All supplemental appointments contingent upon participation.)

Wrestling 7/8 grade coach	Jacob Reese	\$2,861.12
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C-7 Level 2 - Unsupervised Building Volunteer or Chaperones

It is recommended that the Cloverleaf Board of Education approve the following Level 2 unsupervised building volunteers or chaperones for the 2015-2016 school year.

Beiser	Nicholas
--------	----------

Derhammer	Elizabeth
Donnelly	Patrick
Gingrich	Karen
Gingrich	Ronald
Gladden	John
Lamp	Stefanie
Letner	Jeannine
Powalie	Janet
Powalie	Timothy
Timura	Julie

C-8 Elementary Summer School Appointment

It is recommended that the Cloverleaf Board of Education approve the following elementary summer school appointment:

Secretary	Susan Weir	\$16.35/hr. (\$3,300.00 cap)
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C-9 2016 Safety City Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following 2016 Safety City staff appointments:

Safety City Coordinator	Susan Weir	\$600.00
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Cloverleaf Board of Education approval of items C-1 through C-9 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

C-10 2016 Safety City Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following 2016 Safety City staff appointments:

Safety City Coordinator Megan Maloney \$600.00

Cloverleaf Board of Education approval of item C-10

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

D-2 **Recertification and Then and Now Purchase Orders**

It is recommended that the Cloverleaf Board of Education approve the recertification and then and now purchase orders as presented:

American Fidelity	Then and Now	\$5,140.05
VS Athletics	Recertification	From \$499.00 to \$620.28
Staples	Recertification	From \$193.94 to \$247.63

D-3 **Transfer**

It is recommended that the Cloverleaf Board of Education approve the following transfer:

From: 001 – General Fund
 To: 002-9003 Debt Retirement Fund
 Amount: \$47,020.75

D-4 **Ohio School Council Bus Purchase Plan**

It is recommended that the Cloverleaf Board of Education approve a resolution authorizing the Ohio Schools Council to advertise and receive bus bids on behalf of Cloverleaf Local Schools.

Cloverleaf Board of Education approval of item D-1 through D-4 by consent

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Overnight and/or Out of State Trip**

It is recommended that the Cloverleaf Board of Education approve the following overnight and/or out of state trips as presented:

Camp Nu-Hop 5th Grade Trips, Perrysville, OH, May 16-20, 2016

E-2 **Naviance, Inc. Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Naviance, Inc and Cloverleaf Local Schools for StudentTracker services as presented.

E-3 **Roberts Mechanical Equipment**

It is recommended that the Cloverleaf Board of Education approve the agreement between Roberts Mechanical Equipment and Cloverleaf Local Schools for replacement of two Boiler's in the elementary school at no charge.

Cloverleaf Board of Education approval of item E-1 through E-3 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E-4 **2016-2017 Educational Service Center of Medina County Contract**

It is recommended that the Cloverleaf Board of Education approve the contract between the Educational Service Center of Medina County and Cloverleaf Local Schools as presented.

Cloverleaf Board of Education approval of item E-4

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E-5 Registration Gateway Agreement

It is recommended that the Cloverleaf Board of Education approve the agreement between Registration Gateway and Cloverleaf Local Schools for on-line student registration and electronic document storage as presented.

Cloverleaf Board of Education approval of item E-5 by consent

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F. UNFINISHED BUSINESS

F-1 **Elementary School Heating Update** - Mr. Kubilus

F-2 **Finance Committee Report**

G. NEW BUSINESS

G-1 **ACA Bronze Health Insurance Plan**

G-2 **Educational Service Center of Medina County Substitute Program**
Mr. Hudson & Mr. Kubilus

G-3 **Graduation Attire** - Mrs. Lormeau

G-4 **2016-2017 Spring Break Dates** - Mr. Hevener

H.. EXECUTIVE SESSION

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____ PM for the following reason:

1. ____ To consider the ____ appointment, ____ employment, ____ dismissal,

___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.

2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.
7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time Out: _____

I. **ADJOURNMENT**

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____

February 22,

16

The Board of Education of the Cloverleaf Local School District met for a work session on February 22, 2016 at 7:00 p.m. at the C.E. Hawley Room, Medina County Career Center. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Jason Myers
Mrs. Jane Rych

Mr. William Schmock
Mr. Jeff Schreiber

2016-40 ALL COUNTY BOARD MEETING

The Cloverleaf Board of Education attended the All County Board Meeting in the C.E. Hawley Room of the Medina County Career Center, 1101 W. Liberty Street, Medina, OH 44256.

2016-41 ADJOURNMENT

Mr. Schmock motioned, seconded by Mr. Schreiber to adjourn the meeting at 8:01 p.m.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Schreiber, Mr. Myers and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

March 14, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Blankenship, Paige	Kotar, April	Romans, Nancy
Hewitt, Brett	Long, Andrew	Stitt, Kelsey
Hirz, Jessica	Robinson, Michael	Yacobozzi, Erica

C-2 **Certified Staff Resignations**

Elizabeth Deegan-Puleo, elementary art teacher, effective at the end of the day May 31, 2016, for the purpose of retirement.

Ashley Biggins, intervention specialist tutor, high school, effective August 1, 2016.

Elizabeth Sadzewicz, science teacher middle school, effective August 1, 2016.

Kimberly Crow, preschool teacher, elementary school, effective at the end of the work day March 31, 2016.

C-3 **Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Dawna Litz from Food service helper 3 hrs./day, middle school to custodian, 8 hrs./day, initial placement middle school, effective February 22, 2016

C-4 **Classified Staff Resignations**

It is recommended that the Cloverleaf Board of Education approve the following classified staff resignations:

Dawna Litz, food service helper, 3 hrs./day middle school contingent upon approval as custodian, 8 hrs./day.

Pam Payn, paraprofessional, high school, effective at the end of the work day May 26, 2016 for the purpose of retirement.

Susan Porter, paraprofessional, elementary school, effective at the end of the day May 31, 2016 for the purpose of retirement.

Sandra Cook, bus driver, effective at the end of the work day March 4, 2016 for the purpose of retirement.

C-5 Classified Staff Substitute Appointment

Substitute Secretary @ \$9.57/hr.
Valarie Boscaljon

Substitute Food Service Helper @ \$9.18/hr.
Charity Ramsier

Substitute Custodian @ \$9.39/hr.
Robin Parsons

Substitute Paraprofessional @ \$9.05/hr.
Starlina Salamon

C-6 Latchkey Instructor

It is recommended that the Cloverleaf Board of Education approve the following latchkey instructor appointment and resignation:

Lori Morris, appointment effective February 19, 2016 @ \$10.00/hr., resignation effective at the end of her work day, March 18, 2016.

Cloverleaf Board of Education approval of items C-1 through C-6 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

C-7 Memorandum of Understanding with Cloverleaf Education Association

It is recommended that the Cloverleaf Board of Education approve the following Memorandum of Understanding between Cloverleaf Education Association and Cloverleaf Local Schools for the addition of a high school Guidance Department Chair as presented.

Cloverleaf Board of Education approval of items C-7

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D. UNFINISHED BUSINESS

D-1 Graduation Attire - Mr. Kubilus

D-2 All Day Kindergarten Update - Mrs. Martin

D-3 Central Registration - Mr. Hevener

E. NEW BUSINESS

E-1 District Writing Committee Update - Mr. Hevener

F. EXECUTIVE SESSION

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. ___ Prepare for, conducting, or reviewing negotiations or bargaining

sessions with employees concerning their compensation or other terms and conditions of their employment.

- 6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.
- 7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY ___ MR. MYERS ___

MRS. RYCH ___ MR. SCHMOCK ___ MR. SCHREIBER ___

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY ___ MR. MYERS ___

MRS. RYCH ___ MR. SCHMOCK ___ MR. SCHREIBER ___

Time Out: _____

G. ADJOURNMENT

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY ___ MR. MYERS ___

MRS. RYCH ___ MR. SCHMOCK ___ MR. SCHREIBER ___

Time: _____

March 14,

16

The Board of Education of the Cloverleaf Local School District met for a Work Session on March 14, 2016 at 6:00 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney
Mrs. Jane Rych

Mr. William Schmock
Mr. Jeff Schreiber

RECOGNITION AND PUBLIC PARTICIPATION

Samantha Flora of 9140 Deerfield Drive, Seville represented the 2016 Senior Class and brought up the issue of dress code at graduation. She presented an online petition with over 200 supporters in the community and introduced additional speakers on the issue.

Ben Stefanko, Valedictorian, Student Council President and Field Commander of the Marching Band, of 9180 Chippewa Road, Lodi also represented the Class of 2016. He overviewed the situation regarding the change in dress code for the 2016 Commencement Ceremony.

Sarah Oaks, President of Drama Club & IMPACT, Vice President of Swing Choir and Secretary of Student Council, of 6672 Smucker Rd, Wesfield Ctr., Ohio spoke on why students and community members are upset at the dress code change. Graduation Day should be a day to have pride in the school, traditions and colors.

Anna Winnicki, Vice President of National Honor Society, HUDDLE Leader, and 4-Sport Athlete, of 5495 Eastlake Rd, Medina also spoke on the issue of graduation dress code. She proposed 3 solutions to the issue:

1. Allow each student to choose the color of their cap and gown regardless of gender.
2. Allow the Class of 2016 to vote on the issue.
3. Leave the dress code the way it currently is, with males wearing green and females wearing white.

Mrs. Lormeau, Mr. Kubilus and the Board all praised the students on commenting so respectfully and invited the students to stay as Graduation Attire will be addressed in Unfinished Business.

March 14,

16

2016-44 PERSONNEL

Upon the recommendation of Superintendent Kubilus, Mr. Maloney motioned, seconded by Mr. Schmock to approve the following personnel items:

Medina County Substitute Teacher Tutor List

Approve the Substitute Teacher/Tutor list as presented:

Blankenship, Paige	Kotar, April	Romans, Nancy
Hewitt, Brett	Long, Andrew	Stitt, Kelsey
Hirz, Jessica	Robinson, Michael	Yacobozzi, Erica

Certified Staff Resignations

Approve the following certified resignations:

Elizabeth Deegan-Puleo, elementary art teacher, effective at the end of the day May 31, 2016, for the purpose of retirement.

Ashley Biggins, intervention specialist tutor, high school, effective August 1, 2016.

Elizabeth Sadzewicz, science teacher middle school, effective August 1, 2016.

Kimberly Crow, preschool teacher, elementary school, effective at the end of the work day March 31, 2016.

Classified Staff Change in Status

Approve the following classified staff change in status:

Dawna Litz from Food service helper 3 hrs./day, middle school to custodian, 8 hrs./day, initial placement middle school, effective February 22, 2016

March 14,

16

Classified Staff Resignations

Approve the following classified staff resignations:

Dawna Litz, food service helper, 3 hrs./day middle school contingent upon approval as custodian, 8 hrs./day.

Pam Payn, paraprofessional, high school, effective at the end of the work day May 26, 2016 for the purpose of retirement.

Susan Porter, paraprofessional, elementary school, effective at the end of the day May 31, 2016 for the purpose of retirement.

Sandra Cook, bus driver, effective at the end of the work day March 4, 2016 for the purpose of retirement.

Classified Staff Substitute Appointment

Substitute Secretary @ \$9.57/hr.

Valerie Boscaljon

Substitute Food Service Helper @ \$9.18/hr.

Charity Ramsier

Substitute Custodian @ \$9.39/hr.

Robin Parsons

Substitute Paraprofessional @ \$9.05/hr.

Starlina Salamon

Latchkey Instructor

Approve the following latchkey instructor appointment and resignation:

Lori Morris, appointment effective February 19, 2016 @ \$10.00/hr., resignation effective at the end of her work day, March 18, 2016.

March 14,

16

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-45 Memorandum of Understanding with Cloverleaf Education Association

Mr. Schmock motioned, seconded by Mr. Schreiber to approve the following Memorandum of Understanding between Cloverleaf Education Association and Cloverleaf Local Schools for the addition of a high school Guidance Department Chair as presented.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Schreiber, Mr. Maloney and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

UNFINISHED BUSINESS

Graduation Attire

Mr. Kubilus began by discussing the procedure of Board Meetings and Board Policy changes as well as Mr. Randolph's Presentation on the issues he sees leading up to and including the Graduation Ceremony. After speaking to some students and parents, it seems the biggest concern with the change is the time period, graduation is only a couple months away. Many Students and families have already been making plans. Mr. Kubilus will not be making a recommendation on changing graduation attire for the Class of 2016. However, the Board will need to discuss legal implications and possible changes for the class of 2017 and beyond.

All Day Kindergarten

Mrs. Martin presented an update on all day kindergarten. She gave data showing results of current EDK and the comparison with regular am/pm classes. She discussed the meetings with Kindergarten teachers, Preschool specialist, literacy specialist and counselor. Some items to consider are scheduling specials, playground, ordering resources, furniture, training, breakfast and transportation. Scheduling is in progress, tomorrow is kindergarten screening. Children will have more social interaction time, technology and reading.

March 14,

16

Central Registration

Mr. Hevener discussed the Job Description for the District Registration Secretary. The duties of current secretarial positions will be re-distributed. This is not adding a secretarial position. The Food Service Secretarial position will be combined with the Maintenance Secretarial position. The District Registration Secretary duties will include registration with the assistance of new software, homeschool requirements, open-enrollment and district calendar. The position will include 18 flex days to be used outside of the typical school year to allow for summer registration. The position will be a liaison between the families of registration students and the building secretaries as well as EMIS and the Treasurer's Office.

NEW BUSINESS**District Writing Committee**

Mr. Hevener updated the Board on the progress of the District Writing Committee, which is made up of K-12 educators researching and discussing writing programs. The Committee has further broken up into Building Writing Committees which have put a lot of work into this. Mr. Hevener stated that they are close to a recommendation of a writing program.

2016-46 EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schmock to enter into Executive Session at 6:58 p.m. to consider the appointment of a public employee or official and to consider the compensation of a public employee or official.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-47 ADJOURN EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schmock to adjourn the Executive Session at 7:23 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

March 14,

16

2016-48 ADJOURNMENT

Mr. Schreiber motioned, seconded by Mr. Maloney to adjourn the meeting at 8:29 p.m.

Roll call as follows:

Ayes: Mr. Schreiber, Mr. Maloney, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

March 28, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

a. _____

b. _____

c. _____

A-6. **Minutes** of the February 22, 2016 session the March 9, 2016 special session and the March 14, 2016 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the February 22, 2016 session the March 9, 2016 special session and the March 14, 2016 special session.

_____ moved,
seconded by _____ that the foregoing
recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____
MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **High School Student Leadership Team Presentation**

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Boyer, Nathaniel	Rinehart, Donna
McDermitt, Shawn	Takala, Morgan

C-2 **Certified Staff Change in Status for the 2016-2017 School Year**

Catherine Rickard from Grade 1 teacher to Kingergarten Teacher, initial placement Elementary School, \$74,235.00.

Cynthia Mack, from ½ time Kingergarten Teacher to 1st. Grade Teacher, initial placement Elementary School, \$67,653.00.

C-3 **Classified Staff Contracts**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Continuing Contracts

Angela Rinearson, paraprofessional, high school, \$11.03/hr., effective May 14, 2016
Debra Stein, paraprofessional, high school, \$11.03/hr., effective April 8, 2016

Second 1 Year Contracts

Ila Sadzewicz, paraprofessional, middle school, \$10.82/hr., effective April 14, 2016
Jill Shamis, food service helper, high school, \$10.85/hr., effective May 24, 2016.

C-4 Classified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Robin Parsons, custodian, 8 hrs./day, initial placement Elementary School, pending successful completion of FCE, \$12.49/hr.

Ofelia Soto, food service helper, 3.0 hrs./day, initial placement Middle School, \$10.54/hr., effective March 29, 2016

Angelina Kratzer, food service helper, 3.0 hrs./day, initial placement Middle School, \$ 10.54/hr., effective March 29, 2016.

James Thomas, bus driver, 6.0 hrs./day, initial placement Transportation, \$14.17/hr., effective March 28, 2016.

C-5 Supplemental Staff Appointments 2015-2016 school year

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments for the 2015-2016 school year. (All supplemental appointments contingent upon participation).

Industrial Tech Coordinator 700.00	Gregory Valent	\$
Track Dual Coach	Garth Gucker	\$5,364.60
Track Boys Varsity Assistant Coach	Zachary Scisciani	\$3,218.76
Track Boys Varsity Assistant Coach	Justin Vorhies	\$3,218.76
Track Girls Varsity Assistant Coach	Allison Ingles	\$3,218.76
Track Girls Varsity Assistant Coach	David Freeland	\$3,218.76
Track, Girls Head 8th Grade Coach	Alana Gasper	\$2,682.30
Track, Girls Assistant 8th Grade Coach	Mollie Jarvis	\$2,324.66
Track, Boys Head 8th Grade Coach	Scott Murphy	\$3,755.22
Track, Boys Assistant 8th Grade Coach	Frederick Haldiman	\$2,324.66
Softball, Varsity Assistant Coach	Travis Strebel	\$3,934.04
Softball, JV Coach	Kevin Graham	\$3,934.04
Softball, 9th Grade Coach	Bethany Mitchell	\$2,682.30
Softball Volunteer JV Coach	Cyanne Horner	\$ n/a
Baseball, Varsity Coach	Nicholas Ogurchak	\$4,291.68
Baseball Varsity Assistant Coach	Nicholas Romanoff	\$3,276.40

Baseball JV Coach	David Cooper	\$3,218.76
Baseball, 9th Grade Coach	David Cunningham	\$2,682.30
Baseball Volunteer JV Coach	Edward Ogurchak	\$ n/a

C-6 Level 2 - Unsupervised Building Volunteer or Chaperones

It is recommended that the Cloverleaf Board of Education approve the following Level 2 unsupervised building volunteers or chaperones for the 2015-2016 school year.

Buonocore, Deanna
 Evans, Matthew
 Garbonick, Rosemarie
 Heller, Jennifer
 Knapp, Linda
 Mencke, Kimberly
 Morris, Morgan
 Popiel, Courtney
 Vaughn, DeeAnna

C-7 Elementary Summer School Staff Appointment

It is recommended that the Cloverleaf Board of Education approve the following certified staff summer school appointment for the summer of 2016 to be paid out of Title I funds:

Elementary Summer School Director	Denise Musolf	\$3,900.00
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C-8 Safety City Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following Safety City staff appointments for the summer of 2016.

Safety City Teacher	April Dalton	\$600.00
Safety City Teacher	Patricia Roush	\$600.00

Cloverleaf Board of Education approval of items C-1 through C-8 by consent.

_____ moved,
 seconded by _____ that the foregoing
 recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____
MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Then & Now & Recertification Purchase Orders**

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders and recertifications as presented.

Recertification:

Mastercard	From: \$ 200.00	To: \$ 227.99
Advanced Auto Parts n	From: \$1,250.00	To: \$1,490.37

Then & Now Purchase Orders

Hackworth Electrical Contractors	\$ 3,342.13
SC Strategic Solutions	\$15,365.17
OSBA Annual Membership/Briefcase	\$ 6,207.00
Lesko Associates	\$46,000.00

Cloverleaf Board of Education approval of item D-1 through D-2 by consent

_____ moved,
seconded by _____ that the foregoing
recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____
MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **District Calendar FY16-17**

It is recommended that the Cloverleaf Board of Education approve the revisions to the 2016-2017 Cloverleaf Local Schools District Calendar as presented.

E-2 **Donations**

It is recommended that the Cloverleaf Board of Education accept the following donations to the Special Education Department.

These items will be utilized by students in developing fine motor planning, following sequential steps for task completion and learning pre-vocational/ vocational skills for future employment opportunities.

From City Hardware in Lodi - Miscellaneous hardware valued at \$30.00

From Moxie's Grill in Lodi - Four Compartment Cultery Bin valued at \$40.00

From the Cloverleaf Boosters Club - Popcorn Machine valued at \$48.00

E-3 **Policies - 1st Reading**

It is recommended that the Cloverleaf Board of Education approve the 1st Reading of the following policies:

IICC-R	School Volunteers
IICC-E	School Volunteers
IGBA-R	Programs for Disabled Students
AFC-2 & GCN-2	Evaluation of Professional Staff
AFC-2-E & GCN-2-E	Building Administrators Evaluation – REMOVE FROM POLICY BOOK
AFD-E & GDN-E	District Classified Administrative Staff Evaluation
GCB-2-R	Professional Staff Contracts and Compensation Plans (Administrators)
KG-E	Application for Use of School Premises
JHCCB	Pest Management/Infestation
JHCCB-R	Pest Management/Infestations

E-4 Out of State and/or Overnight Trip

It is recommended that the Cloverleaf Board of Education approve the following out of state and/or overnight trip(s) as presented:

Cloverleaf Marching Band to Kissimmee, Florida, January 12-16, 2017

Cloverleaf Board of Education approval of item E-1 through E-4 by consent

_____ moved, seconded

by _____ that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E-5 Cloverleaf Education Association MOU Regarding IEP's

It is recommended that the Cloverleaf Board of Education approve a memorandum of understanding between Cloverleaf Education Association and Cloverleaf Local Schools regarding IEP's as presented.

Cloverleaf Board of Education approval of item E-5

_____ moved,

seconded by _____ that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F. UNFINISHED BUSINESS

F-1 Cloverleaf Tech Academy Update - Josh Boggs

G. NEW BUSINESS

G-1 **Medina County Career Center Update - Mr. Schmock**

H. ADJOURNMENT

_____moved,

seconded by _____ that the foregoing
recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____

March 28,

16

The Board of Education of the Cloverleaf Local School District met for a Work Session on March 28, 2016 at 6:00 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney
Mr. Myers
Mrs. Jane Rych

Mr. William Schmock
Mr. Jeff Schreiber

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

2016-49 APPROVAL OF MINUTES

Mr. Schreiber motioned, seconded by Mr. Maloney to approve the minutes of the February 22, 2016 session, the March 9, 2016 special session and the March 14, 2016 special session.

Roll call as follows:

Ayes: Mr. Schreiber, Mr. Maloney, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

RECOGNITION AND PUBLIC PARTICIPATION

High School Student Leadership Team Presentation

Mr. Randolph, Associate Principal, introduced the Student Leadership team which is made up of students and teachers that are looking at the High School building, procedures and developing new procedures. The students proposed a new Freshman Orientation experience they would like to implement. They are requesting that on the first day of school freshman would be the focus, upper class students would have the day off. Freshman students would go through their schedule, meet with guidance and principals, have a lunchroom tour and have the opportunity to interact with staff and student organizations.

March 28,

16

Cloverleaf Tech Academy - Josh Boggs

The 9 teachers that started in the fall as part of the New Tech Academy continue to meet once a month to discuss issues face-to-face. They have learned how to implement tech in the classroom with the best interest of the student in mind. They are now starting to modify and redesign curriculum to do things that have not been possible before. They attended a tech conference in Columbus and have interviewed students to get their perspective on the tech programs. At the Elementary School 2nd and 3rd graders are learning coding and are interacting with other schools. The knowledge is also being passed on to assist other staff members at all the schools.

Homer B. Smith Teacher of Excellence Award

Mr. Kubilus introduced Dan Shumaker, President of the Medina County ESC, William Koran, Superintendent of the Medina County ESC, and Homer Smith, Former Medina County Superintendent. Josh Boggs was presented with the Homer B. Smith Teacher of Excellence Award for 2015-2016.

2016-50 PERSONNEL

Upon the recommendation of Superintendent Kubilus, Mr. Schmock motioned, seconded by Mr. Maloney to approve the following personnel items:

Medina County Substitute Teacher Tutor List

Approve the Substitute Teacher/Tutor list as presented:

Boyer, Nathaniel
McDermitt, Shawn

Rinehart, Donna
Takala, Morgan

Certified Staff Change in Status for the 2016-2017 School Year

Catherine Rickard from Grade 1 teacher to Kingergarten Teacher, initial placement Elementary School, \$74,235.00.

Cynthia Mack, from ½ time Kingergarten Teacher to 1st. Grade Teacher, initial placement Elementary School, \$67,653.00.

March 28,

16

Classified Staff Contract

Approve the following classified staff contracts:

Continuing Contracts

Angela Rinearson, paraprofessional, high school, \$11.03/hr., effective May 14, 2016

Debra Stein, paraprofessional, high school, \$11.03/hr., effective April 8, 2016

Second 1 Year Contracts

Ila Sadzewicz, paraprofessional, middle school, \$10.82/hr., effective April 14, 2016

Jill Shamis, food service helper, high school, \$10.85/hr., effective May 24, 2016.

Classified Staff Appointments

Approve the following classified staff appointments:

Robin Parsons, custodian, 8 hrs./day, initial placement Elementary School, pending successful completion of FCE, \$12.49/hr.

Ofelia Soto, food service helper, 3.0 hrs./day, initial placement Middle School, \$10.54/hr., effective March 29, 2016

Angelina Kratzer, food service helper, 3.0 hrs./day, initial placement Middle School, \$10.54/hr., effective March 29, 2016.

James Thomas, bus driver, 6.0 hrs./day, initial placement Transportation, \$14.17/hr., effective March 28, 2016.

Supplemental Staff Appointments 2015-2016 school year

Approve the following supplemental appointments for the 2015-2016 school year. (All supplemental appointments contingent upon participation).

Industrial Tech Coordinator
\$ 700.00

Gregory Valent

Track Dual Coach
\$5,364.60

Garth Gucker

March 28,

16

Track Boys Varsity Assistant Coach \$3,218.76	Zachary Scisciani
Track Boys Varsity Assistant Coach \$3,218.76	Justin Vorhies
Track Girls Varsity Assistant Coach \$3,218.76	Allison Ingles
Track Girls Varsity Assistant Coach \$3,218.76	David Freeland
Track, Girls Head 8th Grade Coach \$2,682.30	Alana Gasper
Track, Girls Assistant 8th Grade Coach \$2,324.66	Mollie Jarvis
Track, Boys Head 8th Grade Coach \$3,755.22	Scott Murphy
Track, Boys Assistant 8th Grade Coach \$2,324.66	Frederick Haldiman
Softball, Varsity Assistant Coach \$3,934.04	Travis Strebel
Softball, JV Coach \$3,934.04	Kevin Graham
Softball, 9th Grade Coach \$2,682.30	Bethany Mitchell
Softball Volunteer JV Coach \$ n/a	Cyanne Horner
Baseball, Varsity Coach \$4,291.68	Nicholas Ogurchak
Baseball Varsity Assistant Coach \$3,276.40	Nicholas Romanoff
Baseball JV Coach \$3,218.76	David Cooper
Baseball, 9th Grade Coach \$2,682.30	David Cunningham
Baseball Volunteer JV Coach \$ n/a	Edward Ogurchak

March 28,

16

Level 2 - Unsupervised Building Volunteer or Chaperones

Approve the following Level 2 unsupervised building volunteers or chaperones for the 2015-2016 school year.

Buonocore, Deanna
 Evans, Matthew
 Garbonick, Rosemarie
 Heller, Jennifer
 Knapp, Linda
 Mencke, Kimberly
 Morris, Morgan
 Popiel, Courtney
 Vaughn, DeeAnna

Elementary Summer School Staff Appointment

Approve the following certified staff summer school appointment for the summer of 2016 to be paid out of Title I funds:

Elementary Summer School Director	Denise Musolf	\$3,900.00
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Safety City Staff Appointments

Approve the following Safety City staff appointments for the summer of 2016.

Safety City Teacher	April Dalton	\$600.00
Safety City Teacher	Patricia Roush	\$600.00

Roll call as follows:

Ayes: Mr. Schmock, Mr. Maloney, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

March 28,

16

2016-51 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mr. Maloney motioned, seconded by Mr. Schmock to approve the following items:

Treasurer's Report and Authorization to Pay Bills

Accept the Treasurer's Report and approval of checks issued per attached.

Then & Now & Recertification Purchase Orders

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders and recertifications as presented.

Recertification:

Mastercard	From: \$ 200.00	To: \$ 227.99
Advanced Auto Parts	From: \$1,250.00	To: \$1,490.37

Then & Now Purchase Orders

Hackworth Electrical Contractors	\$ 3,342.13
SC Strategic Solutions	\$15,365.17
OSBA Annual Membership/Briefcase	\$ 6,207.00
Lesko Associates	\$46,000.00

Resolution Accepting the Amounts and Rates by Budget Commission

Approve the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor per attached.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

March 28,

16

2016-52 SUPERINTENDENT'S REPORT

Upon the recommendation of Superintendent Kubilus, Mr. Myers motioned, seconded by Mr. Maloney to approve the following items:

District Calendar FY16-17

Approve the revisions to the 2016-2017 Cloverleaf Local Schools District Calendar as presented.

Donations

Accept the following donations to the Special Education Department.

These items will be utilized by students in developing fine motor planning, following sequential steps for task completion and learning pre-vocational/vocational skills for future employment opportunities.

From City Hardware in Lodi - Miscellaneous hardware valued at \$30.00

From Moxie's Grill in Lodi - Four Compartment Cutlery Bin valued at \$40.00

From the Cloverleaf Boosters Club - Popcorn Machine valued at \$48.00

Policies - 1st Reading

Approve the 1st Reading of the following policies:

IICC-R	School Volunteers
IICC-E	School Volunteers
IGBA-R	Programs for Disabled Students
AFC-2 & GCN-2	Evaluation of Professional Staff
AFC-2-E & GCN-2-E	Building Administrators Evaluation – REMOVE FROM POLICY BOOK
AFD-E & GDN-E	District Classified Administrative Staff Evaluation
GCB-2-R	Professional Staff Contracts and Compensation Plans (Administrators)
KG-E	Application for Use of School Premises
JHCCB	Pest Management/Infestation
JHCCB-R	Pest Management/Infestations

March 28,

16

Out of State and/or Overnight Trip

Approve the following out of state and/or overnight trip(s) as presented:

Cloverleaf Marching Band to Kissimmee, Florida, January 12-16, 2017

Roll call as follows:

Ayes: Mr. Myers, Mr. Maloney, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-53 Cloverleaf Education Association MOU Regarding IEP's

Mr. Schreiber motioned, seconded by Mr. Schmock to approve a memorandum of understanding between Cloverleaf Education Association and Cloverleaf Local Schools regarding IEP's as presented.

Roll call as follows:

Ayes: Mr. Schreiber, Mr. Schmock, Mr. Maloney, Mr. Myers and Mrs. Rych

Nays: None

Motion Carried

NEW BUSINESS

Medina County Career Center Update

Mr. Schmock provided the Board with an update on awards that the Cloverleaf Students have earned while participating in MCCC programs.

March 28,

16

2016-54 ADJOURNMENT

Mr. Maloney motioned, seconded by Mr. Schreiber to adjourn the meeting at 7:18 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

March 9,

16

The Board of Education of the Cloverleaf Local School District met for a Special session on March 9, 2016 at 8:00 a.m. at the Cloverleaf Board of Education Conference Room. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney

Mr. Jason Myers

Mrs. Jane Rych

Mr. William Schmock

Mr. Jeff Schreiber

**2016-42 CLOVERLEAF STADIUM GRANDSTAND REPLACEMENT
RESOLUTION**

Mr. Maloney motioned, seconded by Mr. Schreiber to approve a resolution to approve the Cloverleaf Stadium Grandstand Replacement bid.

WHEREAS, the Board of Education of the Cloverleaf Local Schools, Medina, County, Ohio, met in Special Session of March 9, 2016, and adopted the following Resolution; and

WHEREAS, after advertising legally and receiving bids for the Cloverleaf Stadium Grandstand Replacement project executed by the district;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby awards the contract to be the lowest responsive and responsible bidder to Cavanaugh Building Corporation with a Base Bid of \$810,000.00 and accepts Alternate No. 1 bid for \$6,500.00 and Alternate No. 2 bid for \$0.00.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

March 9, 16

2016-43 ADJOURNMENT

Mr. Maloney motioned, seconded by Mr. Schmock to adjourn the meeting at 8:12 a.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

April 11, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. UNFINISHED BUSINESS

C-1 Mobile Health Unit - Dr. Falconi, Cleveland Clinic

C-2 Graduation Attire 2017 and Beyond - Mr. Kubilus

C-3 Freshman Orientation Day - Mr. Kubilus

D. NEW BUSINESS

D-1 Banking Proposals - Mr. Hudson

D-2 Ohio Check Book - Mr. Hudson

D-3 State Software - Mr. Hudson

D-4 Nexus Pipeline - Mr. Hudson & Mr. Kubilus

E. ADJOURNMENT

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____

April 11,

16

The Board of Education of the Cloverleaf Local School District met for a Work Session on April 11, 2016 at 6:40 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney

Mr. Jason Myers

Mrs. Jane Rych

Mr. William Schmock

Mr. Jeff Schreiber

RECOGNITION AND PUBLIC PARTICIPATION

None

UNFINISHED BUSINESS

Mobile Health Unit

The mobile unit will identify needs in the community and work with the school and community to meet those needs. The purpose of the Mobile Health Clinic is to give children access to healthcare, to establish a relationship with the pediatrician and provide a medical home or to provide medical service to those children with an acute condition that cannot get in to see their primary physician.

The bus is an office on wheels, it contains 2 exam rooms and a lab. The parents are to enroll the students in the program and are involved in the process. They can attend appointments with their child and will receive an appointment summary for every visit. Lower grades would be given a tour of the bus. Students with appointments will be walked to the bus by a Mobile Unit employee and walked back into the school. The employees are background checked every year as well as every time they enter into contract with a new school. The school nurse is an important partner in the success of this program.

April 11,

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Graduation Attire 2017 and Beyond

Superintendent Kubilus discussed the possibility of the change to a single color gown in the future. Mr. Randolph previously discussed the legal issues as well as practical reasons. The Class of 2016 gave compelling reasons why it was too soon to make the change this year. Superintendent Kubilus wanted to open the topic up for one last discussion before making a recommendation. He also discussed how allowing students to choose the color of the gown is not really a good option as it allows for potential pressure to choose the gender specific gown or force the student to stand out. The Class of 2017 and future classes would be notified of the graduation attire change as soon as the decision is made, which should be before the end of their junior year. The Board discussed tradition, legal issues, practical issues and possible timelines.

Freshman Orientation Day

Superintendent Kubilus discussed a proposal that students presented at the previous board meeting to implement a Freshman and New Student Orientation Day on the first day of school. This would make August 17th the first day of school for K – 9th as well as new students in 10th -12th. This would still allow for plenty of make-up days for the remaining 10th – 12th grade students that would start August 18th.

NEW BUSINESS**Banking Proposals**

Treasurer Hudson noted that Huntington Bank purchased First Merit and suggested putting out a request for proposal for banking services to look at our options and make the best decision for the District.

Ohio Check Book

Treasurer Hudson discussed the Ohio Check Book which pulls data from all government entities and posts it online as an additional transparency purpose. It is another way show the community how we spend our tax dollars, which we are already required to do. The downside is there is no descriptive content, only check amounts. It is a volunteer process at this point, not mandated.

April 11,

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State Software

Treasurer Hudson discussed our current financial software program and gave a little information on the history of the program and he gave a brief demo of the program. The State Software has been sold and will not be developed or supported. This is something that will need to be addressed in the near future. We currently supplement with outside sources and will be looking to replace the software and eliminate the outsourcing.

Nexus Pipeline

Treasurer Hudson and Superintendent Kubilus had a meeting with The Medina County Economic Development Department and 2 Reps from Nexus. Nothing is settled, they will still need approval at the state and federal level to even move forward. They are looking at a November approval timeframe and actual construction near the end of 2017. In the proposal only 23.44 miles are in Medina County of which 11.88 miles are in Cloverleaf School District. There is not a set value of the pipe and taxes, this will need to be calculated by the State and County Auditors based on several factors. We do not have a potential financial benefit to discuss at this time. Lines of communication will be kept open.

2016-55 ADJOURNMENT

Mr. Maloney motioned, seconded by Mr. Schmock to adjourn the meeting at 7:49 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

April 25, 16

The Board of Education of the Cloverleaf Local School District met for a Regular Session on April, 2016 at 6:00 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney
Mr. Jason Myers
Mrs. Jane Rych

Mr. William Schmock
Mr. Jeff Schreiber

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

2016-56 APPROVAL OF MINUTES

Mr. Myers motioned, seconded by Mr. Schreiber to approve the minutes of the March 28, 2016 regular session and the April 11, 2016 special session.

Roll call as follows:

Ayes: Mr. Myers, Mr. Schreiber, Mr. Maloney, Mr. Schmock and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

RECOGNITION AND PUBLIC PARTICIPATION

Cael Gasper and Natalie Gasper were recognized by Mrs. Martin for their sewing club project. They made hats, mittens and scarves that they donated to those in need at the Elementary School.

Sophia Reed was recognized by Mr. Randolph for being selected for Ohio Music Education Association's All-State Choir.

Deputy Pries recognized the students and advisors involved in making a video for the Stomp Out Suicide Video Contest. Cloverleaf has placed first or second all three years since the competition started.

April 25,

16

2016-57 PERSONNEL

Upon the recommendation of Superintendent Kubilus, Mr. Maloney motioned, seconded by Mr. Schmock to approve the following personnel items:

Medina County Substitute Teacher Tutor List

Approve the Substitute Teacher/Tutor list as presented:

Donnelly, Amy	Murphy, Marquerite
Kelley, Lindsay	Yocum, Sandra
Lindsay, Craig	

Leave of Absence

Approve the following leave of absence requests:

Courtney Ursem-Fruits, FMLA paid and unpaid leave of absence when all available sick leave has been used, beginning August 15, 2016 with an expected return date of September 26, 2016.

Certified Staff Appointments 2016-2017 School Year

Approve the following certified staff appointments for the 2016-2017 school year, effective August 15, 2016:

Ashley Bombard, Kindergarten teacher, elementary school, BA, Step 1, \$38,032.00.

Laura Stopper, Kindergarten Teacher, initial placement elementary school, BA,, Step 0, \$36,569.00 pending acceptance of BCI and FBI background checks.

Rosa Fatica, Kindergarten Teacher, initial placement elementary school, BA, Step 0, \$36,569.00, pending acceptance of BCI and FBI background checks.

Joe Manos, Intervention Specialist, initial placement middle school cross categorial unit, BA, Step 0, \$36,569.00, pending acceptance of BCI and FBI background checks.

April 25,

16

Staff Resignations

Approve the following staff resignations:

Certified Staff

Kyle, Geiss, High School Tutor, effective August 1, 2016

Kristin Reedy, Speech Language Pathologist, effective at the end of the work day May 27, 2016

Andrea Gerfin, Speech Language Pathologist, effective April 6, 2016.

Ashley Bombard, Reading Tutor, effective August 1, 2016, contingent upon acceptance as Kindergarten Teacher for the 2016-2017 school year.

Classified Staff Contracts

Approve the following classified staff contracts,

Jeffrey Haleen, 2nd one-year contract, \$12.87/hr., effective May 27, 2016

Everett Plesz, 2nd one-year contract, \$14.00/hr., effective June 21, 2016

Classified Staff Appointments

Approve the following classified staff appointments:

Matthew Boudinot, school bus mechanic, \$15.89/hr., effective April 5, 2016

Gregg Briggs, maintenance helper, initial placement Elementary School, \$14,16/hr., effective April 25, 2016.

Shelli Snyder, food service helper, initial placement high school, \$10.54/hr., effective April 26, 2016.

April 25,

16

Classified Staff Change in Status

Approve the following classified staff change in status:

Donna Conley, **from** Level II Food Service Secretary **to** Level II Central Registration Secretary, \$13.96/hr., effective April 16, 2016,

Classified Staff Substitute Approvals

Approve the following classified staff substitute appointment:

Food Service Helper @ \$9.18/hr.
Michele Hall

Supplemental Staff Appointments - 2015-2016 School Year

Approve the following supplemental staff appointments for the 2015-2016 school year.
(All supplemental appointments contingent upon participation.)

Tennis, Boys JV Coach	Ethan Dunbar	\$2,324.66
Gymnastics Varsity Assistant Coach	Ariel Vierheller	\$2,682.30
Track, Volunteer Assistant Boys & Girls Coach	Ryan Weir	\$ n/a
Track, Varsity Assistant Boys & Girls Coach	Andrew Froelich	\$3,218.76
Outdoor Educator	Chris Henn	\$ 143.06
Outdoor Educator	Maureen Lurtz	\$ 143.06
Outdoor Educator	Susan Albon	\$ 143.06
Outdoor Educator	Melissa Perry	\$ 143.06
Outdoor Educator	Ashley Kuhn	\$ 143.06
Outdoor Educator	Eileen McCowan	\$ 143.06
Outdoor Educator	Jessica Hitchcock	\$ 143.06
High School Guidance Department Chair	Monich Froelich	\$3,500.00

April 25,

16

Level 2 - Unsupervised Building Volunteer or Chaperones

Approve the following Level 2 unsupervised building volunteers or chaperones for the 2015-2016 school year.

Bateman, Miranda	Brownson, Erin	Crosby, Lynn
Dembowski-Barczyk, Denise	Fike, Jennifer	Goldsberry, Julie
Havel, Nikole	Hinderman, Heidi	Holderman, Kimberly
Kaczmarek, Julie	McCann, Ashley	Peterson, Amanda
Smith, Shannon (Renee)	Vasel, Kelly	Webb, Marie
Wershing, Jessica	Young, Gina	

Supplemental Staff Appointments 2016-2017 School Year

Approve the following supplemental staff appointments for the 2016-2017 school year:

Department Head - Science	Martin Ryan	\$3,500.00
Department Head - Math	Barbara Dawson	\$3,500.00
Department Head - English	MaryLee Wooley	\$3,500.00
Foreign Language Department Coordinator	Jacque Neidig	\$ 700.00
High School Newspaper	John Carmigiano	\$1,572.47
Drama Director - Fall Production	John Carmigiano	\$1,609.04
Thespian Advisor	John Carmigiano	\$ 731.38
High School Academic Challenge Advisor	Cameron Flint	\$2,925.52
Middle School Academic Challenge Advisor	Jenny Pertee	\$1,206.78
Key Club Advisor	Jenny Pertee	\$ 731.38
Jr./Sr. Class Advisor	Amy Simarro	\$2,194.14
High School Yearbook Advisor	Tonya Swain	\$1,572.47
Music Department Coordinator	Lawrence Timm	\$ 700.00
Music Director of Musical	Lawrence Timm	\$1,828.45
Technical Director of Musical	Lawrence Timm	\$ 841.09
High School Choir Director	Lawrence Timm	\$5,851.04
Industrial Tech Coordinator	Greg Valent	\$ 700.00
National Honor Society Advisor	MaryLee Wooley	\$1,316.48
High School Ski Club Advisor	Joanne Ashton	\$ 694.81
High School Guidance Department Chair	Monich Froelich	\$3,500.00
Girls Tennis JV Coach	Vicki Dunbar	\$3,108.37
Girls Soccer JV Coach	Judd Peroli	\$3,108.37
Boys Soccer Varsity Coach	Zachary Scisciani	\$4,388.28
Girls Golf Varsity Coach	Adam Michel	\$3,474.06
Girls Golf Varsity Assistant Coach	Christopher Lantz	\$2,194.14
Boys Golf Varsity Coach	Ron Wachtel	\$3,839.75
Boys Golf Varsity Assistant Coach	Michael McGee	\$3,291.21
Swimming Varsity Coach	Michael McGee	\$5,119.66
Swimming Varsity Assistant Coach	Andrea Davis	\$2,376.99
Football Varsity Coach	Justin Vorhies	\$6,948.11
Football Varsity Assistant Coach	Nicholas Romanoff	\$4,388.28

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Football Varsity Assistant Coach	John Sands	\$4,022.59
Cross Country Dual (Boys & Girls) Coach	Garth Gucker	\$5,119.66
Cross Country 8/9 Grade Coach	Sharlee Bailey	\$2,194.14
Cross Country Volunteer Assistant Coach	David Freeland	\$ n/a
Varsity/JV Football Cheerleader Advisor	Tonya Swain	\$3,839.75
Varsity/JF Basketball Cheerleader Advisor	Tonya Swain	\$3,839.75
9th Grade Football/Basketball Cheerleader Advisor	Emily Witten	\$2,376.99
8th Grade Football/Basketball Cheerleader Advisor 50%	Amy Simarro	\$1,554.18
8th Grade Football/Basketball Cheerleader Advisor 50%	Leanne Collum	\$1,737.03
Wrestling Varsity Coach	Robert Scandlon	\$5,485.35
Wrestling 7-8 Grade Coach	Dominic McEwen	\$2,925.52
Wrestling Volunteer Varsity Assistant Coach	Susan Scandlon	\$ n/a
Gymnastics Varsity Coach	Stacy Thornburg	\$4,388.28
Basketball Girls Varsity Coach	John Carmigiano	\$6,948.11
Basketball Girls Varsity Assistant Coach	Jeff Patterson	\$5,119.66
Basketball Girls JV Coach	Lance Price	\$5,119.66
Basketball Girls Head 7th Grade Coach	Rebecca Krejci	\$2,925.52
Basketball Girls Head 8th Grade Coach	Sharlee Bailey	\$2,925.52
High School Faculty Manager 50%	Barbara Dawson	\$2,925.52
High School Faculty Manager 50%	Joanne Ashton	\$2,925.52
Middle School Faculty Manager 50%	Scott Murphy	\$2,285.56
Middle School Faculty Manager 50%	Robert Preusser	\$2,102.72

Extended Days 2016-2017 School Year

Approve extended days for the 2016-2017 school year as follows:

Guidance Counselors:

13 Days Kelli Esakov - High School	\$3,203.85
13 Days Monich Froelich - High School	\$3,759.21
13 Days Robert Preusser - High School	\$4,766.84
13 Days Kristine Nagy - Middle School	\$5,761.60

Principals:

5 Days Karen Martin - Elementary School	\$2,012.60
5 Days Robert Falkenberg-Elementary School	\$2,089.25

District Librarian

10 Days Cheri Weigand	\$4,432.01
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Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

April 25, 16

2016-58 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mr. Schreiber motioned, seconded by Mr. Maloney to approve the following items:

Treasurer’s Report and Authorization to Pay Bills

Accept the Treasurer’s Report and approval of checks issued per attached.

Then & Now & Recertification Purchase Orders

Approve the following then and now purchase orders and recertifications as presented.

Then & Now Purchase Orders

MSB Cost Settlement	\$5,580.19
Comdoc	\$4,175.01
Metropolitan Shuttle	\$3444.25

Roll call as follows:

Ayes: Mr. Schreiber, Mr. Maloney, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

2016-59 SUPERINTENDENT’S REPORT

Upon the recommendation of Superintendent Kubilus, Mr. Myers motioned, seconded by Mr. Maloney to approve the following items:

Classified Substitute Rates 2016-2017 School Year

Approve the following classified substitute rates for the 2016-2017 school year:

Substitute Food Service Helpers	From: \$ 9.18/hr.	To: \$10.18/hr.
Substitute Custodians	From: \$ 9.39/hr.	To: \$10.39/hr.
Substitute Maintenance Helpers	From: \$ 9.39/hr.	To: \$10.39/hr.
Substitute Bus Drivers	From: \$13.21/hr.	To: \$14.21/hr.
Substitute Paraprofessionals	From: \$ 9.05/hr.	To: \$10.05/hr.
Substitute Secretaries	From: \$ 9.57/hr.	To: \$10.57/hr.

April 25,

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W.W.Williams Service Agreements

Approve the agreements between W.W. Williams and Cloverleaf Local Schools for preventative Maintenance and Operational Inspection Services for Emergency Power Equipment as presented.

Employee Health Examinations

Approve Dr. Joel S. Steinberg for board required health examinations in accordance with Cloverleaf Board Policy GBE.

Class of 2016

Approve the graduating class of 2016 as presented.

Polcies - 1st Reading

Approve the 1st Reading of the following policies:

JED	Student Absences and Excuses
JED-R	Student Absences and Excuses
AFC-2-R (Also GCN-2-R)	Evaluation of Professional Staff (Administrators Both Professional and Support

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Policies - 2nd Reading

Approve the 2nd Reading of the following policies:

<u>IICC-R</u>	School Volunteers
<u>IICC-E</u>	School Volunteers
<u>IGBA-R</u>	Programs for Disabled Students
<u>AFC-2 & GCN-2</u>	Evaluation of Professional Staff
<u>AFC-2-E & GCN-2-E</u>	Building Administrators Evaluation – REMOVE FROM POLICY BOOK
<u>AFD-E & GDN-E</u>	District Classified Administrative Staff Evaluation
<u>GCB-2-R</u>	Professional Staff Contracts and Compensation Plans (Administrators)
<u>KG-E</u>	Application for Use of School Premises
<u>JHCCB</u>	Pest Management/Infestation
<u>JHCCB-R</u>	Pest Management/Infestations

Roll call as follows:

Ayes: Mr. Myers, Mr. Maloney, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

NEW BUSINESS

2016-60 Permanent Improvements

Approve the FY-17 Permanent Improvement Fund expenditures as presented.

Roll call as follows:

Ayes: Mr. Myers, Mr. Maloney, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

April 25,

16

2016-61 Cloverleaf Stadium Sound System Project

Approve a resolution to approve the Cloverleaf Stadium Sound System Project.

WHEREAS, the Board of Education of the Cloverleaf Local Schools, Medina, County, Ohio met in Regular Session on April 25, 2016, and adopted the following Resolution: and

WHEREAS, after advertising legally and receiving bids for the Cloverleaf Stadium Sound System project executed by the district;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby awards the contract to be the lowest responsive and responsible bidder to Paladin with a Base Bid of \$36,689.00.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Maloney, Mr. Myer, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-62 Cloverleaf High School Roof Project

Approve a resolution to approve the Cloverleaf High School Roof Project.

WHEREAS, the Board of Education of the Cloverleaf Local Schools, Medina, County, Ohio met in Regular Session on April 25, 2016, and adopted the following Resolution: and

WHEREAS, after advertising legally and receiving bids for the Cloverleaf High School Roof project executed by the district;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby awards the contract to be the lowest responsive and responsible bidder to Campopiano Roofing with a Base Bid of \$358,100.00 and accepts Alternate No. 2 bid for \$40,000, Alternate No. 3 bid for \$13,000.00 and Alternate No. 4 bid for \$12,000.00.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

April 25, 16

2016-63 EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schreiber to enter into Executive Session at 6:39 p.m. to consider the discipline of a public employee or official.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

2016-64 ADJOURN EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schmock to adjourn the Executive Session at 7:08 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-65 ADJOURNMENT

Mr. Myers motioned, seconded by Mr. Schreiber to adjourn the meeting at 7:09 p.m.

Roll call as follows:

Ayes: Mr. Myers, Mr. Schreiber, Mr. Maloney, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

April 25, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the March 28, 2016 regular session and the April 11, 2016 Special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the March 28, 2016 regular session and the April 11, 2016 special session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 Student Recognitions

Cael Gasper and Natalie Gasper - Sewing Club Project

Sophia Reed - Ohio Music Education Association's All-State Choir

Stomp Out Suicide Video Contest

C. PERSONNEL – Mr. Kubilus

C-1 Medina County Substitute Teacher Tutor List

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Donnelly, Amy

Murphy, Marquerite

Kelley, Lindsay

Yocum, Sandra

Lindsay, Craig

C-2 Leave of Absence

It is recommended that the Cloverleaf Board of Education to approve the following leave of absence requests:

Courtney Ursem-Fruits, FMLA paid and unpaid leave of absence when all available sick leave has been used, beginning August 15, 2016 with an expected return date of September 26, 2016.

C-3 Certified Staff Appointments 2016-2017 School Year

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments for the 2016-2017 school year, effective August 15, 2016:

Ashley Bombard, Kindergarten teacher, elementary school, BA, Step 1, \$38,032.00.

Laura Stopper, Kindergarten Teacher, initial placement elementary school, BA,, Step 0, \$36,569.00 pending acceptance of BCI and FBI background checks.

Rosa Fatica, Kindergarten Teacher, initial placement elementary school, BA, Step 0, \$36,569.00, pending acceptance of BCI and FBI background checks.

Joe Manos, Intervention Specialist, initial placement middle school cross categorial unit, BA, Step 0, \$36,569.00, pending acceptance of BCI and FBI background checks.

C-4 Staff Resignations

It is recommended that the Cloverleaf Board of Education approve the following staff resignations:

Certified Staff

Kyle, Geiss, High School Tutor, effective August 1, 2016

Kristin Reedy, Speech Language Pathologist, effective at the end of the work day May 27, 2016

Andrea Gerfin, Speech Language Pathologist, effective April 6, 2016.

Ashley Bombard, Reading Tutor, effective August 1, 2016, contingent upon acceptance as Kindergarten Teacher for the 2016-2017 school year.

C-5 Classified Staff Contracts

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts,

Jeffrey Haleen, 2nd one-year contract, \$12.87/hr., effective May 27, 2016
Everett Plesz, 2nd one-year contract, \$14.00/hr., effective June 21, 2016

C-6 Classified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Matthew Boudinot, school bus mechanic, \$15.89/hr., effective April 5, 2016

Gregg Briggs, maintenance helper, initial placement Elementary School, \$14,16/hr., effective April 25, 2016.

Shelli Snyder, food service helper, initial placement high school, \$10.54/hr., effective April 26, 2016.

C-7 Classified Staff Change in Status

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Donna Conley, **from** Level II Food Service Secretary **to** Level II Central Registration Secretary, \$13.96/hr., effective April 16, 2016,

C-8 Classified Staff Substitute Approvals

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointment:

Food Service Helper @ \$9.18/hr.
Michele Hall

C-9 Supplemental Staff Appointments - 2015-2016 School Year

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2015-2016 school year. (All supplemental appointments contingent upon participation.)

Tennis, Boys JV Coach	Ethan Dunbar	\$2,324.66
Gymnastics Varsity Assistant Coach	Ariel Vierheller	\$2,682.30
Track, Volunteer Assistant Boys & Girls Coach	Ryan Weir	\$ n/a
Track, Varsity Assistant Boys & Girls Coach	Andrew Froelich	
\$3,218.76		
Outdoor Educator	Chris Henn	\$ 143.06
Outdoor Educator	Maureen Lurtz	\$ 143.06
Outdoor Educator	Susan Albon	\$ 143.06
Outdoor Educator	Melissa Perry	\$ 143.06
Outdoor Educator	Ashley Kuhn	\$ 143.06
Outdoor Educator	Eileen McCowan	\$ 143.06
Outdoor Educator	Jessica Hitchcock	\$ 143.06
High School Guidance Department Chair	Monich Froelich	
\$3,500.00		

C-10 Level 2 - Unsupervised Building Volunteer or Chaperones

It is recommended that the Cloverleaf Board of Education approve the following Level 2 unsupervised building volunteers or chaperones for the 2015-2016 school year.

Bateman, Miranda	Brownson, Erin	Crosby, Lynn
Dembowski-Barczyk, Denise	Fike, Jennifer	Goldsberry, Julie
Havel, Nikole	Hinderman, Heidi	Holderman, Kimberly
Kaczmarek, Julie	McCann, Ashley	Peterson, Amanda
Smith, Shannon (Renee)	Vasel, Kelly	Webb, Marie
Wershing, Jessica	Young, Gina	

C-11 Supplemental Staff Appointments 2016-2017 School Year

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2016-2017 school year:

Department Head - Science	Martin Ryan	\$3,500.00
Department Head - Math	Barbara Dawson	\$3,500.00
Department Head - English	MaryLee Wooley	\$3,500.00
Foreign Language Department Coordinator	Jacque Neidig	\$ 700.00
High School Newspaper	John Carmigiano	\$1,572.47
Drama Director - Fall Production	John Carmigiano	\$1,609.04
Thespian Advisor	John Carmigiano	\$ 731.38
High School Academic Challenge Advisor	Cameron Flint	\$2,925.52
Middle School Academic Challenge Advisor	Jenny Pertee	\$1,206.78
Key Club Advisor	Jenny Pertee	\$ 731.38
Jr./Sr. Class Advisor	Amy Simarro	\$2,194.14
High School Yearbook Advisor	Tonya Swain	\$1,572.47
Music Department Coordinator	Lawrence Timm	\$ 700.00
Music Director of Musical	Lawrence Timm	\$1,828.45
Technical Director of Musical	Lawrence Timm	\$ 841.09
High School Choir Director	Lawrence Timm	\$5,851.04
Industrial Tech Coordinator	Greg Valent	\$ 700.00
National Honor Society Advisor	MaryLee Wooley	\$1,316.48
High School Ski Club Advisor	Joanne Ashton	\$ 694.81
High School Guidance Department Chair	Monich Froelich	
\$3,500.00		
Girls Tennis JV Coach	Vicki Dunbar	\$3,108.37
Girls Soccer JV Coach	Judd Peroli	\$3,108.37
Boys Soccer Varsity Coach	Zachary Scisciani	\$4,388.28
Girls Golf Varsity Coach	Adam Michel	\$3,474.06
Girls Golf Varsity Assistant Coach	Christopher Lantz	\$2,194.14
Boys Golf Varsity Coach	Ron Wachtel	\$3,839.75
Boys Golf Varsity Assistant Coach	Michael McGee	\$3,291.21
Swimming Varsity Coach	Michael McGee	\$5,119.66
Swimming Varsity Assistant Coach	Andrea Davis	\$2,376.99
Football Varsity Coach	Justin Vorhies	\$6,948.11
Football Varsity Assistant Coach	Nicholas Romanoff	\$4,388.28
Football Varsity Assistant Coach	John Sands	\$4,022.59
Cross Country Dual (Boys & Girls) Coach	Garth Gucker	\$5,119.66
Cross Country 8/9 Grade Coach	Sharlee Bailey	\$2,194.14
Cross Country Volunteer Assistant Coach	David Freeland	\$ n/a

Varsity/JV Football Cheerleader Advisor	Tonya Swain	\$3,839.75
Varsity/JF Basketball Cheerleader Advisor	Tonya Swain	\$3,839.75
9th Grade Football/Basketball Cheerleader Advisor	Emily Witten	\$2,376.99
8th Grade Football/Basketball Cheerleader Advisor 50%	Amy Simarro	\$1,554.18
8th Grade Football/Basketball Cheerleader Advisor 50%	Leanne Collum	\$1,737.03
Wrestling Varsity Coach	Robert Scandlon	\$5,485.35
Wrestling 7-8 Grade Coach	Dominic McEwen	\$2,925.52
Wrestling Volunteer Varsity Assistant Coach	Susan Scandlon	\$ n/a
Gymnastics Varsity Coach	Stacy Thornburg	\$4,388.28
Basketball Girls Varsity Coach	John Carmigiano	\$6,948.11
Basketball Girls Varsity Assistant Coach	Jeff Patterson	\$5,119.66
Basketball Girls JV Coach	Lance Price	\$5,119.66
Basketball Girls Head 7th Grade Coach	Rebecca Krejci	\$2,925.52
Basketball Girls Head 8th Grade Coach	Sharlee Bailey	\$2,925.52
High School Faculty Manager 50%	Barbara Dawson	\$2,925.52
High School Faculty Manager 50%	Joanne Ashton	\$2,925.52
Middle School Faculty Manager 50%	Scott Murphy	\$2,285.56
Middle School Faculty Manager 50%	Robert Preusser	
		\$2,102.72

C-12 Extended Days 2016-2017 School Year

It is recommended that the Cloverleaf Board of Education approve extended days for the 2016-2017 school year as follows:

Guidance Counselors:

13 Days	Kelli Esakov - High School	\$3,203.85
13 Days	Monich Froelich - High School	\$3,759.21
13 Days	Robert Preusser - High School	\$4,766.84
13 Days	Kristine Nagy - Middle School	\$5,761.60

Principals:

5 Days	Karen Martin - Elementary School	\$2,012.60
5 Days	Robert Falkenberg-Elementary School	\$2,089.25

District Librarian

10 Days	Cheri Weigand	\$4,432.01
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Cloverleaf Board of Education approval of items C-1 through C-12 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **American Fidelity Assurance Company Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and American Fidelity Assurance Company for services as presented:

D-3 **Then and Now Purchase Orders**

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders as presented:

<u>MSB Cost Settlement</u>	\$5,580.19
Comdoc	\$4,175.01

Cloverleaf Board of Education approval of items D-1 through D-3 by consent

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Classified Substitute Rates 2016-2017 School Year**

It is recommended that the Cloverleaf Board of Education approve the following classified substitute rates for the 2016-2017 school year:

Substitute Food Service Helpers	From \$ 9.18/hr.	To: \$10.19/hr.
Substitute Custodians	From: \$ 9.39/hr.	To: \$10.39/hr.
Substitute Maintenance Helpers	From: \$ 9.39/hr.	To: \$10.39/hr.
Substitute Bus Drivers	From: \$13.21/hr.	To:
\$14.21/hr.		
Substitute Paraprofessionals	From: \$ 9.05/hr.	To: \$10.05/hr.
Substitute Secretaries	From: \$ 9.57/hr.	To: \$10.57/hr.

E-2 **W.W. Willimas Service Agreements**

It is recommended that the Cloverleaf Board of Education approve the agreements between W.W. Williams and Cloverleaf Local Schools for preventative Maintenance and Operational Inspection Services for Emergency Power Equipment as presented:

Elementary School Agreement
Middle School Agreement

E-3 **Employee Health Examinations**

It is recommended that the Cloverleaf Board of Education approve Dr. Joel S. Steinberg for board required health examinations in accordance with Cloverleaf Board Policy GBE.

E-4 **Class of 2016**

It is recommended that the Cloverleaf Board of Education approve the graduating class of 2016 as presented.

E-5 Policies - 1st Reading

It is recommended that the Cloverleaf Board of Education approve the 1st Reading of the following policies:

<u>JED</u>	Student Absences and Excuses
<u>JED-R</u>	Student Absences and Excuses
<u>AFC-2-R</u> <u>(Also GCN-2-R)</u>	Evaluation of Professional Staff (Administrators Both Professional and Support)

E-6 Policies - 2nd Reading

It is recommended that the Cloverleaf Board of Education approve the 2nd Reading of the following policies:

<u>IICC-R</u>	School Volunteers
<u>IICC-E</u>	School Volunteers
<u>IGBA-R</u>	Programs for Disabled Students
<u>AFC-2 & GCN-2</u>	Evaluation of Professional Staff
<u>AFC-2-E & GCN-2-E</u>	Building Administrators Evaluation – REMOVE FROM POLICY BOOK
<u>AFD-E & GDN-E</u>	District Classified Administrative Staff Evaluation
<u>GCB-2-R</u>	Professional Staff Contracts and Compensation Plans (Administrators)
<u>KG-E</u>	Application for Use of School Premises
<u>JHCCB</u>	Pest Management/Infestation
<u>JHCCB-R</u>	Pest Management/Infestations

Cloverleaf Board of Education approval of items E-1 through E-6 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F. NEW BUSINESS

F-1 **Permanent Improvements**

It is recommended that the Cloverleaf Board of Education approve the FY-17 Permanent Improvement Fund expenditures as presented.

Cloverleaf Board of Education approval of item F-1

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F-2 **Cloverleaf Stadium Sound System Project**

It is recommended that the Cloverleaf Board of Education approve a resolution to approve the Cloverleaf Stadium Sound System Project.

WHEREAS, the Board of Education of the Cloverleaf Local Schools, Medina, County, Ohio met in Regular Session on April 25, 2016, and adopted the following Resolution: and

WHEREAS, after advertising legally and receiving bids for the Cloverleaf Stadium Sound System project executed by the district;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby awards the contract to be the lowest responsive and responsible bidder to Paladin with a Base Bid of \$36,689.00.

Cloverleaf Board of Education approval of item F-2

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F-3 Cloverleaf High School Roof Project

It is recommended that the Cloverleaf Board of Education approve a resolution to approve the Cloverleaf High School Roof Project.

WHEREAS, the Board of Education of the Cloverleaf Local Schools, Medina, County, Ohio met in Regular Session on April 25, 2016, and adopted the following Resolution: and

WHEREAS, after advertising legally and receiving bids for the Cloverleaf High School Roof project executed by the district;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby awards the contract to be the lowest responsive and responsible bidder to Campopiano Roofing with a Base Bid of \$358,100.00 and accepts Alternate No. 2 bid for \$40,000, Alternate No. 3 bid for \$13,000.00 and Alternate No. 4 bid for \$12,000.00.

Cloverleaf Board of Education approval of item F-3

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

G. EXECUTIVE SESSION

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____ PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest

4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.
7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY ___ MR. MYERS ___

MRS. RYCH ___ MR. SCHMOCK ___ MR. SCHREIBER ___

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY ___ MR. MYERS ___

MRS. RYCH ___ MR. SCHMOCK ___ MR. SCHREIBER ___

Time Out: _____

H. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY ___ MR. MYERS ___

MRS. RYCH ___ MR. SCHMOCK ___ MR. SCHREIBER ___

Time: _____

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

May 23, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the April 25, 2016 regular session and the May 9, 2016 Special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the April 25, 2016 regular session and the May 9, 2016 Special session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 **Student Recognition** - Academic Challenge Team

C. **PERSONNEL** – Mr. Kubilus

C-1 **Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the certified staff appointment of Kelly Schaller, Speech and Language Pathologist, initial placement elementary school, MA, Step 4, pending receipt of transcripts, \$47,174.00.

C-2 **Certified Staff Contracts**

It is recommended that the Cloverleaf Board of Education approve the following certified staff contracts effective August 15, 2016:

Three Year Contracts expiring 2019:

Geissman, Diane	MS Intervention Specialist	\$61,436.00
Humiston Jr., James	CBI	\$47,357.00
Adam, Michel	HS Art	\$47,357.00
Serafinchon, Amy	ES Intervention Specialist	\$59,059.00
Smith, Shannon	Kindergarten	\$64,179.00
Stalter, Nicole	Psychologist	\$57,779.00

One-Year Contracts expiring 2018

Bailey, Sharlee	Grade 6 Science	\$38,032.00
Baker, Emily	HS Math	\$42,420.00
Bombard, Ashley	Kindergarten	\$38,032.00
Charek, Brittany	HS English/Language Arts	\$45,346.00
Davis, Andrea	HS ISS/Credit Recovery	\$38,032.00
Dougherty, Megan	MS Instrumental Music	\$40,957.00
Eckenrode, Heather	HS Intervention Specialist	\$47,174.00
Esakov, Kelli	HS Guidance Counselor	\$45,346.00
Evans, Jennifer	ES Reading Tutor	\$32,803.52
Funfgeld, Paula	Grade 2	\$43,883.00
Gostkowski, Stephanie	HS Intervention Specialist	\$45,346.00
Haas, Laura	MS Intervention Specialist/Math	\$49,002.00
Handlin, Kristy	ES Reading Tutor	\$32,803.52
Hartsoe, Carie	ES Tutor	\$32,803.52
Hastings, Ashley	Grade 1	\$38,032.00
Ingles, Alison	HS Intervention Specialist	\$48,637.00
Jackson, Megan	Grade 2	\$38,032.00
Keiper, Kristin	Grade 2	\$39,495.00
Kelly, Mark	ES Physical Education	\$42,420.00
Krejci, Rebecca	Grade 6 English/Language Arts	\$38,032.00
Kuhn, Ashley	Grade 5	\$39,495.00
Larcey, Jennifer	HS Intervention Specialist	\$47,540.00
Ledger, Holly	ES Tutor	\$32,803.52
Lehamn, Lindsay	ES Intervention Specialist	\$38,032.00
McGreer, Megan	Grade 6 Math/Social Studies	\$39,495.00
Mitchell, Bethany	HS Physical Education	\$38,032.00
Morgan, Allison	ES Physical Education	\$40,957.00
Olinek, Lana	ES Intervention Specialist	\$40,957.00
Pertee, Jenny	HS Social Studies	\$43,883.00
Raber, Suzanne	ES Reading Tutor	\$32,803.52
Reesman, Linda	ES Tutor	\$32,803.52
Riley, Natalie	Grade 5	\$43,883.00
Rittgers, Lizabeth	HS Science	\$50,465.00
Romanoff, Nicholas	HS Intervention Specialist	\$42,420.00
Roush, Patricia	Preschool	\$38,032.00
Schweppe, Carolyn	ES Intervention Specialist	\$42,420.00
Scisciani, Zachary	MS Intervention Specialist	\$47,174.00
Senko, Stephanie	HS Intervention Specialist	\$47,174.00
Sheers, Heather	Speech Language Pathologist	\$43,517.00
Shurance, Joel	HS English	\$43,883.00
Smith, Tracie	MS Intervention Specialist	\$42,420.00
Sulzener, Kelsie	Grade 3	\$43,883.00
Ursem-Fruits, Courtney	MS Art	\$39,495.00
VanDyke, Pamela	MS Math	\$41,689.00
Vorhies, Justin	HS Physical Education	\$49,551.00
Watkins, Alexandria	Kindergarten	\$38,032.00
Williams, Luke	ES Intervention Specialist	\$39,495.00
Zwick, Sarah	Preschool	\$38,032.00

C-3 Certified Staff Resignation

It is recommended that the Cloverleaf Board of Education approve the following certified staff resignation:

Manuel Gonzales, ½ time Spanish teacher, effective at the end of work day May 26, 2016.

C-4 Classified Staff Resignation

It is recommended that the Cloverleaf Board of Education approve the classified staff resignation of Lori Metsker at the end of the work day, May 26, 2016.

C-5 Supplemental Appointment Correction 2015-2016 School Year

It is recommended that the Cloverleaf Board of Education approve the supplemental staff cancellation of one Entry Year Mentor contract for Denise Berry for the 2015-2016 school year.

C-6 Supplemental Appointments, 2015-2016 School Year

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments for the 2015-2016 school year as presented. All supplemental contracts contingent upon participation.

Middle School Teen Institute - 50%	Julie Gunkelman	\$339.76
Middle School Teen Institute - 50%	Deanna Lacko	\$268.23
Experienced New to District Mentor	Denise Berry	\$357.64
Experienced New to District Mentor	Denise Berry	\$357.64

C-7 Extended Days 2015-2016 School Year

It is recommended that the Cloverleaf Board of Education approve the following extended days for the 2015-2016 school year:

Cheri Weigand - 10 Days	\$4,334.46
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C-8 Supplemental Appointments, 2016-2017 School Year

It is recommended that the Cloverleaf Board of Education approve the following supplemental appointments for the 2016-2017 school year as presented. All supplemental contracts contingent upon participation.

Football, Varsity Assistant Coach	Denis Werner	\$4,753.97
Football, Head 9th Grade Coach	James Houghtlen	\$4,571.13
Football 9th Grade Assistant 27%	Kirk Haschak	\$ 800.00
Football 9th Grade Assistant 73%	Brandon Jones	\$2,125.52
Football Head 8th Grade Coach	Josh Stalling	\$3,839.75
Football, Middle School Assistant Coach	Rocky Baith	\$2,925.52
Football, 8th Grade Assistant Coach	Daniel Webb	\$2,925.52
Girls Soccer Varsity Coach	Guillermo Porras	\$4,753.97

Boys Soccer JV Coach	Edward Greer	\$3,108.37
Boys Basketball Head 8th Grade Coach	Michael McMullen	\$2,925.52
High School Student Council	Mollie Jarvis	\$1,828.45
High School Drama - 3-One Act Plays	John Carmigiano	\$ 731.38
Art Department Coordinator	Julie Krueger	\$ 700.00
Department Head - Social Studies	Mark Rockhold	\$3,500.00
Lead Mentor Teacher	Renee McQuate	
		\$2,376.99

C-9 Elementary Summer School Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following elementary summer school appointments for the summer of 2016.

Certified Staff Summer School Teachers, \$27.00/hr, \$2,025.00 cap

Amber Smith	Summer School Teacher
Lana Olinek	Summer School Teacher
Megan Jackson	Getting Ready for Kindergarten
Emily Tobin	Getting Ready for Kindergarten
Jennifer (James) Allen	Getting Ready for Kindergarten
Kailah Smith	Getting Ready for Kindergarten
Stefanie Jackson	Kindergarten
Caroline Schweppe	Kindergarten
Carie Hartose	Kindergarten
Alexandria Watkins	Grade 1
Robert Wooley	Grade 1
Suzanne Raber	Grade 1
Margherita DeAngelis	Grade 2
Deana Harb	Grade 2
Paula Funfgeld	Grade 2
Martha Lambert	Grade 3
Lindsay Lehman	Grade 3
Jennifer Spinder	Grade 3
Shannon Hart	Grade 4
Christina Witschey	Grade 4
Holly Ledger	Grade 5

Certified Staff, \$25.97/hr., \$259.75 cap

Alana Gasper	Field Day
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Certified Staff Substitute Summer School Teachers @ \$27.00/hr.

Catherine Rickard
Melissa Perry
Christine Henn
Noelle Zambetti
Rosa Fatica

Classified Staff Paraprofessionals, \$13.65/hr.

Julie McCord	\$1,023.75 cap
Linda Schmitt	\$1,023.75 cap

Julie Tomasch	\$ 900.90 cap
Janice Papcun	\$ 900.90 cap
Melissa Henderson	\$ 900.90 cap
Connie Latzke	\$ 900.90 cap
Betsy Zuk	\$ 900.90 cap
Kathy Newman	\$ 900.90 cap
Joyce Harrington	\$ 900.90 cap
Kellie Cooney	\$1,023.75 cap
Michelle Weigel	\$ 900.90 cap
Judith Turner	\$ 900.90 cap
Pamela Lance	\$ 900.90 cap
Kimberly Takala	\$1,023.75 cap

Classified Staff Substitute Summer School Paraprofessionals @ \$13.65/hr.

Michelle Drogell
Melody Miller
Deborah Groetz
Julie Stephens
Rosa Fatica

C-10 Level 2 - Unsupervised Building Volunteer or Chaperones

It is recommended that the Cloverleaf Board of Education approve the following Level 2 unsupervised building volunteers or chaperones for the 2015-2016 school year.

Dick, Amber	Drogell, David	Drogell, Linda
DuPlaga, Tammi	DuPlaga, Weston	Glatzer, Mark
Izzo, Emily	Jansen, Bridgette	Jarrell, Elizabeth
Kasper, Adrienne	Kogler, Jocelyn	Leuschel, Kimberly
Mignogna, Rachel	Monhemius, Elizabeth	Reed, Louise
Stefanko, Joe	Stuff, Krista	Winrod, Paula
Flora, Pam	McQuown, Cindy	Vallant, Linda

Cloverleaf Board of Education approval of item C-1 through C-10 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

C-11 Supplemental Staff Appointments 2015-2016 School Year

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointment for the 2015-2016 school year. All supplemental contracts contingent upon participation.

Entry Year Mentor Megan Maloney \$1,251.75

C-12 Elementary Summer School Substitute Appointment

It is recommended that the Cloverleaf Board of Education approve the following elementary summer school substitute appointment:

Megan Maloney Substitute Paraprofessional \$13.65/hr.

Cloverleaf Board of Education approval of item C-11 through C-12 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

D-2 **Then and Now Purchase Orders**

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders:

<u>Lesko Architect - Roof Replacement</u>	<u>\$18,600.00</u>
<u>Comp Management</u>	<u>\$ 3,740.00</u>

D-3 **Ohio School Plan Agreement**

It is recommended that the Cloverleaf Board of Education approve the property, fleet, liability, pollution, violence, cyber and auto insurance coverage with Ohio School Plan in the amount of \$94,211.00 (net decrease of \$55.00) FY 2016-2017, to be paid out of general fund.

Cloverleaf Board of Education approval of item D-1 through D-3 by consent

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____
MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D-4 Five-Year Forecast FY 2016

It is recommended that the Cloverleaf Board of Education approve the five-year forecast FY 2016 as presented.

Cloverleaf Board of Education approval of item D-4

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____
MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E. SUPERINTENDENT'S REPORT – Mr. Kubilus

E-1 Graduating Class of 2017 and Beyond Cap and Gown

It is recommended by the Cloverleaf Board of Education that, beginning with the graduating class of 2017, the official color of Cloverleaf caps and gowns shall be green for both males and females.

Cloverleaf Board of Education approval of items E-1

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E-2 Update District Calendar 2016-2017 School Year

It is recommended that the Cloverleaf Board of Education update the 2016-2017 school calendar to accommodate the High School "Freshmen First" initiative.

August 17 - First day of school Grades 1-9 and "new to district" high school students

August 18 - All high school students report

E-3 Ohio School Boards Association

It is recommended that the Cloverleaf Board of Education approve the agreement between Ohio School Boards Association (OSBA) and Cloverleaf Local Schools for Ohio Policy Service (OPS) Update and PDQ e-newsletter for the 2016-2017 school year, \$675.00 annual fee, as presented.

E-4 Ohio High School Athletic Association Membership 2016-2017 School Year

It is recommended that the Cloverleaf Board of Education approve the Ohio High School Athletic Association Membership for the 2016-2017 school year as presented.

E-5 Medina County Schools' Educational Service Center Summer Enrichment Program

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina County Schools' Educational Service Center and Cloverleaf Local Schools for summer enrichment purposes during the 2015-2016 school year as presented.

E-6 ABC Therapy LTD - PT June-September 2016

It is recommended that the Cloverleaf Board of Education approve the agreement between ABC Therapy LTD and Cloverleaf Local Schools for PT services June 1 - September 1, 2016, \$65.00/hr. up to 20 hrs., \$1,300.00, as presented.

E-7 ABC Therapy LTD

It is recommended that the Cloverleaf Board of Education approve the agreement between ABC Therapy LTD and Cloverleaf Local Schools for physical

therapy services, \$65.00/hr or \$50.00/hr. for a licensed physical therapy assistant, July 1, 2016 - June 30, 2017, as presented.

E-8 **Bellefaire Jewish Children's Bureau (Monarch)**

It is recommended that the Cloverleaf Board of Education approve the agreement between Bellefaire Jewish Children's Bureau and Cloverleaf Local Schools for special education and related services as presented.

E-9 **Connection Education Services Inc. Leap Program**

It is recommended that the Cloverleaf Board of Education approve the agreement between Connection Education Services, Inc. and Cloverleaf Local Schools for the Leap Program, \$130.00/day, per student as presented.

E-10 **Goodwill Industries of Akron Ohio Contract**

It is recommended that the Cloverleaf Board of Education approve the agreement between Goodwill Industries and Cloverleaf High School for work experience program for students, \$13.00/hr. as presented.

E-11 **Judy Ann Harpley - Orientation and Mobility Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Judith Ann Harpley and Cloverleaf Local Schools to provide orientation and mobility services, consultation and inservice training activities, \$115.00 per session as presented.

E-12 **Shelley Mack, Teacher of the Visually Impaired**

It is recommended that the Cloverleaf Board of Education approve the agreement between Shelley Mack and Cloverleaf Local Schools for consultative and instruction services, \$63.00/hr. for services as teacher of the visually impaired and \$22.00/hr. for braille transcription, as presented.

E-13 **Medina County Board of Developmental Disabilities - STEP Program**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for the STEP Vocational Training Program August 17, 2016 - May 25, 2017, \$12.00/hr. per per student served.

E-14. **Sendero Therapies, Inc. Agreement 2016-2019 School Years**

It is recommended that the Cloverleaf Board of Education approve the agreement between Sendero Therapies, Inc. and Cloverleaf Local Schools for occupational therapy evaluation and treatment services to students for the 2016-2019 school years, as presented.

2016-2017 2017-2018 2018-2019

Occupational Therapist:	\$65/hr.	\$66/hr.	\$67/hr.
Occupational Therapist Assistant:	\$55/hr.	\$56/hr.	\$57/hr.

E-15 Summit County Educational Service Center Contract - Audiologist

It is recommended that the Cloverleaf Board of Education approve the agreement between Summit County Educational Service Center and Cloverleaf Local Schools for audiologist services during the 2016-2017 school year. Up to 6 days @ \$475.00/per day, not to exceed \$2,850.00 as presented.

E-16 Windfall Industries - M.A.P.S.T.A.R.T Agreement July 1, 2016 - June 30, 2017

It is recommended that the Cloverleaf Board of Education approve the agreement between Cloverleaf Local Schools and Windfall Industries for the M.A.P.S.T.A.R.T vocational training program, \$9.60/hr. per student as presented.

E-17 Student Handbooks 2016-2017

It is recommended that the Cloverleaf Board of Education approve the following student handbooks for the 2016-2017 school year:

- Elementary School Student Handbook 2016-2017
- Middle School Student Handbook 2016-2017
- High School Student Handbook 2016-2017

E-18 Policies 2nd Reading

It is recommended that the Cloverleaf Board of Education approve the second reading of the following policy:

AFC-2-R (Also GCN-2-R) Evaluation of Professional Staff
(Administrators Both Professional and Support)

Cloverleaf Board of Education approval of items E-2 through E-18 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F. EXECUTIVE SESSION

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.
7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____moved, seconded by_____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____moved, seconded by_____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time Out: _____

G. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____

May 23, 16

The Board of Education of the Cloverleaf Local School District met for a Regular Session on May 23, 2016 at 6:00 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney
Mr. Jason Myers
Mrs. Jane Rych

Mr. William Schmock
Mr. Jeff Schreiber

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

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2016-70 APPROVAL OF MINUTES

Mr. Maloney motioned, seconded by Mr. Schmock to approve the minutes of the April 25, 2016 regular session and the May 9, 2016 special session.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

RECOGNITION AND PUBLIC PARTICIPATION

Academic Challenge Team

Principal Lormeau recognized the Cloverleaf High School Academic Challenge team for all of their accomplishments this year.

May 23,

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2016-71 PERSONNEL

Upon the recommendation of Superintendent Kubilus, Mr. Schreiber motioned, seconded by Mr. Schmock to approve the following personnel items:

Certified Staff Appointments

Approve the certified staff appointment of Kelly Schaller, Speech and Language Pathologist, initial placement elementary school, MA, Step 4, pending receipt of transcripts, \$47,174.00.

Certified Staff Contracts

Approve the following certified staff contracts effective August 15, 2016:

Three Year Contracts expiring 2019:

Geissman, Diane	MS Intervention Specialist	\$61,436.00
Humiston Jr., James	CBI	\$47,357.00
Adam, Michel	HS Art	\$47,357.00
Serafinchon, Amy	ES Intervention Specialist	\$59,059.00
Stalter, Nicole	Psychologist	\$57,779.00

One-Year Contracts expiring 2018

Bailey, Sharlee	Grade 6 Science	\$38,032.00
Baker, Emily	HS Math	\$42,420.00
Bombard, Ashley	Kindergarten	\$38,032.00
Charek, Brittany	HS English/Language Arts	\$45,346.00
Davis, Andrea	HS ISS/Credit Recovery	\$38,032.00
Dougherty, Megan	MS Instrumental Music	\$40,957.00
Eckenrode, Heather	HS Intervention Specialist	\$47,174.00
Esakov, Kelli	HS Guidance Counselor	\$45,346.00
Evans, Jennifer	ES Reading Tutor	\$32,803.52
Funfgeld, Paula	Grade 2	\$43,883.00
Gostkowski, Stephanie	HS Intervention Specialist	\$45,346.00
Haas, Laura	MS Intervention Specialist/Math	\$49,002.00
Handlin, Kristy	ES Reading Tutor	\$32,803.52
Hartsoe, Carie	ES Tutor	\$32,803.52
Hastings, Ashley	Grade 1	\$38,032.00
Ingles, Alison	HS Intervention Specialist	\$48,637.00
Jackson, Megan	Grade 2	\$38,032.00
Keiper, Kristin	Grade 2	\$39,495.00
Kelly, Mark	ES Physical Education	\$42,420.00

May 23,

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Krejci, Rebecca	Grade 6 English/Language Arts	\$38,032.00
Kuhn, Ashley	Grade 5	\$39,495.00
Larcey, Jennifer	HS Intervention Specialist	\$47,540.00
Ledger, Holly	ES Tutor	\$32,803.52
Lehamn, Lindsay	ES Intervention Specialist	\$38,032.00
McGreer, Megan	Grade 6 Math/Social Studies	\$39,495.00
Mitchell, Bethany	HS Physical Education	\$38,032.00
Morgan, Allison	ES Physical Education	\$40,957.00
Olinek, Lana	ES Intervention Specialist	\$40,957.00
Pertee, Jenny	HS Social Studies	\$43,883.00
Raber, Suzanne	ES Reading Tutor	\$32,803.52
Reesman, Linda	ES Tutor	\$32,803.52
Riley, Natalie	Grade 5	\$43,883.00
Rittgers, Lizabeth	HS Science	\$50,465.00
Romanoff, Nicholas	HS Intervention Specialist	\$42,420.00
Roush, Patricia	Preschool	\$38,032.00
Schweppe, Carolyn	ES Intervention Specialist	\$42,420.00
Scisciani, Zachary	MS Intervention Specialist	\$47,174.00
Senko, Stephanie	HS Intervention Specialist	\$47,174.00
Sheers, Heather	Speech Language Pathologist	\$43,517.00
Shurance, Joel	HS English	\$43,883.00
Smith, Tracie	MS Intervention Specialist	\$42,420.00
Sulzener, Kelsie	Grade 3	\$43,883.00
Ursem-Fruits, Courtney	MS Art	\$39,495.00
VanDyke, Pamela	MS Math	\$41,689.00
Vorhies, Justin	HS Physical Education	\$49,551.00
Watkins, Alexandria	Kindergarten	\$38,032.00
Williams, Luke	ES Intervention Specialist	\$39,495.00
Zwick, Sarah	Preschool	\$38,032.00

Certified Staff Resignation

Approve the following certified staff resignation:

Manuel Gonzales, ½ time Spanish teacher, effective at the end of work day May 26, 2016.

Classified Staff Resignation

Approve the classified staff resignation of Lori Metsker at the end of the work day, May 26, 2016.

Supplemental Appointment Correction 2015-2016 School Year

Approve the supplemental staff cancellation of one Entry Year Mentor contract for Denise Berry for the 2015-2016 school year.

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Supplemental Appointments, 2015-2016 School Year

Approve the following supplemental appointments for the 2015-2016 school year as presented. All supplemental contracts contingent upon participation.

Middle School Teen Institute - 50%	Julie Gunkelman	\$339.76
Middle School Teen Institute - 50%	Deanna Lacko	\$268.23
Experienced New to District Mentor	Denise Berry	\$357.64
Experienced New to District Mentor	Denise Berry	\$357.64

Extended Days 2015-2016 School Year

Approve the following extended days for the 2015-2016 school year:

Cheri Weigand - 10 Days	\$4,334.46
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Supplemental Appointments, 2016-2017 School Year

Approve the following supplemental appointments for the 2016-2017 school year as presented. All supplemental contracts contingent upon participation.

Football, Varsity Assistant Coach	Denis Werner	\$4,753.97
Football, Head 9th Grade Coach	James Houghtlen	\$4,571.13
Football 9th Grade Assistant 27%	Kirk Haschak	\$ 800.00
Football 9th Grade Assistant 73%	Brandon Jones	\$2,125.52
Football Head 8th Grade Coach	Josh Stalling	\$3,839.75
Football, Middle School Assistant Coach	Rocky Baith	\$2,925.52
Football, 8th Grade Assistant Coach	Daniel Webb	\$2,925.52
Girls Soccer Varsity Coach	Guillermo Porras	\$4,753.97
Boys Soccer JV Coach	Edward Greer	\$3,108.37
Boys Basketball Head 8th Grade Coach	Michael McMullen	\$2,925.52
High School Student Council	Mollie Jarvis	\$1,828.45
High School Drama - 3-One Act Plays	John Carmigiano	\$ 731.38
Art Department Coordinator	Julie Krueger	\$ 700.00
Department Head - Social Studies	Mark Rockhold	\$3,500.00
Lead Mentor Teacher	Renee McQuate	\$2,376.99

May 23,

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Elementary Summer School Staff Appointments

Approve the following elementary summer school appointments for the summer of 2016.

Certified Staff Summer School Teachers, \$27.00/hr, \$2,025.00 cap

Amber Smith	Summer School Teacher
Lana Olinek	Summer School Teacher
Megan Jackson	Getting Ready for Kindergarten
Emily Tobin	Getting Ready for Kindergarten
Jennifer (James) Allen	Getting Ready for Kindergarten
Kailah Smith	Getting Ready for Kindergarten
Stefanie Jackson	Kindergarten
Caroline Schweppe	Kindergarten
Carie Hartose	Kindergarten
Alexandria Watkins	Grade 1
Robert Wooley	Grade 1
Suzanne Raber	Grade 1
Margherita DeAngelis	Grade 2
Deana Harb	Grade 2
Paula Funfgeld	Grade 2
Martha Lambert	Grade 3
Lindsay Lehman	Grade 3
Jennifer Spinder	Grade 3
Shannon Hart	Grade 4
Christina Witschey	Grade 4
Holly Ledger	Grade 5

Certified Staff, \$25.97/hr., \$259.75 cap

Alana Gasper	Field Day
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Certified Staff Substitute Summer School Teachers @ \$27.00/hr.

Catherine Rickard
Melissa Perry
Christine Henn
Noelle Zambetti
Rosa Fatica

May 23,

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Classified Staff Paraprofessionals, \$13.65/hr.

Julie McCord	\$1,023.75 cap
Linda Schmitt	\$1,023.75 cap
Julie Tomasch	\$ 900.90 cap
Janice Papcun	\$ 900.90 cap
Melissa Henderson	\$ 900.90 cap
Connie Latzke	\$ 900.90 cap
Betsy Zuk	\$ 900.90 cap
Kathy Newman	\$ 900.90 cap
Joyce Harrington	\$ 900.90 cap
Kellie Cooney	\$1,023.75 cap
Michelle Weigel	\$ 900.90 cap
Judith Turner	\$ 900.90 cap
Pamela Lance	\$ 900.90 cap
Kimberly Takala	\$1,023.75 cap

Classified Staff Substitute Summer School Paraprofessionals @ \$13.65/hr.

Michelle Drogell
Melody Miller
Deborah Groetz
Julie Stephens
Rosa Fatica

Level 2 - Unsupervised Building Volunteer or Chaperones

Approve the following Level 2 unsupervised building volunteers or chaperones for the 2015-2016 school year.

Dick, Amber
DuPlaga, Tammi
Izzo, Emily
Kasper, Adrienne
Mignogna, Rachel
Stefanko, Joe
Flora, Pam

Drogell, David
DuPlaga, Weston
Jansen, Bridgette
Kogler, Jocelyn
Monhemius, Elizabeth
Stuff, Krista
McQuown, Cindy

Drogell, Linda
Glatzer, Mark
Jarrell, Elizabeth
Leuschel, Kimberly
Reed, Louise
Winrod, Paula
Vallant, Linda

Roll call as follows:

Ayes: Mr. Schreiber, Mr. Schmock, Mr. Maloney, Mr. Mr. Myers and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

May 23,

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2016-72 Staff Appointments

Supplemental Staff Appointments 2015-2016 School Year

Approve the following supplemental staff appointment for the 2015-2016 school year.
All supplemental contracts contingent upon participation.

Entry Year Mentor Megan Maloney \$1,251.75

Elementary Summer School Substitute Appointment

Approve the following elementary summer school substitute appointment:

Megan Maloney Substitute Paraprofessional \$13.65/hr.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Schreiber, Mr. Myers and Mrs. Rych

Nays: None

Abstain: Mr. Maloney

Motion Carried

2016-73 Certified Staff Contract

Approve the following certified staff contracts

Approve the following for a three-year contract expiring 2019:

Shannon Smith

Roll call as follows:

Ayes: Mr. Maloney, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Abstain: Mr. Schmock

Motion Carried

May 23, 16

2016-74 Certified Staff Contracts

Approve the following certified staff contracts, beginning August 15, 2016:

Jennifer Coppolino, ½ time Spanish teacher, initial placement High School, BA, 5 years experience, \$21,941.50 pending acceptance of BCI and FBI background checks.

Jennifer James, Reading Intervention Tutor, initial placement elementary school, \$32,803.25.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

2016-75 Certified Staff Resignation

Approve the resignation of Jennifer James, ½ time kindergarten teacher, effective at the end of the work day May 27, 2016.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

May 23, 16

2016-76 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mr. Schreiber motioned, seconded by Mr. Maloney to approve the following items:

Treasurer’s Report and Authorization to Pay Bills

Accept the Treasurer’s Report and approval of checks issued per attached.

Then & Now & Recertification Purchase Orders

Approve the following then and now purchase orders and recertifications as presented.

Lesko Architect - Roof Replacement	\$18,600.00
Comp Management	\$ 3,740.00

Ohio School Plan Agreement

Approve the property, fleet, liability, pollution, violence, cyber and auto insurance coverage with Ohio School Plan in the amount of \$94,211.00 (net decrease of \$55.00) FY 2016-2017, to be paid out of general fund.

Roll call as follows:

Ayes: Mr. Schreiber, Mr. Maloney, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

2016-77 FIVE YEAR FORECAST

Upon the recommendation of Treasurer Hudson, Mr. Myers motioned, seconded by Mr. Maloney to approve the five-year forecast as presented.

Roll call as follows:

Ayes: Mr. Myers, Mr. Maloney, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

May 23, 16

2016-78 Graduating Class of 2017 and Beyond Cap and Gown

Beginning with the graduating class of 2017, the official color of Cloverleaf caps and gowns shall be green for both males and females.

Roll call as follows:

Ayes: Mr. Myers, Mr. Schmock, Mr. Maloney, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-79 SUPERINTENDENT'S REPORT

Update District Calendar 2016-2017 School Year

Update the 2016-2017 school calendar to accommodate the High School "Freshmen First" initiative.

August 17 - First day of school Grades 1-9 and "new to district" high school students

August 18 - All high school students report

Ohio School Boards Association

Approve the agreement between Ohio School Boards Association (OSBA) and Cloverleaf Local Schools for Ohio Policy Service (OPS) Update and PDQ e-newsletter for the 2016-2017 school year, \$675.00 annual fee, as presented.

Ohio High School Athletic Association Membership 2016-2017 School Year

Approve the Ohio High School Athletic Association Membership for the 2016-2017 school year as presented.

May 23,

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Medina County Schools' Educational Service Center Summer Enrichment Program

Approve the agreement between Medina County Schools' Educational Service Center and Cloverleaf Local Schools for summer enrichment purposes during the 2015-2016 school year as presented.

ABC Therapy LTD - PT June-September 2016

Approve the agreement between ABC Therapy LTD and Cloverleaf Local Schools for PT services June 1 - September 1, 2016, \$65.00/hr. up to 20 hrs., \$1,300.00, as presented.

ABC Therapy LTD

Approve the agreement between ABC Therapy LTD and Cloverleaf Local Schools for physical therapy services, \$65.00/hr or \$50.00/hr. for a licensed physical therapy assistant, July 1, 2016 - June 30, 2017, as presented.

Bellefaire Jewish Children's Bureau (Monarch)

Approve the agreement between Bellefaire Jewish Children's Bureau and Cloverleaf Local Schools for special education and related services as presented.

Connection Education Services Inc. Leap Program

Approve the agreement between Connection Education Services, Inc. and Cloverleaf Local Schools for the Leap Program, \$130.00/day, per student as presented.

Goodwill Industries of Akron Ohio Contract

Approve the agreement between Goodwill Industries and Cloverleaf High School for work experience program for students, \$13.00/hr. as presented.

Judy Ann Harpley - Orientation and Mobility Agreement

Approve the agreement between Judith Ann Harpley and Cloverleaf Local Schools to provide orientation and mobility services, consultation and inservice training activities, \$115.00 per session as presented.

May 23,

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Shelley Mack, Teacher of the Visually Impaired

Approve the agreement between Shelley Mack and Cloverleaf Local Schools for consultative and instruction services, \$63.00/hr. for services as teacher of the visually impaired and \$22.00/hr. for braille transcription, as presented.

Medina County Board of Developmental Disabilities - STEP Program

Approve the agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for the STEP Vocational Training Program August 17, 2016 - May 25, 2017, \$12.00/hr. per per student served.

Sendero Therapies, Inc. Agreement 2016-2019 School Years

Approve the agreement between Sendero Therapies, Inc. and Cloverleaf Local Schools for occupational therapy evaluation and treatment services to students for the 2016-2019 school years, as presented.

	2016-2017	2017-2018	2018-2019
Occupational Therapist:	\$65/hr.	\$66/hr.	\$67/hr.
Occupational Therapist Assistant:	\$55/hr.	\$56/hr.	\$57/hr.

Summit County Educational Service Center Contract - Audiologist

Approve the agreement between Summit County Educational Service Center and Cloverleaf Local Schools for audiologist services during the 2016-2017 school year. Up to 6 days @ \$475.00/per day, not to exceed \$2,850.00 as presented.

Windfall Industries - M.A.P.S.T.A.R.T Agreement July 1, 2016 - June 30, 2017

Approve the agreement between Cloverleaf Local Schools and Windfall Industries for the M.A.P.S.T.A.R.T vocational training program, \$9.60/hr. per student as presented.

May 23, 16

Student Handbooks 2016-2017

Approve the following student handbooks for the 2016-2017 school year:

Elementary School Student Handbook 2016-2017
Middle School Student Handbook 2016-2017
High School Student Handbook 2016-2017

Policies 2nd Reading

Approve the second reading of the following policy:

AFC-2-R (Also GCN-2-R) Evaluation of Professional Staff
(Administrators Both Professional and Support)

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-80 EXECUTIVE SESSION

Mr. Schreiber motioned, seconded by Mr. Myers to enter into Executive Session at 6:58 p.m. to consider the employment of a public employee or official.

Roll call as follows:

Ayes: Mr. Schreiber, Mr. Myers, Mr. Maloney, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

2016-81 ADJOURN EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schmock to adjourn the Executive Session at 7:17 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

May 23, 16

2016-82 ADJOURNMENT

Mr. Maloney motioned, seconded by Mr. Schmock to adjourn the meeting at 7:18 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

May 9, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. Cleveland Clinic Mobile Health Unit MOU- Mr. Kubilus

D. **Five Year Forecast Overview - Mr. Hudson**

E. **PERSONNEL** – Mr. Kubilus

E-1 **Policies - 2nd Reading**

It is recommended that the Cloverleaf Board of Education approve the second reading of the following policies:

JED	Student Absences and Excuses
JED-R	Student Absences and Excuses

E-2 **Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments, effective August 15, 2016:

Heather Sheers, Speech Language Pathologist, initial placement Elementary School, MA, Step 2, \$43,517.00.

Catherine Medlock, Intervention Specialist, initial placement High School, BA, Step 0, pending acceptance of BCI and FBI Background checks and Teaching License upon graduation, \$36,569.00.

E-3 **Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the classified staff change in status of Julie McCord, Elementary School Paraprofessional from 3.75 hrs./day to 6.5 hrs./day, effective August 17, 2016, \$11.82/hr.

E-4 **Supplemental Appointment 2015-2106 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointment for the 2015-2016 school year:

Entry Year Mentor Pamela Waltenbaugh \$1,645.61

E-5 **Supplemental Appointment 2016-2017 School Year**

It is recommended tht the Cloverleaf Board of Education approve the following supplemental staff appointment for the 2016-2017 school year:

Boys Basketball Varsity Coach Jackie (Jack) Banks \$5,851.04

E-6 Supplemental Staff Correction

It is recommended that the Cloverleaf Board of Education approve the following correction to the April agenda. In item C-12 the 5 days extended days for Principals, Karen Martin and Robert Falkenberg, should have been for the 2015-2016 school year instead of the 2016-2017 school year.

Cloverleaf Board of Education approval of item E-1 through E-6 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F. EXECUTIVE SESSION

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____ PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.

7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time Out: _____

G. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____

May 9, 16

The Board of Education of the Cloverleaf Local School District met for a Work Session on May 9, 2016 at 6:00 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney	Mr. Jason Myers
Mrs. Jane Rych	Mr. William Schmock
Mr. Jeff Schreiber	

RECOGNITION AND PUBLIC PARTICIPATION

None

Cleveland Clinic Mobile Unit MOU

Mr. Kubilus discussed the finalization of the MOU and the Parent Release Form.

Five Year Forecast Overview

Treasurer Hudson gave an update on the Five Year Forecast

2016-66 PERSONNEL

Upon the recommendation of Superintendent Kubilus, Mr. Schreiber motioned, seconded by Mr. Maloney to approve the following personnel items:

Policies - 2nd Reading

Approve the second reading of the following policies:

JED	Student Absences and Excuses
JED-R	Student Absences and Excuses

May 9, 16

Certified Staff Appointments

Approve the following certified staff appointments, effective August 15, 2016:

Heather Sheers, Speech Language Pathologist, initial placement Elementary School, MA, Step 2, \$43,517.00.

Catherine Medlock, Intervention Specialist, initial placement High School, BA, Step 0, pending acceptance of BCI and FBI Background checks and Teaching License upon graduation, \$36,569.00.

Classified Staff Change in Status

Approve the classified staff change in status of Julie McCord, Elementary School Paraprofessional from 3.75 hrs./day to 6.5 hrs./day, effective August 17, 2016, \$11.82/hr.

Supplemental Appointment 2015-2106 School Year

Approve the following supplemental staff appointment for the 2015-2016 school year:

Entry Year Mentor	Pamela Waltenbaugh	\$1,645.61
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Supplemental Appointment 2016-2017 School Year

Approve the following supplemental staff appointment for the 2016-2017 school year:

Boys Basketball Varsity Coach	Jackie (Jack) Banks	\$5,851.04
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Supplemental Staff Correction

Approve the following correction to the April agenda. In item C-12 the 5 days extended days for Principals, Karen Martin and Robert Falkenberg, should have been for the 2015-2016 school year instead of the 2016-2017 school year.

Roll call as follows:

Ayes: Mr. Schreiber, Mr. Maloney, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

May 9,

16

Motion Carried

2016-67 EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Myers to enter into Executive Session at 6:25 p.m. to consider the appointment of a public employee or official, to consider the compensation of a public employee or official and to consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-68 ADJOURN EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Myers to adjourn the Executive Session at 7:36 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-69 ADJOURNMENT

Mr. Schreiber motioned, seconded by Mr. Maloney to adjourn the meeting at 7:37 p.m.

Roll call as follows:

Ayes: Mr. Schreiber, Mr. Maloney, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

June 13, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the May 23, 2016 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the May 23, 2016 regular session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL – Mr. Kubilus

C-1 Staff FMLA Paid and Unpaid Leave of Absence

It is recommended that the Cloverleaf Board of Education approve FMLA paid and unpaid leave of absence after all available sick leave has been used for the following:

Courtney Ursem-Fruits, beginning August 15, 2016, expected return date September 26, 2016.

Lara Stafinski, beginning August 15, 2016, expected return date October 3, 2016.

C-2 Classified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Michele Hall, Food Service Helper, 3.0 hrs./day, \$10.77/hr., initial placement Elementary School, effective August 15, 2016.

C-3 Temporary Summer Appointments

It is recommended that the Cloverleaf Board of Education approve the following temporary summer appointments for the summer 2016 as presented:

Transportation:

- Patricia Haumesser, bus driver, 4 hrs./day, approx. 23 days, \$16.72/hr.
- Angela Long, bus driver, 7 hrs./day, approx 15 days, \$17.85/hr.
- Madelyn Beuwer, paraprofessional, transportation, 6.75 hrs./day, approx 15 days, \$12.40/hr.
- Chester Hadley, paraprofessional, transportation, 6.75 hrs./day, approx. 15 days, \$10.51/hr.

Food Service:

- Ofelia Soto, food service helper, 2.5 hrs./day, high school, June 13-24, 2016, \$10.54/hr.

- Ofelia Soto, food service helper, 2.5 hrs./day, elementary school June 27- July 28, 2016, \$10.54/hr.

Custodial:

- Edward Ogurchak, 8 hrs./day, high school, June 7 - August 19, 2016, \$9.39/hr.
- Lauren Kasper, 8 hrs./day, high school, June 13 - August 19, 2016, \$9.39/hr.
- Samantha Catlin, 8 hrs./day, high school, June 8 - August 19, 2016, \$9.39/hr.
- Russell King, 8 hrs./day, middle school, June 9 - August 19, 2016, \$9.39/hr.
- Benjamin Stefanko, 8 hrs./day elementary school, June 8 - August 12, 2016, \$9.39/hr.
- Aubrey Tate, 8 hrs./day, elementary school, June 8 - August 12, 2016, 9.39/hr.

C-4 Secondary Summer School Appointments

It is recommended that the Cloverleaf Board of Education approve the following secondary summer school appointments for the summer of 2016:

Robert Preusser, Director	\$3,700.00
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Secondary Summer School Secretary

Sherry Smith	Session I	\$1,000.00
Sherry Smith	Session II	\$1,000.00

Secondary Summer School Teachers

It is recommended that the Cloverleaf Board of Education approve the following secondary summer school teachers for the summer of 2016, \$17.14/hr., (\$1,200 minimum), \$25.00/hr., (\$1,750 maximum) per session, based on student enrollment as this is a self-funded program.

Session I

Amy Detwiler	Alanna Gasper	
Bethany Mitchell	Nicholas Romanoff	Joel Shurance

Session II

Andrea Davis

C-5 Supplemental Staff Appointments 2016-2017 School Year

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2016-2017 school year:

High School Teen Institute	Deb Bican	\$ 694.81
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Physical Education Coordinator	Alana Gasper	\$ 700.00
Building Head Teacher Pre K-2	Megan Maloney	\$ 731.38

C-6 Level 2 - Unsupervised Building Volunteer or Chaperones

It is recommended that the Cloverleaf Board of Education approve the following Level 2 unsupervised building volunteers or chaperones.

Gill, James	Kish, Doreas	Kovach, Stacie
Mosier, Mark	Riffle, Theresa	Sincich, Melanie

C-7 Recreation Center, Treasurer Office and Administrative Staff Salary Increases

It is recommended that the Cloverleaf Board of Education approve the Recreation Center, Treasurer's Office and Administrative Staff Salary increases, effective for FY 2016-17.

Recreation Center Staff

Alan Newcomer	2.75%
Penny Kies	2.75%
Guy Furr	2.75%
Brian Rice	2.75%
Dave Wetzel	2.75%
Art Grittinger	2.75%
Jeanne Keltz	2.75%
Gregory Kreider	2.75%

Treasurer Office Staff

Michelle Collins	2.75%
Kacie Stephens	2.75%
Karen Humphrey	2.75%
Shannon Motz	2.75%

Administrative Staff

Robert Hevener	2.75%
Jamie Lormeau	2.75%
Eric Smith	2.75%
Brian Madigan	2.75%
Thomas Randolph	2.75%
Robert Falkenberg	2.75%
Karen Martin	2.75%
Margo Costello	2.75%
Carrie Beegle	2.75%
John Gladden	2.75%
James Walkup	2.75%
Kenneth Fletcher	1.375%
John Ewart	2.75%

Karen Anderson 3.49%
Katy Wiley 2.75%

Nursing Services

Dawn Delmoro 2.75%
Julie Vacarro 2.75%

Cloverleaf Board of Education approval of items C-1 through C-7 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D. BOARD RECOMMENDATION - Board of Education

The Cloverleaf Board of Education recommends the following Superintendent and Treasurer salary increases effective for FY 2016-2017

Daryl Kubilus 5.00%
James Hudson 0.08%

Cloverleaf Board of Education approval of items D.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E. BUSINESS/FINANCE – Mr. Hudson

E-1 Treasurer's Report and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

E-2 Recertification and Then and Now Purchase Orders

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders:

Lesko Associates, Inc.	Then and Now	\$14,973.00
Pioneer Manufacturing	Recertification	\$ 171.00

E-3 Fund Advances

It is recommended that the Cloverleaf Board of Education approve the following year end advances:

From 001 General Fund to 006-0000 Lunchroom Fund (82,305.26 as of 6/6/2016 and additional amounts as needed to close the fiscal year end.

From 001 General Fund to 300-0000 Athletic Fund (\$2,681.86) as of 6/3/2016 and additional amounts as needed to close the fiscal year end.

E-4 Fund Transfers

It is recommended that the Cloverleaf Board of Education approve the following transfers:

Class of 2010 to 018-9070 Donation for purchase of picnic tables \$471.94

Class of 2011 to 018-9070 Donation for purchase of picnic tables \$2,131.07

Class of 2013 to 018-9070 Donation for purchase of picnic tables \$695.35

E-5 Establish Fund

It is recommended that the Cloverleaf Board of Education approve the establishment of the following fund:

Fund 599-9957 Team-up for Success

Cloverleaf Board of Education approval of item E-1 through E-5 by consent

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

F-1 **Epiphany Management Contract**

It is recommended that the Cloverleaf Board of Education approve the Epiphany Management Contract as presented.

F-2 **Foreign Language Trip to France 2018**

It is recommended that the Cloverleaf Board of Education approve the foreign language trip to France June 2018 as presented.

F-3 **Donations**

From Westfield Group, \$20,000.00 to be used for experienced based learning programs at Cloverleaf.

Cloverleaf Board of Education approval of item F-1 through F-3 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

G. UNFINISHED BUSINESS

G-1 Substitute Service Update - Mr. Kubilus

G-2 High School Professional Learning Communities - Mrs. Lormeau

H. NEW BUSINESS

H-1 Strategic Plan Progress Update - Mr. Kubilus

H-2 Schedule Special Meeting for Middle School Locker Replacement - Mr. Kubilus

I. **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.
7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____moved, seconded by_____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____moved, seconded by_____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time Out: _____

J. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____

June 13, 16

The Board of Education of the Cloverleaf Local School District met for a Regular Session on June 13, 2016 at 6:00 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. William Schmock
Mrs. Jane Rych

Mr. Jason Myers
Mr. Jeff Schreiber

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

2016-82 APPROVAL OF MINUTES

Mr. Myers motioned, seconded by Mr. Schmock to approve the minutes of the May 23, 2016 regular session.

Roll call as follows:

Ayes: Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

RECOGNITION AND PUBLIC PARTICIPATION

None

2016-83 PERSONNEL

Upon the recommendation of Superintendent Kubilus, Mr. Myers motioned, seconded by Mr. Schreiber to approve the following personnel items:

Staff FMLA Paid and Unpaid Leave of Absence

Approve FMLA paid and unpaid leave of absence after all available sick leave has been used for the following:

Courtney Ursem-Fruits, beginning August 15, 2016, expected return date September 26, 2016.

June 13,

16

Lara Stafinski, beginning August 15, 2016, expected return date October 3, 2016.

Classified Staff Appointments

Approve the following classified staff appointments:

Michele Hall, Food Service Helper, 3.0 hrs./day, \$10.77/hr., initial placement Elementary School, effective August 15, 2016.

Temporary Summer Appointments

Approve the following temporary summer appointments for the summer 2016 as presented:

Transportation:

- Patricia Haumesser, bus driver, 4 hrs./day, approx. 23 days, \$16.72/hr.
- Angela Long, bus driver, 7 hrs./day, approx 15 days, \$17.85/hr.
- Madelyn Beuwer, paraprofessional, transportation, 6.75 hrs./day, approx 15 days, \$12.40/hr.
- Chester Hadley, paraprofessional, transportation, 6.75 hrs./day, approx. 15 days, \$10.51/hr.

Food Service:

- Ofelia Soto, food service helper, 2.5 hrs./day, high school, June 13-24, 2016, \$10.54/hr.
- Ofelia Soto, food service helper, 2.5 hrs./day, elementary school June 27-July 28, 2016, \$10.54/hr.

Custodial:

- Edward Ogurchak, 8 hrs./day, high school, June 7 - August 19, 2016, \$9.39/hr.
- Lauren Kasper, 8 hrs./day, high school, June 13 - August 19, 2016, \$9.39/hr.
- Samantha Catlin, 8 hrs./day, high school, June 8 - August 19, 2016, \$9.39/hr.
- Russell King, 8 hrs./day, middle school, June 9 - August 19, 2016, \$9.39/hr.
- Benjamin Stefanko, 8 hrs./day elementary school, June 8 - August 12, 2016, \$9.39/hr.
- Aubrey Tate, 8 hrs./day, elementary school, June 8 - August 12, 2016, 9.39/hr.

June 13,

16

Secondary Summer School Appointments

Approve the following secondary summer school appointments for the summer of 2016:

Robert Preusser, Director		\$3,700.00
<u>Secondary Summer School Secretary</u>		
Sherry Smith	Session I	\$1,000.00
Sherry Smith	Session II	\$1,000.00

Secondary Summer School Teachers

Approve the following secondary summer school teachers for the summer of 2016, \$17.14/hr., (\$1,200 minimum), \$25.00/hr., (\$1,750 maximum) per session, based on student enrollment as this is a self-funded program.

Session I

Amy Detwiler	Alanna Gasper	
Bethany Mitchell	Nicholas Romanoff	Joel Shurance

Session II

Andrea Davis

Supplemental Staff Appointments 2016-2017 School Year

Approve the following supplemental staff appointments for the 2016-2017 school year:

High School Teen Institute	Deb Bican	\$ 694.81
Physical Education Coordinator	Alana Gasper	\$ 700.00
Building Head Teacher Pre K-2	Megan Maloney	\$ 731.38

Level 2 - Unsupervised Building Volunteer or Chaperones

Approve the following Level 2 unsupervised building volunteers or chaperones.

Gill, James	Kish, Doreas	Kovach, Stacie
Mosier, Mark	Riffle, Theresa	Sincich, Melanie

June 13,

16

Recreation Center, Treasurer Office and Administrative Staff Salary Increases

Approve the Recreation Center, Treasurer's Office and Administrative Staff Salary increases, effective for FY 2016-17.

Recreation Center Staff

Alan Newcomer	2.75%
Penny Kies	2.75%
Guy Furr	2.75%
Brian Rice	2.75%
Dave Wetzel	2.75%
Art Grittinger	2.75%
Jeanne Keltz	2.75%
Gregory Kreider	2.75%

Treasurer Office Staff

Michelle Collins	2.75%
Kacie Stephens	2.75%
Karen Humphrey	2.75%
Shannon Motz	2.75%

Administrative Staff

Jamie Lormeau	2.75%
Eric Smith	2.75%
Brian Madigan	2.75%
Thomas Randolph	2.75%
Robert Falkenberg	2.75%
Karen Martin	2.75%
Carrie Beegle	2.75%
John Gladden	2.75%
James Walkup	2.75%
Kenneth Fletcher	1.375%
John Ewart	2.75%
Karen Anderson	3.49%
Katy Wiley	2.75%

Nursing Services

Dawn Delmoro	2.75%
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June 13,

16

Julie Vacarro 2.75%
Roll call as follows:
Ayes: Mr. Myers, Mr. Schreiber, Mr. Schmock and Mrs. Rych
Nays: None
Abstain: None
Motion Carried

2016-84 Administrative Staff Salary Increases

Approve the following Administrative Staff Salary increases, effective FY 2016-2017.

Robert Hevener 2.75%
Margo Costello 2.75%

Roll call as follows:
Ayes: Mr. Schreiber, Mr. Myers and Mrs. Rych
Nays: Mr. Schmock
Abstain: None
Motion Carried

2016-85 Staff Contract Renewals - New

Upon the recommendation of Superintendent Kubilus, Mr. Schmock motioned, seconded by Mr. Schreiber to approve the following:

Approve the following contract renewals for administrative support staff.

Three year contracts (expiring 2019)

- Karen Humphrey, Assistant to the Treasurer, \$52,109.66
- Shannon Motz, Payroll Clerk, \$43,802.33
- Alan Newcomer, Rec Center Operations Director, \$36,334.97
- Michelle Collins, Part-Time Accounts Payable Clerk, \$12.96/hr.
- Penny Kies, Rec Center Assistant Director, \$12.53/hr.

Certified Staff Resignation - New

Accept the certified staff resignation of Pamela VanDyke, effective at the end of the day work day June 13, 2016.

June 13,

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Certified Staff Appointment - New

Accept the certified staff appointment of Kevin Paradise, science teacher, initial placement Middle School, effective August 15, 2016, pending receipt and acceptance of BCI and FBI background checks and receipt of Ohio Teaching License, BA Step 0, \$36,569.00.

Classified Staff Contract Correction

Approve the classified staff contract correction for Everett Plesz, 2nd one-year contract was approved at a rate of \$14.00/hr., should have been at a rate of \$14.42/hr., effective June 21, 2016.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Schreiber, Mr. Myers and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

2016-86 Board Recommendation - Board of Education

Approve the following Superintendent and Treasurer Salary increases effective for FY 2016-2017

Daryl Kubilus	5.00%
James Hudson	0.08%

Roll call as follows:

Ayes: Mr. Myers, Mr. Schreiber, Mr. Schmock, and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

June 13,

16

2016-87 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mr. Schmock motioned, seconded by Mr. Schreiber to approve the following items:

Treasurer's Report and Authorization to Pay Bills

Accept the Treasurer's Report and approval of checks issued per attached.

Then & Now & Recertification Purchase Orders

Approve the following then and now purchase orders and recertifications as presented.

Lesko Associates, Inc.	Then and Now	\$14,973.00
Pioneer Manufacturing	Recertification	\$ 171.00
Medina County Sheriff Office	Then and Now	\$ 3,480.00
Margo Costello - Mileage	Recertification	\$ 1,211.19

Fund Advances

Approve the following year end advances:

From 001 General Fund to 006-0000 Lunchroom Fund (82,305.26 as of 6/6/2016 and additional amounts as needed to close the fiscal year end.

From 001 General Fund to 300-0000 Athletic Fund (\$2,681.86) as of 6/3/2016 and additional amounts as needed to close the fiscal year end.

Fund Transfers

Approve the following transfers:

Class of 2010 to 018-9070 Donation for purchase of picnic tables \$471.94

Class of 2011 to 018-9070 Donation for purchase of picnic tables \$2,131.07

Class of 2013 to 018-9070 Donation for purchase of picnic tables \$695.35

Establish Fund

Approve the establishment of the following fund:

June 13,

16

Fund 599-9957 Team-up for Success
Roll call as follows:
Ayes: Mr. Schmock, Mr. Schreiber, Mr. Myers and Mrs. Rych
Nays: None
Abstain: None
Motion Carried

2016-88 SUPERINTENDENT'S REPORT

Upon the recommendation of Superintendent Kubilus, Mr. Schreiber motioned, seconded by Mr. Schmock to approve the following items:

Epiphany Management Contract

Approve the Epiphany Management Contract as presented.

Foreign Language Trip to France 2018

Approve the foreign language trip to France June 2018 as presented.

Donations

From Westfield Group, \$20,000.00 to be used for experienced based learning programs at Cloverleaf.

Roll call as follows:
Ayes: Mr. Schreiber, Mr. Schmock, Mr. Myers and Mrs. Rych
Nays: None
Motion Carried

UNFINISHED BUSINESS

Substitute Service Update

Superintendent Kubilus discussed a possible agreement with the North Coast Shared Services Alliance and after researching and discussing with the Treasurer it was decided to continue using the current Subfinder system for the 2016-2017 school year and re-assessing for the 2017-2018 school year.

June 13,

16

2016-89 High School Professional Learning Communities

Principal Lormeau, Mr. Ryan and Mr. Kilmer gave a presentation on Professional Learning Communities.

Mr. Schmock motioned, seconded by Mr. Schreiber to proceed with the planning and implementation of “Professional Learning Communities” at the High School for the 2016-2017 school year.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Schreiber, Mr. Myers and Mrs. Rych

Nays: None

Motion Carried

NEW BUSINESS**Strategic Plan Progress Update**

Superintendent Kubilus gave a report on the progress of the Strategic Plan including: All Day Every Day Kindergarten, Scheduling options for k-12 programming, IEP process, opportunities for gifted students, community information, website, social media, alumni association, technology, middle school safety upgrades, stadium renovation and the priorities of future initiatives.

Schedule a Special Meeting for the Middle School Locker Replacement

Monday June 20th at 8:00am - cancelled

June 30th at 8:00am – Special Meeting to close out fiscal year end

2016-90 EXECUTIVE SESSION

Mr. Schmock motioned, seconded by Mr. Schreiber to enter into Executive Session at 7:35 p.m. to consider the appointment of a public employee or official.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Schreiber, Mr. Myers and Mrs. Rych

Nays: None

June 13, 16

Motion Carried

2016-91 ADJOURN EXECUTIVE SESSION

Mr. Schmock motioned, seconded by Mr. Myers to adjourn the Executive Session at 8:04p.m.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-92 ADJOURNMENT

Mr. Myers motioned, seconded by Mr. Schmock to adjourn the meeting at 8:05 p.m.

Roll call as follows:

Ayes: Mr. Myers, Mr. Schmock, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

June 30, 16

The Board of Education of the Cloverleaf Local School District met for a Special Session on June 30, 2016 at 8:01 a.m. at the Cloverleaf Central Office Conference Room. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Michael Maloney
Mr. Jeff Schreiber

Mr. William Schmock
Mrs. Jane Rych

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

RECOGNITION AND PUBLIC PARTICIPATION

None

2016-93 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mr. Schmock motioned, seconded by Mr. Maloney to approve the following items:

Amended Appropriations FY16

Approve the final appropriations FY16 as presented.

Temporary Appropriations FY17

Approve the temporary appropriations FY17 as presented.

Amended Certificate of Estimated Resources FY16

Approve the amended official certificate of estimated resources as presented.

June 30,

16

Fund Advances

Advances approved at June 13, 2016 meeting, final amounts at fiscal year end:

\$143,474.79 General Fund 001-000 to Food Service 006-0000

\$8,126.32 General Fund 001-000 to Athletic 300-0000

Roll call as follows:

Ayes: Mr. Schmock, Mr. Maloney, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-94 ADJOURNMENT

Mr. Maloney motioned, seconded by Mr. Schreiber to adjourn the meeting at 8:24 a.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

July 25, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer Pro-Tempore to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the June 13, 2016 regular session and the June 30, 2016 Special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the June 13, 2016 regular session and the June 30, 2016 Special session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. PERSONNEL – Mr. Kubilus

C-1 Medina County Substitute Teacher Tutor List

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

- See Attachment

C-2 FMLA Leave of Absence

It is recommended that the Cloverleaf Board of Education approve the following FMLA Leave of Absences:

Christine White, intermitten FMLA paid and unpaid leave of absence after all available sick leave has been used, beginning July 12, 2016.

Nicole Stalter, FMLA paid leave of absence beginning August 15, 2016 with anticipated return date of December 19, 2106.

C-3 Certified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments effective August 15, 2016:

Tera Petruska, Intervention Specialist, initial placement High School upon receipt and acceptance of BCI and FBI background checks, MA, Step 6, \$50,831.00.

Maura Gorman, Preschool Teacher, Elementary School, upon receipt and acceptance of BCI and FBI background checks, BA, Step 0, \$36,569.00.

C-4 Classified Staff Change in Status

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status effective August 17, 2016:

Deboara Groetz, paraprofessional, from 6.5 hrs./day High School to 6.5 hrs./day Elementary School, \$11.82/hr.

Kathleen Newman, paraprofessional, from 3.75 hrs./day to 6.5 hrs./day at the Elementary School, \$11.17/hr.

Cathy Blankenship, paraprofessional, from 5 hrs./day, Middle School to 7 hrs./day High School, \$11.39/hr.

C-5 **Classified Staff Contracts**

It is recommended that the Cloverleaf Board of Education approve the following classified staff contracts:

Second one-year contracts

Melody Miller, paraprofessional, \$11.17/hr., effective August 19, 2016

Jacqueline Cummings, paraprofessional, \$ 11.17/hr., effective August 18, 2016

Kathleen Newman, paraprofessional, \$11.17/hr., effective August 19, 2016

Continuing Contract

Jillian Hartmann, paraprofessional, \$11.39/hr., effective August 18, 2016

C-6 **Supplemental Staff Appointments 2016-2017 School Year**

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2016-2017 school year. All supplemental contracts are contingent upon participation.

Cross Country Assistant Coach	Martin Ryan	\$3,108.37
Football Varsity Assistant Coach	James Humiston	\$5,119.66
Football Varsity Assistant Coach	Kirk Haschak	\$4,022.59
Volleyball Head 8th Grade Coach	Erin Cavey	\$3,108.37
Girls Varsity Tennis Coach	Brenda Hewit	\$4,205.44
Volleyball Varsity Coach	Veronica Briggs	\$4,388.28
Volleyball Head 9th Grade Coach	Crystal Paladenic	\$2,194.14
Middle School Yearbook Advisor	Kimberly Manix	\$ 694.81
Middle School Newspaper	Valerie Gregory	\$ 548.54
Middle School Emerald Key Club Advisor	Andrea Riley	\$ 731.38
Middle School Drama Club Advisor	Mary Augustus	\$ 548.54
Middle School Building Head Teacher	Kristine Nagy	\$ 731.38
Middle School Choir Director	Angela Leonard	\$2,925.52
LPDC Committee	Alanna Gasper	\$140.00/month*
LPDC Committee	Mark Rockhold	\$140.00/month*
LPDC Committee	Amy Simarro	\$140.00/month*
LPDC Committee	Heather Weimer	\$140.00/month*
LPDC Committee	Robert Falkenberg	\$140.00/month*

LPDC Committee	Robert Hevener	\$140.00/month*
LPDC Committee	Jamie Lormeau	\$140.00/month*

*LPDC - \$140.00 each month a meeting is held

C-7 Staff Resignations

It is recommended that the Cloverleaf Board of Education accept the following resignations:

Certified Staff

Emily Baker, High School Math Teacher, effective July 8, 2016
 Heather Eckenrode, Intervention Specialist, effective June 20, 2016
 Jennifer Coppelino, part-time Spanish Teacher, effective July 9, 2016

Classified Staff

Dawna Litz, Middle School custodian, effective June 16, 2016

Supplemental Staff, 2016-2017 School Year

Kirk Haschak, 27% Assistant 9th Grade Football Coach

Rec Center Staff

Arthur Gittinger, effective at the end of the work day June 29, 2016 for purpose of retirement

C-8 Elementary Summer School Appointments

It is recommended that the Cloverleaf Board of Education approve the following elementary summer school appointments:

Paraprofessional @ \$13.65/hr.

Blair Shimandle \$900.90 cap

Substitute Paraprofessional @ \$13.65/hr.

Melissa Perry
 Noelle Zanbetti

C-9 Latchkey

It is recommended that the Cloverleaf Board of Education approve the following Latchkey staff:

Janet Aungst, AM Lead Instructor, 2.5 hrs.day, \$14.50/hr.
 Janet Aungst, PM Lead Instructor, 2 hrs./day, \$14.50/hr.
 Connie Latzke, PM Instructor, 2 hrs/day, \$12.50/hr.

C-10 Level 2 - Unsupervised Building Volunteer or Chaperones

It is recommended that the Cloverleaf Board of Education approve the following Level 2 unsupervised building volunteers or chaperones through the 2016-2017 school year:

Bohley, Jonathan	Massaro, Daphne	Stormer, DeeDee
Carrell, Stephanie	Myers, Beth	Schwanke, Cristin
Gross, Edgar	Pelka, Jacqueline	Witmer, Sandra
Icardi, Laura	Rhoads, Kathy	Witmer, Matthew
Jarrell, Sierra	Rhoads, Alan	Winrod, Mark
		Yusko, John

C-11 Administrator Mid-Contract Resignation Agreement

It is recommended that the Cloverleaf Board of Education approve the Administrator Mid-Contract Resignation Agreement between Carrie Beegle and Cloverleaf Local Schools as presented.

C-12 Administrator Appointment

It is recommended that the Cloverleaf Board of Education approve the following contract as presented.

Carrie Beegle, Food Service Director, 128 days/year, 3 year contract, effective August 1, 2016, \$30,532.31/year,

Cloverleaf Board of Education approval of items C-1 through C-12 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

C-13 Certified Staff Appointment

Timothy Bracht, ½ time Spanish Teacher, initial placement High School, upon acceptance of BCI and FBI background checks, MA, Step 5, \$24,501.00.

Cloverleaf Board of Education approval of item C-13.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D. BUSINESS/FINANCE – Mr. Kubilus

D-1 Cloverleaf Middle School Renovation and Locker Replacement Bids

It is recommended that the Cloverleaf Board of Education reject any and all bids received for the Cloverleaf Middle School Renovation and Locker Replacement project on June 15,2016.

D-2 Bus Replacement Non-Fault Insurance Claim

It is recommended that the Cloverleaf Local School District purchase one replacement bus through the Ohio School Council Cooperative purchasing program from Blue Bird in an amount not to exceed \$95,000.00.

D-3 Bus Purchase

It is recommended that the Cloverleaf Local School District purchase two buses through the Ohio School Council Cooperative purchasing program from Blue Bird in an amount not to exceed \$190,000.00.

D-4 Sale/Disposal of Asset

It is recommended that the Cloverleaf Local School District sell/dispose of the following assets:

- | | |
|--------------------------------|---------------------------------------|
| 1. Skid Steer Brush Attachment | \$3,000.00 sale to Lafayette Township |
| 2. Bus #38 - 2010 Blue Bird | Non-fault insurance claim |

D-5 Then and Now and Recertification

It is recommended that the Cloverleaf Board of Education approve the following Then and Now Purchase Orders and/or Recertification:

Then and Now Purchase Order

ComDoc, Inc. \$5,050.53

Recertification

Karl Rohrer Associates, Inc. \$2,292.00

Cloverleaf Board of Education approval of item D-1 through D-5 by consent

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Resolution Implementing a Layoff of Nonteaching Employees**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employees as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2015, through June 30, 2018; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including building reorganization; and

WHEREAS, the Board of Education finds that building reorganization requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to building reorganization, the following positions are hereby abolished effective August 17, 2016:

Seven (7) 2.0 hour mid-day kindergarten bus positions

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off from the two hour mid-day kindergarten positions effective August 17, 2016: Pam Rine, Linda Swiat, Kathy Shirley, Sherry Myers, Pat Haumesser, and Nancy Grams. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Cloverleaf Board of Education approval of item E-1

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E-2 Memorandum of Understanding - Cloverleaf Education Association

It is recommended that the Cloverleaf Board of Education approve the MOU between Cloverleaf Education Association and Cloverleaf Local Schools as presented.

Cloverleaf Board of Education approval of item E-2

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E-3 Medina City Schools Memorandum of Understanding

It is recommended that the Cloverleaf Board of Education approve the Memorandum of Understanding between Cloverleaf Local Schools and Medina City Schools regarding educational services for district students placed in the Medina County Juvenile Detention Center as presented.

Cloverleaf Board of Education approval of item E-3

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E-4 Richard Buesch Epilogue, Inc. Agreements (2)

It is recommended that the Cloverleaf Board of Education approve the agreements between Richard Buesch Epilogue, Inc. and Cloverleaf Local Schools to provide specialized nursing services for Cloverleaf students as presented.

E-5 ComDoc Agreement

It is recommended that the Cloverleaf Board of Education approve the document management agreement between ComDoc and Cloverleaf Local Schools as presented.

E-6 Reading & Language Arts Contract

It is recommended that the Cloverleaf Board of Education approve the agreement between Reading & Language Arts Centers (RLAC) and Cloverleaf Local Schools for the Phonics First program as presented.

E-7 Donations

It is recommended that the Cloverleaf Board of Education accept the following donation:

From Westfield Insurance Foundation, \$5,500.00 to be used for the Cloverleaf Local Schools Safety City program.

Cloverleaf Board of Education approval of items E-4 through E-7 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F.. NEW BUSINESS

F-1 Boys and Girls Bowling Teams

G. EXECUTIVE SESSION

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. ___ Prepare for, conducting, or reviewing negotiations or bargaining

sessions with employees concerning their compensation or other terms and conditions of their employment.

6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.
7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY ___ MR. MYERS ___

MRS. RYCH ___ MR. SCHMOCK ___ MR. SCHREIBER ___

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY ___ MR. MYERS ___

MRS. RYCH ___ MR. SCHMOCK ___ MR. SCHREIBER ___

Time Out: _____

H. **ADJOURNMENT**

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY ___ MR. MYERS ___

MRS. RYCH ___ MR. SCHMOCK ___ MR. SCHREIBER ___

Time: _____

July 25, 2016

Adams, Donna	Grady, Catherine	Metter, Dusty	Spickler, Donald
Adams, Robin	Hamilton, Karen	Miley, Timothy	Stitt, Kelsey
Ahluwalia, Rajeev	Hange, Mark	Miller, Nancy	Stout, Emily
Ahluwalia, Rajeev	Hartke, Lindsay	Minger, Robert	Strapko, Jessica
Anderson, Mark	Hartkop, Nicholas	Minnich, Kathleen	Swanson, Sandra
Balukas, Andrius	Hirz, Jessica	Moorer-Oloyede, Sherri	Takala, Morgan
Banach, Emily	Hodek, Shirley	Murphy, Marquerite	Tekaucic, Matthew
Bartter, Kristine	Hoerger, Steven	Nied, Mary	Turner, Samantha
Beaudry, Ashley	Hoffman, Justin	Nussbaum, Katelyn	Urbansky, Sarah Lee
Bennie, Stacy	Hogan, Brenda	Ocacio, Anthony	Usher, Thomas
Berken, Christina	Holdman, Colleen	Oldfield, Ellen	Viligore-Boza, Tiffany
Blankenship, Jason	Howe, Leah	Olinger, Debra	Watkins, Doris
Boccaccio, Corena	Hubert, Douglas	Planter, John	Watts, Roena
Borowiak, Michael	Hussey, Kevin	Puckett, Georgette	Wells, Katherine
Boscaljon, Valarie	Jasin, Joseph	Ramey, Susan	Wilson, Lynn
Brown, Wendy	Jaycox, Holly	Reitz, Joyce	Witmer, Kathryn
Browning, Roberta	Kasian, Christine	Rinearson, Angela	Yablonski, Barbara
Bruge, Drew	Keener, Candis	Rinehart, Donna	Yocum, Sandra
Burke, Susan	Kobasic, Angela	Robinson, Michael	Zablotny, Candice
Buttle, Chelsea	Koch, Janis	Rogers Bradway	Zambetti, Noelle
Carey, John	Komorowski, Kelly	Romich, Philip	
Carson, Lucia	Kornokovich, Brittany	Ronsky, Robert	
Casterline, Judith	Kotar, April	Rump, Abigail	
Chaney, Rebekah	Lacko, Susan	Santmyer, Michael	
Channel, Barbara	Lake, Bobby	Schwanke, Cristin	
Cleary, Amanda	Lamade, John	Serafine, Pamela	
Connors, John	Lamb, Bill	Sestak, Jill	
Conti, Amanda	Lambert, Wesley	Sharnsky, Lauren	
Coppolino, Jennifer	Larcey, Debra	Shaw, Kathleen	
Cummings, Michael	Lenzer, Melanie	Shimandle, Blair	
Dake, Nancy	Leonardt, Amy	Shimko, Ellen	
Davis, Allan	Leonti, Michelle	Simpson, William	
DeGioia, Kathryn	Lindsay, Craig	Sims, Eileen	
Delahoyde, Judith	Lindsey, Susan	Sims, John	
Delifield, Sandra	Lloyd, James	Sizemore, Terrie	
Desman, Kathleen	LoBuglio, Mary	Smith, Kaihla	
Dina, Allen	Lurtz, Raymond	Smith, Victoria	
Donnelly, Amy	Mainwaring, Anne	Soto, Angel	
Doraty, Meghan	Mamrak, Carol		
Ebersole, Beth	Mason, Shari		
Everstijn, Carla	Mason, Thomas		
Febus, Susan	Maynard, Richard		
Flegal, Donald	McCafferty, Eric		
Fox, Gina	McDermitt, Shawn		
Galati, Michele	McGrain, William		
Garrison, Sharon	McMullen, Matthew		

July 25,

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The Board of Education of the Cloverleaf Local School District met for a Regular Meeting on July 25, 2016 at 6:00 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call by Jason Myers, Treasurer Pro-Tempore, the following members responded:

Mr. Michael Maloney
Mr. Jason Myers
Mrs. Jane Rych

Mr. William Schmock
Mr. Jeff Schreiber

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

2016-95 APPROVAL OF MINUTES

Mr. Schreiber motioned, seconded by Mr. Maloney to approve the minutes of the June 13, 2016 regular session and the June 30, 2016 special session.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

RECOGNITION AND PUBLIC PARTICIPATION

Veronica Briggs addressed the Board representing a group regarding Pay-to-Participate Fees for athletics. Her concerns were that the Athletics Department as well as student athletes are at a disadvantage due to students being limited by fees, either not participating or having to limit sports they participate in. One option proposed was to have the students eligible for free/reduced meals to have a free/reduced pay-to-participate fee. She also inquired as to where the pay-to-participate money goes and the possibilities available since the levy passed.

Superintendent Kubilus responded that the Strategic Planning Initiative was formed with Board and Community members after the Levy to be purposeful in how the district money is spent. The district made a commitment to not be on the ballot until at least 2020. One of the items under Educational Services and Delivery is to assess pay-to-participate fees. The committee will be headed by the Athletic Director and community members are invited to be a part of the brainstorming.

July 25,

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As far as where the pay-to-participate fees go, the total PTP revenue last year was \$170,000 which goes directly into the Athletic Fund to offset the expenses which includes transportation, coaches, equipment, etc. The total expenses, including the \$170,000 PTP revenue, was \$453,000. Re-assessing pay-to-participate fees is on the Strategic Plan for this school year.

Jane Wallace, Christy Sheck and Craig Shetterly also addressed the Board regarding additional pay-to-participate concerns. The Board will be discussing these concerns at the next work session.

2016-96 PERSONNEL

Upon the recommendation of Superintendent Kubilus, Mr. Maloney motioned, seconded by Mr. Schreiber to approve the following personnel items:

Medina County Substitute Teacher Tutor List

Approve the Substitute Teacher/Tutor list as presented

FMLA Leave of Absence

Approve the following FMLA Leave of Absences:

Christine White, intermittent FMLA paid and unpaid leave of absence after all available sick leave has been used, beginning July 12, 2016.

Nicole Stalter, FMLA paid leave of absence beginning August 15, 2016 with anticipated return date of December 19, 2106.

Certified Staff Appointments

Approve the following certified staff appointments effective August 15, 2016:

Tera Petruska, Intervention Specialist, initial placement High School upon receipt and acceptance of BCI and FBI background checks, MA, Step 6, \$50,831.00.

Maura Gorman, Preschool Teacher, Elementary School, upon receipt and acceptance of BCI and FBI background checks, BA, Step 1, \$38,032.00.

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Classified Staff Change in Status

Approve the following classified staff change in status effective August 17, 2016:

Deborah Groetz, paraprofessional, from 6.5 hrs./day High School to 6.5 hrs./day Elementary School, \$11.82/hr.

Kathleen Newman, paraprofessional, from 3.75 hrs./day to 6.5 hrs./day at the Elementary School, \$11.17/hr.

Cathy Blankenship, paraprofessional, from 5 hrs./day, Middle School to 7 hrs./day High School, \$11.39/hr.

Classified Staff Contracts

Approve the following classified staff contracts:

Second one-year contracts

Melody Miller, paraprofessional, \$11.17/hr., effective August 19, 2016

Jacqueline Cummings, paraprofessional, \$ 11.17/hr., effective August 18, 2016

Kathleen Newman, paraprofessional, \$11.17/hr., effective August 19, 2016

Continuing Contract

Jillian Hartmann, paraprofessional, \$11.39/hr., effective August 18, 2016

Supplemental Staff Appointments 2016-2017 School Year

Approve the following supplemental staff appointments for the 2016-2017 school year. All supplemental contracts are contingent upon participation.

Cross Country Assistant Coach	Martin Ryan	\$3,108.37
Football Varsity Assistant Coach	James Humiston	\$5,119.66
Football Varsity Assistant Coach	Kirk Haschak	\$4,022.59
Volleyball Head 8th Grade Coach	Erin Cavey	\$3,108.37
Girls Varsity Tennis Coach	Brenda Hewit	\$4,205.44
Volleyball Varsity Coach	Veronica Briggs	\$4,388.28
Volleyball Head 9th Grade Coach	Crystal Paladenic	\$2,194.14
Middle School Yearbook Advisor	Kimberly Manix	\$ 694.81
Middle School Newspaper	Valerie Gregory	\$ 548.54
Middle School Emerald Key Club Advisor	Andrea Riley	\$ 731.38
Middle School Drama Club Advisor	Mary Augustus	\$ 548.54

July 25,

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Middle School Building Head Teacher	Kristine Nagy	\$ 731.38
Middle School Choir Director	Angela Leonard	\$2,925.52
LPDC Committee	Alanna Gasper	\$140.00/month*
LPDC Committee	Mark Rockhold	\$140.00/month*
LPDC Committee	Amy Simarro	\$140.00/month*
LPDC Committee	Heather Weimer	\$140.00/month*
LPDC Committee	Robert Falkenberg	\$140.00/month*
LPDC Committee	Robert Hevener	\$140.00/month*
LPDC Committee	Jamie Lormeau	\$140.00/month*

*LPDC - \$140.00 each month a meeting is held

Staff Resignations

Accept the following resignations:

Certified Staff

Emily Baker, High School Math Teacher, effective July 8, 2016
 Heather Eckenrode, Intervention Specialist, effective June 20, 2016
 Jennifer Coppolino, part-time Spanish Teacher, effective July 9, 2016

Classified Staff

Dawna Litz, Middle School custodian, effective June 16, 2016

Supplemental Staff, 2016-2017 School Year

Kirk Haschak, 27% Assistant 9th Grade Football Coach

Rec Center Staff

Arthur Gittinger, effective at the end of the work day June 29, 2016 for purpose of retirement

Elementary Summer School Appointments

Approve the following elementary summer school appointments:

Paraprofessional @ \$13.65/hr.

Blair Shimandle \$900.90 cap

Substitute Paraprofessional @ \$13.65/hr.

Melissa Perry
 Noelle Zambetti

July 25,

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Latchkey

Approve the following Latchkey staff:

Janet Aungst, AM Lead Instructor, 2.5 hrs.day, \$14.50/hr.

Janet Aungst, PM Lead Instructor, 2 hrs./day, \$14.50/hr.

Connie Latzke, PM Instructor, 2 hrs/day, \$12.50/hr.

Level 2 - Unsupervised Building Volunteer or Chaperones

Approve the following Level 2 unsupervised building volunteers or chaperones through the 2016-2017 school year:

Bohley, Jonathan
Carrell, Stephanie
Gross, Edgar
Icardi, Laura
Jarrell, Sierra

Massaro, Daphne
Myers, Beth
Pelka, Jacqueline
Rhoads, Kathy
Rhoads, Alan

Storner, DeeDee
Schwanke, Cristin
Witmer, Sandra
Witmer, Matthew
Winrod, Mark
Yusko, John

Administrator Mid-Contract Resignation Agreement

Approve the Administrator Mid-Contract Resignation Agreement between Carrie Beegle and Cloverleaf Local Schools as presented.

Administrator Appointment

Approve the following contract as presented.

Carrie Beegle, Food Service Director, 128 days/year, 3 year contract, effective August 1, 2016, \$30,532.31/year,

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

July 25,

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2016-97 CERTIFIED STAFF APPOINTMENT

Approve the following certified staff appointment for the 2016-2017 school year:

Timothy Bracht, ½ time Spanish Teacher, initial placement High School, upon acceptance of BCI and FBI background checks, MA, Step 5, \$24,501.00.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Maloney, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

2016-98 CERTIFIED STAFF

Certified Staff Appointments

Approve the following certified staff appointment pending acceptance of the BCI and FBI background checks, effective August 15, 2016:

Kyle Savanick, Math teacher, initial placement High School, BA, step 3, \$40,957.00

Certified Staff Resignation

Accept the certified staff resignation of Jennifer Allen-James, Intervention Tutor, effective July 23, 2016.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

July 25,

16

2016-99 BUSINESS/FINANCE

Upon the recommendation of Superintendent Kubilus, Mr. Schreiber motioned, seconded by Mr. Schmock to approve the following items:

Cloverleaf Middle School Renovation and Locker Replacement Bids

Reject any and all bids received for the Cloverleaf Middle School Renovation and Locker Replacement project on June 15, 2016.

Bus Replacement Non-Fault Insurance Claim

Purchase one replacement bus through the Ohio School Council Cooperative purchasing program from Blue Bird in an amount not to exceed \$95,000.00.

Bus Purchase

Purchase two buses through the Ohio School Council Cooperative purchasing program from Blue Bird in an amount not to exceed \$190,000.00.

Sale/Disposal of Asset

Sell/dispose of the following assets:

- 1. Skid Steer Brush Attachment \$3,000.00 sale to Lafayette Township
- 2. Bus #38 - 2010 Blue Bird Non-fault insurance claim

Then and Now and Recertification

Approve the following Then and Now Purchase Orders and/or Recertification:

Then and Now Purchase Order

ComDoc, Inc. \$5,050.53

Recertification

Karl Rohrer Associates, Inc. \$2,292.00

Roll call as follows:

Ayes: Mr. Schmock, Mr. Schreiber, Mr. Maloney, Mr. Myers and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

July 25,

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2016-100 SUPERINTENDENT'S REPORT

Upon the recommendation of Superintendent Kubilus, Mr. Maloney motioned, seconded by Mr. Schreiber to approve the following items:

Resolution Implementing a Layoff of Nonteaching Employees

Approve the resolution implementing a layoff of nonteaching employees as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2015, through June 30, 2018; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including building reorganization; and

WHEREAS, the Board of Education finds that building reorganization requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to building reorganization, the following positions are hereby abolished effective August 17, 2016:

Seven (7) 2.0 hour mid-day kindergarten bus positions

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off from the two hour mid-day kindergarten positions effective August 17, 2016: Pam Rine, Linda Swiat, Kathy Shirley, Sherry Myers, Pat Haumesser, and Nancy Grams. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

July 25,

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Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock, and Mrs. Rych

Nays: None

Motion Carried

2016-101 Memorandum of Understanding - Cloverleaf Education Association

Approve the MOU between Cloverleaf Education Association and Cloverleaf Local Schools as presented.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock, and Mrs. Rych

Nays: None

Motion Carried

2016-102 Medina City Schools Memorandum of Understanding

Approve the Memorandum of Understanding between Cloverleaf Local Schools and Medina City Schools regarding educational services for district students placed in the Medina County Juvenile Detention Center as presented.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Maloney, Mr. Myers, Mr. Schreiber, and Mrs. Rych

Nays: None

Motion Carried

2016-103 CONTRACTS/DONATIONS

Mr. Schreiber motioned, seconded by Mr. Maloney to approve the following items:

Richard Buesch Epilogue, Inc. Agreements (2)

Approve the agreements between Richard Buesch Epilogue, Inc. and Cloverleaf Local Schools to provide specialized nursing services for Cloverleaf students as presented.

ComDoc Agreement

Approve the document management agreement between ComDoc and Cloverleaf Local Schools as presented.

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Reading & Language Arts Contract

Approve the agreement between Reading & Language Arts Centers (RLAC) and Cloverleaf Local Schools for the Phonics First program as presented.

Donations

Accept the following donation:

From Westfield Insurance Foundation, \$5,500.00 to be used for the Cloverleaf Local Schools Safety City program.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Maloney, Mr. Myers, Mr. Schreiber, and Mrs. Rych

Nays: None

Motion Carried

NEW BUSINESS**Boys and Girls Bowling Teams**

Superintendent Kubilus discussed the opportunity of starting Boys and Girls Bowling Teams. Bowling is becoming a mainstream High School sport and has the potential to bring kids to sport that don't participate in other sports. It is important to get kids involved in something outside of the school day. Next year the Portage Trail Conference will be offering an All-Sport Award, which we would be eligible for.

In addition, this would be a good community relations opportunity.

We would be partnering with a business in the community, Strike and Spare Lanes in Lodi. Including transportation, facility rental, 1 head coach and 1 assistant coach the estimated expense is \$10,748. This does not include pay-to-participate.

The teams would have 5 Varsity Boys/ 5 Varsity Girls and 5 JV Boys/ 5 JV Girls. Bowling is a winter sport and it may be possible to implement this school year.

July 25,

16

2016-104 EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schreiber to enter into Executive Session at 7:02 p.m. to consider the employment of a public employee or official.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schreiber, Mr. Myers, Mr. Schmock and Mrs. Rych

Nays: None

Motion Carried

2016-105 ADJOURN EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mr. Schmock to adjourn the Executive Session at 7:34 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

2016-106 ADJOURNMENT

Mr. Maloney motioned, seconded by Mr. Schmock to adjourn the meeting at 7:35 p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mr. Schmock, Mr. Myers, Mr. Schreiber and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer Pro-Tempore

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

August 24, 2015
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the July 27, 2015 regular session, the August 10, 2015 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the July 27, 2015 regular session, the August 10, 2015 special session.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Balsinger, Ricky	Gregory, Graciele	Ott, Cory
Cleary, Amanda	Hamilton, Karen	Reinhart, Robert
Fox, Gina	McCafferty, Eric	Smith, Robert
Borowiak, Michael	Koch, Janis	Squire, Michael
Urbansky, Sarah		

C-2 **Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments:

Jennifer Evans, reading intervention tutor, initial placement Elementary School, effective August 17, 2015, \$27,863.30.

Pamela Van Dyke, ½ time math teacher, initial placement Middle School, effective August 17, 2015, \$19,016.00.

Suzanne Raber, reading intervention tutor, initial placement Elementary School, effective August 17, 2015, \$27,863.30.

Ashley Bombard, reading intervention tutor, initial placement Elementary School, effective August 24, 2015, \$27,863.30

C-3 Certified Staff Change in Status

It is recommended that the Cloverleaf Board of Education approve the certified staff change in status of Jennifer James from reading intervention tutor to ½ time kindergarten teacher, elementary school, effective August 24, 2015, MA - Step 1, \$19,888.50.

C-4 Classified Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations:

Dee Dee Stormer, bus driver, resigning 2 hour mid-day route, change in contracted hours from 8 hrs./day to 6 hrs./day, effective August 19, 2015.

Amy Deucore, bus driver, resigning 2 hour mid-day route, change in contracted hours from 8 hrs./day to 6 hrs./day, effective August 20, 2015.

Courtney Manthey, food service helper, effective at the end of the work day, August 21, 2015.

C-5 Classified Staff Change In Status

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Laura Hadley, educational aide from 7 hrs./day, Elementary School to 7 hrs./day, Middle School effective August 19, 2015, \$12.79/hr.

Susan Green, educational aide from 3.75 hrs./day, Elementary School to 3.75 hrs./day High School, effective August 19, 2015, \$11.06/hr.

Melissa Henderson, educational aide from 6.5 hrs./day Elementary School to 6.5 hrs./day Middle School, effective August 19, 2015, \$11.06/hr.

Michael Gatrell, bus driver, from 4 hrs./day to 5.25 hrs./day, effective August 19, 2015, \$14.10/hr.

Jillian Hartman, educational aide, from 5.75 hrs./day, Elementary School to 5.75 hrs./day, 4 days/week, effective August 19, 2015, \$10.45/hr.

Annette Dudas, educational aide, 7.0 hrs./day, transportation, effective August 24, 2015, \$11.21/hr. (resigning 3.75 hr. food service position).

Christel Kungl, educational aide from 6.5 hrs./day High School to 7 hrs./day Middle School, effective August 24, 2015, \$11.57/hr.

C-6 Classified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Dusty Evans, evening custodian, 8 hrs./day, initial placement high school, effective August 17, 2015 pending acceptance of FCE, \$12.19/hr.

Melody Miller, educational aide, 3.75 hrs./day, initial placement middle school, effective August 19, 2015, \$10.15/hr.

Jacqueline Cummings, educational aide, 3.75 hrs./day, initial placement middle school, effective August 19, 2015, \$10.15/hr.

Kathleen Newman, educational aide, 3.75 hrs./day, initial placement Middle School, effective August 19, 2015, \$10.15/hr.

Kacie Stephens, food service helper, 3 hrs./day, initial placement High School, effective August 17, 2015, \$10.75/hr.

Laura Hadley, educational aide, from 7 hrs./day Middle School to 7.75 hrs./day Transportation, effective August 31, 2015, \$12.79/hr.

C-7 Classified Staff Contract

It is recommended that the Cloverleaf Board of Education approve the continuing contract for Kathleen Frederick, educational aide, effective August 22, 2014, \$11.27/hr.

C-8 Substitute School Nurse 2015-2016

It is recommended that the Cloverleaf Board of Education approve Doris Watkins, substitute school nurse for the 2015-2016 school year, \$27.66/hr.

C-9 Classified Substitute Staff Appointments 2015-2016

It is recommended that the Cloverleaf Board of Education approve the following classified substitute staff appointments for the 2015-2016 school year:

Substitute Secretary @ \$9.57/hr.

Patricia Hallis
Corina Phillips

Substitute Educational Aide @ \$9.05/hr.

Patricia Hallis
Arlene Jimenez
Sallee Knapp
Cathy Blankenship
Mary Ann Guerin
Angelina Kratzer
Lara Ratliff
Kathleen Zuk
Nadine Nichols
Angela Harris

Substitute Custodian @ \$9.39/hr.

Walter Sadzewicz – Wastewater Management only

Substitute Food Service Helper @ 9.18/hr.

Dawn Litz

C-10 Supplemental Staff Resignation for the 2015-2016 school year

It is recommended that the Cloverleaf Board of Education accept the supplemental staff resignation of David Cooper, Football Varsity Assistant Coach for the 2015-2016 school year.

C-11 Supplemental Appointments for the 2015-2016 school year

Volleyball Head 8 th Grade Coach	Manuel Gonzalez	\$1,919.06
Volleyball Head 7 th Grade Coach	Erin Cavey	\$2,616.90
Football Varsity Assistant Coach	Nicholas Romanoff	\$3,838.12
Football Head 9 th Grade Coach	Gregg Herchek	\$3,663.66
Football 8 th Grade Assistant Coach	Daniel Webb	\$2,791.36
Varsity Football Volunteer Coach	David Cooper	n/a
Boys Soccer Varsity Coach	Zachary Scisciani	\$4,187.04
Girls Basketball Varsity Coach	John Carmigiano	\$6,280.56
Girls Basketball Varsity Assistant Coach	Jeffrey Patterson	\$4,535.96
Boys Basketball Varsity Assistant Coach	Christopher Lantz	\$4,187.04
Boys Basketball Head 8 th Grade Coach	Michael McMullen	\$2,791.36
Girls Softball Varsity Coach	John Carmigiano	\$4,884.88
Girls Golf Varsity Assistant Coach	Christopher Lantz	\$2,093.52
High School Student Council	Millie Jarvis	\$1,744.60

C-12 Stipends

It is recommended that the Cloverleaf Board of Education approve the following stipends:

Josh Boggs, District Facilitor of the Cloverleaf Teacher Academy for the 2015-2016 school year, \$1,000.00 per semester, \$2,000.00 total.

Joyce Meyer, \$400.00 for attending Healthier US School Challenge Grant training in Columbus, OH on July 16 & 17, 2015 to be paid out Healthier US Schools grant when received.

Cloverleaf Board of Education approval of items C-1 through C-12 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

D. **BUSINESS/FINANCE** – Mr. Hudson

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Then and Now Purchase Order**

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders as presented:

Cardinal Bus Sales	\$ 3,244.30
Adler Team Sports & Lettering	\$ 4,112.00
Total Painting Corporation	\$15,080.00
Total Painting corporation	\$ 6,159.08
School Pride	\$ 3,730.00

D-3 **Pitney Bowes Maintenance Agreement**

It is recommended that the Cloverleaf Board of Education approve the annual maintenance agreement for 5 years with Pitney Bowes for \$883.00 (first year no charge) and the monthly meter rental for 5 years with Pitney Bowes for \$65.00.

D-4 **American Fidelity Master Consulting Services Agreement**

It is recommended that the Cloverleaf Board of Education approve the Master Consulting Services Agreement between American Fidelity Administrative Services and Cloverleaf Local Schools as presented.

D-5 **American Fidelity Administrative Services ACA Employer Reporting Services**

It is recommended that the Cloverleaf Board of Education approve the agreement between American Fidelity Administrative Services and Cloverleaf Local Schools for ACA Employer Reporting Services as presented.

D-6 American Fidelity Administrative Services Time and Eligibility Services

It is recommended that the Cloverleaf Board of Education approve the agreement between American Fidelity Administrative Services and Cloverleaf Local Schools for Time and Eligibility Services as presented.

Cloverleaf Board of Education approval of items D-1 through D-6 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 Ohio School Council Cooperative Purchasing Program

It is recommended that the Cloverleaf Board of Education approve the Ohio Schools Council Cooperative Purchase Program agreement for the 2015-2016 school year as presented.

E-2 Rescind Cami Walker, LPN Agreement

It is recommended that the Cloverleaf Board of Education rescind the agreement approve on May 26, 2015 between Cami Walker, LPN and Cloverleaf Local Schools for nursing services for the 2015-2016 school year.

E-3 Disposal of Assets (for trade-in purposes)

It is recommended that the Cloverleaf Board of Education approve disposal of the following assets as recommended by the Maintenance Department per File:DN, School Properties Disposal Policy.

Sweeper Broom	\$4,000.00
Ambusher Mower	\$3,500.00

E-4 **Donation**

It is recommended that the Cloverleaf Board of Education accept the following donation:

From Texas Instruments - CBL 2 Data Collection System & Carry Bag, valued at \$150.00 to the High School Math Department.

Cloverleaf Board of Education approval of items E-1 through E-4 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

F. UNFINISHED BUSINESS

F-1 **Single Stream Recycling Bin Containers Contract**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina County Sanitary Engineering Department and Cloverleaf Local Schools for single stream recycling bin containers as presented.

Cloverleaf Board of Education approval of item F-1.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

G. NEW BUSINESS

G-1 **Cloverleaf Education Association Contract Resolution**

It is recommended that the Cloverleaf Board of Education approve the tentative agreement with the Cloverleaf Education Association for a 3 year contract effective July 1, 2015 – June 30-2018 as presented.

G-2 **Cloverleaf Education Association MOU**

It is recommended that the Cloverleaf Board of Education approve the Cloverleaf Education Association memorandum of understanding as presented.

Cloverleaf Board of Education approval of items G-1 through G-2 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

H. **Executive Session**

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____ PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.

5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.

6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.

7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

Time Out: _____

I. ADJOURNMENT

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

Time: _____

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

August 8, 2016
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes. Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

B-2 Recognition of Rev. David Rittgers - Mr. Kubilus

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Adkins-Bentley, Nichole	Giovinazzo, David
Balsinger, Ricky	LaGuardia, Samuel
Caldwell, Emily	Robison, Mark
ErDOS, Bethina	Simonelli, James

C-2 Certified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments effective August 15, 2016:

Kristen Ramey, ½ time math teacher, initial placement Middle School, pending acceptance of BCI and FBI background checks, BA, Step 2, \$19,747.50

C-3 Classified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Angela Harris, paraprofessional, 7.25 hrs/day, initial placement high school, pending acceptance of BCI and FBI background checks, \$10.77/hr.

C-4 Supplemental Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments:

Girls Basketball 9th Grade Coach	Gina Fox	\$4,022.59
Volleyball JV Coach	Linnea Wolf	\$2,742.68
High School Marching Band	Andrew Winter	\$7,576.17
Marching Band Assistant	Megan Dougherty	\$3,291.21

C-5 Classified Staff Substitute List for 2016-2017 School Year

Food Service Helpers, \$10.18/hr.

Janet Aungst	Patricia Gatesman	Angela Young
Edward Ogurchak		

Secretary Substitutes, \$10.57/hr.

Annmarie Brasty	Debrah Brubaker	Kelly Jenkins
Corina Phillips	Lara Ratliff ___	

Bus Driver Substitutes, \$14.21/hr.

Emily Baroz	Kevin Daugherty	Frederick Drogell
Edward Greer	Donald Wolff	

Paraprofessional Substitutes, \$10.05/hr.

Janet Aungst	Valarie Boscaljon	Lara Ratliff
Angela Rinearson	Starlina Salamon	Debrah Brubaker
Kelly Jenkins (pending aide certificate renewal)		

C-6 Administrative Staff Appointment

It is recommended that the Cloverleaf Board of Education approve Steve Shergalis Administrator of Comprehensive Facilities Planning, 120 day contract, 1 hr./day, \$8.10/hr., effective August 1, 2016.

C-7 Level 2 - Unsupervised Building Volunteer or Chaperones

It is recommended that the Cloverleaf Board of Education approve the following Level 2 unsupervised building volunteers or chaperones through the 2016-2017 school year:

Bateman	Miranda	Gladden	John	Letner	Jeannine	Riffle	Theresa
Beiser	Nicholas	Glatzer	Mark	Leuschel	Kimberly	Schwanke	Christin
Benko	Nicole	Goldsberry	Julie	Marshall	Carrie	Sheldon	Scott
Bohley	Jonathan	Gross	Edgar	Massaro	Daphne	Sheldon	Stephanie
Brooks	Mark	Havel	Nikole	McCann	Ashley	Sinich	Melanie
Brownson	Erin	Heller	Jennifer	McConnell	Michelle	Smith	Shannon R.
Buonocore	Deanna	Hinderman	Heidi	McQuown	Cynthia	Stefanko	Joe
Carrell	Stephanie	Holderman	Kimberly	Meek	Cheryle	Stormer	DeeDee
Crosby	Lynn	Icardi	Patrick	Mencke	Kimberly	Stuff	Krista
Dahl	Cynthia	Icardi	Laura	Mignogna	Rachel	Timura	Julie
Dembowski-Barczyk	Denise	Izzo	Emily	Monhemius	Elizabeth	Vallant	Linda

Derhammer	Elizabeth	Janson	Bridgette	Morris	Morgan	Vasel	Kelly
Dick	Amber	Jarrell	Elizabeth	Mosier	Jennifer	Vaughn	DeeAnna
Donnelly	Patrick	Jarrell	Sierra	Mosier	Mark	Webb	Jennifer
Drogell	David	Kaczmarek	Julie	Myers	Beth	Wershing	Jessica
Drogell	Linda	Kasper	Adrienne	Pelka	Jacqueline	Winrod	Mark
DuPlaga	Tammi	Kish	Dorcas	Perry	Melissa	Winrod	Paula
DuPlaga	Weston	Kladke	Jennifer	Peterson	Amanda	Witmer	Matthew
Evans	Matthew	Knapp	Linda	Popiel	Courtney	Witmer	Sandra
Fike	Jennifer	Kogler	Jocelyn	Powalio	Janet	Young	Gina
Flora	Pamela	Kovach	Lisa	Powalio	Timothy	Yusko	John
Garbonick	Rosemarie	Kovach	Stacie	Reed	Louise		
Gill	James	Kulchar	Deborah	Rhoads	Alan		
Gingrich	Karen	Lamp	Stefanie	Rhoads	Kathy		
Gingrich	Ronald						

Cloverleaf Board of Education approval of items C-1 through C-7 by consent.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D. BUSINESS/FINANCE – Mr. Hudson

D-1 Medicare Provider

It is recommended that the Cloverleaf Board of Education approve the Medicare provider for FY 17 as presented.

D-2 Then and Now Purchase Order

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase order:

Infinite Cohesion \$4,500.00

Cloverleaf Board of Education approval of items D-1 through D-2 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

E. SUPERINTENDENT'S REPORT – Mr. Kubilus

E-1 Administrator of Comprehensive Facilities Planning Job Description

It is recommended that the Cloverleaf Board of Education approve the following job description as presented:

File 3.06 Administrator of Comprehensive Facilities Planning

E-2 Overnight Trip

It is recommended that the Cloverleaf Board of Education approve the overnight trip of the Cross Country team to Tiffin, Ohio August 7-11, 2016 as presented.

E-3 Educational Service Center of Cuyahoga County

It is recommended that the Cloverleaf Board of Education approve the agreement between the Educational Service Center of Cuyahoga County and Cloverleaf Local Schools for a substitute school psychologist, 50 days, as presented.

Cloverleaf Board of Education approval of item E-1 through E-3 by consent

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

F. UNFINISHED BUSINESS

F-1 **Strategic Plan** (Pay-to-Participate Strategy) - Mr. Kubilus

G. NEW BUSINESS

G-1 **Meeder Investment Update** - Mr. Hudson

G-2 **County Sales Tax Update** - Mr. Hudson

H. ADJOURNMENT

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____

August 8, 16

The Board of Education of the Cloverleaf Local School District met for a Special Meeting on August 8, 2016 at 6:00 p.m. at the Cloverleaf High School Library. Mrs. Jane Rych, President, called the meeting to order. Upon roll call the following members responded:

Mr. Jason Myers Mr. William Schmock
Mrs. Jane Rych

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

RECOGNITION AND PUBLIC PARTICIPATION

None

2016-107 PERSONNEL

Upon the recommendation of Superintendent Kubilus, Mr. Schmock motioned, seconded by Mr. Myers to approve the following personnel items:

Medina County Substitute Teacher Tutor List

Approve the Substitute Teacher/Tutor list as presented:

Adkins-Bentley, Nichole	Giovinazzo, David
Balsinger, Ricky	LaGuardia, Samuel
Caldwell, Emily	Robison, Mark
Erdos, Bethina	Simonelli, James
Bass, Kayla	

August 8,

16

Certified Staff Appointments

Approve the following certified staff appointments effective August 15, 2016:

Kristen Ramey, ½ time math teacher, initial placement Middle School, pending acceptance of BCI and FBI background checks, BA, Step 2, \$19,747.50

Classified Staff Appointments

Approve the following classified staff appointments:

Angela Harris, paraprofessional, 7.25 hrs/day, initial placement high school, pending acceptance of BCI and FBI background checks, \$10.85/hr.

Supplemental Staff Appointments

Approve the following supplemental staff appointments:

Girls Basketball 9th Grade Coach	Gina Fox	\$4,022.59
Volleyball JV Coach	Linnea Wolf	\$2,742.68
High School Marching Band	Andrew Winter	\$7,576.17
Marching Band Assistant	Megan Dougherty	\$3,291.21

Classified Staff Substitute List for 2016-2017 School YearFood Service Helpers, \$10.18/hr.

Janet Aungst	Patricia Gatesman	Angela Young
Edward Ogurchak		

Secretary Substitutes, \$10.57/hr.

Annmarie Brasty	Debrah Brubaker	Kelly Jenkins
Corina Phillips	Lara Ratliff	

Bus Driver Substitutes, \$14.21/hr.

Emily Baroz	Kevin Daugherty	Frederick Drogell
Edward Greer	Donald Wolff	

Paraprofessional Substitutes, \$10.05/hr.

Janet Aungst	Valarie Boscaljon	Lara Ratliff
Angela Rinearson	Starlina Salamon	Debrah Brubaker
Kelly Jenkins (pending aide certificate renewal)		

August 8,

16

Administrative Staff Appointment

Approve Steve Shergalis Administrator of Comprehensive Facilities Planning, 120 day contract, 1 hr./day, \$8.10/hr., effective August 1, 2016.

Level 2 - Unsupervised Building Volunteer or Chaperones

Approve the following Level 2 unsupervised building volunteers or chaperones through the 2016-2017 school year:

Bateman	Miranda	Gladden	John	Letner	Jeannine	Riffle	Theresa
Beiser	Nicholas	Glatzer	Mark	Leuschel	Kimberly	Schwanke	Christin
Benko	Nicole	Goldsberry	Julie	Marshall	Carrie	Sheldon	Scott
Bohley	Jonathan	Gross	Edgar	Massaro	Daphne	Sheldon	Stephanie
Brooks	Mark	Havel	Nikole	McCann	Ashley	Sinich	Melanie
Brownson	Erin	Heller	Jennifer	McConnell	Michelle	Smith	Shannon R.
Buonocore	Deanna	Hinderman	Heidi	McQuown	Cynthia	Stefanko	Joe
Carrell	Stephanie	Holderman	Kimberly	Meeke	Cheryle	Stormer	DeeDee
Crosby	Lynn	Icardi	Patrick	Mencke	Kimberly	Stuff	Krista
Dahl	Cynthia	Icardi	Laura	Mignogna	Rachel	Timura	Julie
Dembowski- Barczyk	Denise	Izzo	Emily	Monhemius	Elizabeth	Vallant	Linda
Derhammer	Elizabeth	Janson	Bridgette	Morris	Morgan	Vasel	Kelly
Dick	Amber	Jarrell	Elizabeth	Mosier	Jennifer	Vaughn	DeeAnna
Donnelly	Patrick	Jarrell	Sierra	Mosier	Mark	Webb	Jennifer
Drogell	David	Kaczmarek	Julie	Myers	Beth	Wershing	Jessica
Drogell	Linda	Kasper	Adrienne	Pelka	Jacqueline	Winrod	Mark
DuPlaga	Tammi	Kish	Dorcas	Perry	Melissa	Winrod	Paula
DuPlaga	Weston	Kladke	Jennifer	Peterson	Amanda	Witmer	Matthew
Evans	Matthew	Knapp	Linda	Popiel	Courtney	Witmer	Sandra
Fike	Jennifer	Kogler	Jocelyn	Powalio	Janet	Young	Gina
Flora	Pamela	Kovach	Lisa	Powalio	Timothy	Yusko	John

August 8, 16

Garbonick	Rosemarie	Kovach	Stacie	Reed	Louise
Gill	James	Kulchar	Deborah	Rhoads	Alan
Gingrich	Karen	Lamp	Stefanie	Rhoads	Kathy
Gingrich	Ronald				

Classified Staff Resignation

Approve the following classified staff resignation:

Laura Buckingham, paraprofessional, middle school, effective August 17, 2016.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Myers and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

2016-108 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mr. Schmock motioned, seconded by Mr. Myers to approve the following items:

Medicare Provider

Approve the Medicare provider contracts for FY 17 as presented, HPC & COMR.

Then and Now Purchase Order

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase order:

Infinite Cohesion	\$4,500.00
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Roll call as follows:

Ayes: Mr. Schmock, Mr. Myers and Mrs. Rych

Nays: None

Abstain: None

Motion Carried

August 8,

16

2016-109 SUPERINTENDENT'S REPORT

Upon the recommendation of Superintendent Kubilus, Mr. Myers motioned, seconded by Mr. Schmock to approve the following items:

Administrator of Comprehensive Facilities Planning Job Description

Approve the following job description as presented:

File 3.06 Administrator of Comprehensive Facilities Planning

Overnight Trip

Approve the overnight trip of the Cross Country team to Tiffin, Ohio August 7-11, 2016 as presented.

Educational Service Center of Cuyahoga County

Approve the agreement between the Educational Service Center of Cuyahoga County and Cloverleaf Local Schools for a substitute school psychologist, 50 days, as presented.

Roll call as follows:

Ayes: Mr. Myers, Mr. Schmock, and Mrs. Rych

Nays: None

Motion Carried

UNFINISHED BUSINESS**Strategic Plan**

Superintendent Kubilus discussed the Strategic Plan for 2016-2017 with Gifted and Special Education services scheduled for the first half of the year while Pay to Participate Fees were to be addressed the second half of the year. There is already an in depth action plan to evaluation the Pay to Participate process. The committee includes Mr. Schmock and possibly a second board member, with Mr. Hudson and Mr. Walkup being instrumental in the process. Superintendent Kubilus would like to move the timeline up with a full report and recommendation available in December.

August 8, 16

NEW BUSINESS

Meeder Investment Update

Treasurer Hudson discussed the current investment plan with Meeder investments.

County Sales Tax

Treasurer Hudson discussed the reduced revenue from sales tax and how that may affect the district in the future.

2016-110 ADJOURNMENT

Mr. Schmock motioned, seconded by Mr. Myers to adjourn the meeting at 6:28 p.m.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Myers and Mrs. Rych

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION WORK SESSION

September 14, 2015
Cloverleaf High School Library

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Banach, Emily	Mason, Shari	Rinearson, Angela
Beken, Christina	McMullen, Matthew	Smith, Kaihla
Chaney, Rebekah	Moorer-Oloyede, Sherri	Stahorsky, Jennifer
Dina, Allen	Murphy, Melissa	Synk, Mary
Giovinazzo, David	Oldfield, Ellen	Walton, Jennifer
Kornokovich, Brittany		

D. **OLD BUSINESS**

D-1 Wellness Update – Mr. Hudson

E. **NEW BUSINESS**

E-1 Technology Update – T. J. Houston

E-2 A.L.I.C.E. Update – Mr. Hevener

E-3 Strategic Plan Update – Mr. Kubilus

E-4 Charter School Accountability – Mr. Kubilus

F **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.

2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.
6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.
7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

Time Out: _____

G. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

Time: _____

September 14, 15

The Board of Education of the Cloverleaf Local School District met for a Work Session on September 14, 2015 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Jason Myers, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran
Mrs. Jane Rych
Mr. Jason Myers

Mr. Michael Maloney
Mr. Schmock

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

RECOGNITION AND PUBLIC PARTICIPATION

None

2015-129 PERSONNEL

Upon the recommendation of Superintendent Kubilus, motioned by Mr. Schmock, seconded by Mr. Curran to approve the following items:

Medina County Substitute Teacher Tutor List

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Banach, Emily	Mason, Shari	Rinearson, Angela
Beken, Christina	McMullen, Matthew	Smith, Kaihla
Chaney, Rebekah	Moorer-Oloyede, Sherri	Stahorsky, Jennifer
Dina, Allen	Murphy, Melissa	Synk, Mary
Giovinazzo, David	Oldfield, Ellen	Walton, Jennifer
Kornokovich, Brittany		

Roll Call as Follows:

Ayes: Mr. Schmock, Mrs. Rych, Mr. Curran, Mr. Maloney and Mr. Myers

Nays: None

Motion Carried

OLD BUSINESS

Wellness Program -Mr. Hudson, Treasurer, provided an update on the Wellness Plan.

September 14,

15

NEW BUSINESS

Technology Update- Mr. T. J. Houston from EMG provided an update on district technology.

A.L.I.C.E. Update -Mr. Bob Hevener presented an update on A.L.I.C.E. training that will be taking place with district students.

Strategic Plan Update-Mr. Kubilus provided an update on the Strategic Plan.

Charter School Accountability-Mr. Kubilus discussed the financial impact of charter schools on the district and concerns about the lack of accountability required of these schools.

2015-130 EXECUTIVE SESSION

Mr. Curran motioned, seconded by Mr. Myers to enter into executive session at 6:49 p.m. to for the purpose of considering the appointment of a public employee or official and to discuss details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

Roll call as follows:

Ayes: Mr. Rych, Mr. Schmock, Mr. Curran, Mrs. Maloney and Mr. Myers

Nays: None

Motion Carried

Mr. Maloney excused himself from Executive Session and the remainder of the Board Meeting.

2015-119 ADJOURN EXECUTIVE SESSION

Mrs. Schmock motioned, seconded by Mr. Curran to adjourn executive session at 7:58 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Schmock, Mr. Curran, Mr. Maloney and Mr. Myers

Nays: None

Motion Carried

September 14, 15

2015-120 ADJOURNMENT

Mr. Schmock motioned, seconded by Mr. Curran to adjourn the meeting at 7:58 p.m.

Roll call as follows:

Ayes: Mr. Schmock, Mr. Curran, Mr. Maloney, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING

September 22, 2015
Cloverleaf High School Library
5:00 PM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

B. **EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education enter into Executive Session at _____PM for the following reason:

1. ___ To consider the ___ appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion, ___ demotion, or ___ compensation of a public employee or official.
2. ___ To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual.
3. ___ To consider the purchase of property for public purposes, or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
4. ___ Conferences with the board's attorney concerning disputes involving the Board which are the subject of pending or imminent court action.
5. ___ Prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.

6. ___ Matters required to be kept confidential by federal law or regulations or state statutes.

7. ___ Details relative to the security arrangements and emergency response protocols for the School District, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School District.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN ___ MR. MALONEY ___

MR. MYERS ___ MRS. RYCH ___ MR. SCHMOCK ___

It is recommended that the Cloverleaf Board of Education adjourn from executive session.

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN ___ MR. MALONEY ___

MR. MYERS ___ MRS. RYCH ___ MR. SCHMOCK ___

Time Out: _____

G. ADJOURNMENT

_____ moved, seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN ___ MR. MALONEY ___

MR. MYERS ___ MRS. RYCH ___ MR. SCHMOCK

Time: _____

September 22,

15

The Board of Education of the Cloverleaf Local School District met for a Work Session on September 22, 2015 at 5:02 p.m. at the Cloverleaf High School Library. Mr. Jason Myers, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran
Mrs. Jane Rych
Mr. Jason Myers

Mr. Michael Maloney
Mr. Schmock

2015-131 EXECUTIVE SESSION

Mr. Maloney motioned, seconded by Mrs. Rych to enter into executive session at 5:02 p.m. to for the purpose of considering the employment of a public employee or official and to prepare for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment.

Roll call as follows:

Ayes: Mr. Rych, Mr. Schmock, Mr. Curran, Mrs. Maloney and Mr. Myers

Nays: None

Motion Carried

Mr. Curran and Mr. Schmock excused themselves from Executive Session at 5:37 p.m.
Mr. Hudson and Mr. Kubilis entered Executive Session at 5:37 p.m.

2015-132 ADJOURN EXECUTIVE SESSION

Mr. Maleny motioned, seconded by Mrs. Rych to adjourn executive session at 6:31 p.m.

Roll call as follows:

Ayes: Mr. Malone, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

September 22, 15

2015-133 ADJOURNMENT

Mrs. Rych motioned, seconded by Mr. Maloney to adjourn the meeting at 6:32p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Maloney and Mr. Myers

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

September 28, 2015
Cloverleaf High School Library
6:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

A-6. **Minutes** of the August 24, 2015 regular session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the August 24, 2015 regular session.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. Administrative Staff Contract - Superintendent

Resolved: That the Board of Education approves renewal of the contract of Daryl Kubilus, Jr., for services as Superintendent for an additional term of five years commencing on August 1, 2016, and concluding on July 31, 2021, at a base salary of \$105,000.00.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

D. **PERSONNEL** – Mr. Kubilus

D-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Doraty, Meghan	Knowles, Lauren	McMahon, Terrence
Dukes, Jessica	Kruggel, Mia	Myatt, Amanda
Hoelk, Andrea	Lake, Bobby	Nicola, Donna
Hoffman, Justin	Liston, James	Ocacio, Anthony
Hogan, Brenda	Madak, Robin	Oueslati, Denise
		Renker, Rhonda

D-2 **Certified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education accept the certified staff resignation due to retirement of Bradway Rogers, effective at the end of the school day, May 30, 2016.

D-3 **Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the following classified staff resignations

Michael Kelling, maintenance worker, effective at the end of the day September 8, 2015.

Petra Lange, bus driver, effective September 30, 2015.

D-4 **Classified Staff Contract Cancellation**

It is recommended that the Cloverleaf Board of Education cancel the classified staff contract for Dusty Evans, custodian, effective at the end of the work day September 11, 2015.

D-5 **Certified Staff Continuing Contract**

It is recommended that the Cloverleaf Board of Education approve a Continuing Contract for Lizabeth N. Rittgers, effective August 15, 2016

D-6 Certified Staff Appointments

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments:

Kristy Handlin, reading tutor, initial placement Elementary School, \$27,174.58, effective September 10, 2015.

D-7 Classified Staff Correction

It is recommended that the Cloverleaf Board of Education approve the classified staff appointment of Kacie Stephens, food service helper, 3 hrs./day, effective August 17, 2015 **from** \$10.75/hr. **to** \$10.28/hr.

D-8 Classified Staff Appointments/Change in Status

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Daniel Sadzewicz, maintenance worker, initial placement Middle School, \$13.68/hr., effective September 14, 2015

David Cooke, evening custodian, initial placement High School, 8 hrs./day, \$12.19/hr., effective September 28, 2015, pending approval of FCE.

Dawna Litz, food service helper, 3 hrs./day, initial placement Middle School, effective August 31, 2015.

Cheryl Matus, educational aide, 3.75 hrs./day, \$10.15/hr., initial placement Elementary School effective September 29, 2015.

Cynthia Salyer, food service helper, **from** 3 hrs./day, elementary school, **to** 3.75 hrs./day, middle school, effective September 29, 2015

D-9 Non-Administrative Support Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the non-administrative support staff resignation of Cheryl Lilly, effective August 28, 2015.

D-10 Administrative Staff Resignation

It is recommended that the Cloverleaf Board of Education accept the administrative staff resignation of Jamin Niederhofer, effective at the end of the work day January 8, 2016.

D-11 Supplemental Staff Resignations for the 2015-2016 school year

It is recommended that the Cloverleaf Board of Education accept the following supplemental staff resignations for the 2015-2016 school year;

Angela Leonard, Middle School Drama Club Advisor.

D-12 Supplemental Staff Assignments for the 2015-2016 school year

It is recommended that the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2015-2016 school year.

Middle School Emerald Key Club	Heidi Chapman	\$ 715.28
Middle School Music Director	Megan Dougherty	\$3,397.58
Middle School Student Council	Pam Van Dyke	\$1,072.92
Middle School Academic Challenge	Jenny Pertee	\$1,180.21
High School Drama Director – Childrens Theatre	Lawrence Timm	\$ 715.28
Girls JV Tennis Coach	Vicki Dunbar	\$2,145.84
Girls Varsity Soccer Coach	Guillermo Porras	\$4,291.68
Girls Varsity Golf Coach	Adam Michel	\$3,397.58
Cross Country 8/9 Grade Coach	Sharlee Bailey	\$2,145.84
Football Varsity Assistant Coach	John Sands	\$3,934.04
Football 8 th Grade Volunteer Assistant Coach	Rocky Baith	n/a
Football 8 th Grade Volunteer Assistant Coach	Brandon Jones	n/a
Wrestling Varsity Coach	Robert Scandlon	\$5,364.60
Wrestling Varsity Assistant Coach	Dominic McEwen	\$3,576.40
Wrestling 7/8 Grade Coach	Ken Curtis	\$2,861.12
9 th Grade Football/Basketball Cheerleader Advisor – 50%	Emily Witten	\$ 567.00
Marching Band Assistant	Megan Dougherty	\$3,039.94
Band Assistant I	Steve Hennis	\$1,108.68
Band Assistant I	Cari Danko	\$1,108.68
Band Assistant II	Ashley Peyton	\$1,788.20
SLO Committee	Mary Lee Wooley	\$ 100.00/mtg.
SLO Committee	Craig Farrar	\$ 100.00/mtg.
SLO Committee	Brian Shaeffer	\$ 100.00/mtg.
SLO Committee	Brian Madigan	\$ 100.00/mtg.
SLO Committee	Jamie Lormeau	\$ 100.00/mtg.
SLO Committee	Karen Martin	\$ 100.00/mtg.
SLO Committee	Robert Hevener	\$ 100.00/mtg.
Entry Year Mentor	Denise Berry	\$1,251.74
Entry Year Mentor	Denise Berry	\$1,251.74
Entry Year Mentor	Kimberly Crow	\$1,251.74
Entry Year Mentor	April Dalton	\$1,251.74
Entry Year Mentor	Margherita DeAngelis	\$1.609.38

Entry Year Mentor	Margherita DeAngelis	\$1,609.38
Entry Year Mentor	Michelle Johnson	\$1,251.74
Entry Year Mentor	Amber Smith	\$1,251.74
Entry Year Mentor	Joyce Stephenson	\$1,609.38
Entry Year Mentor	Bobie Jo Carson	\$1,609.38
Entry Year Mentor	Leanne Collum	\$1,251.74
Entry Year Mentor	Julie Gunkelman	\$1,609.38
Entry Year Mentor	Robbin Hopkins	\$1,251.74
Entry Year Mentor	Julie Krueger	\$1,251.74
Entry Year Mentor	Wendy Nelson	\$1,967.02
Entry Year Mentor	Marty Ryan	\$1,251.74
Entry Year Mentor	Amy Simarro	\$1,251.74
Experienced Teacher Mentor	Kimberly Cummings	\$ 357.64
Experienced Teacher Mentor	Lisa Heinrich	\$ 357.64
Experienced Teacher Mentor	Heather Eckenrode	\$ 357.64
Experienced Teacher Mentor	Jennifer Larcey	\$ 357.64
Experienced Teacher Mentor	Cheryl Betts	\$ 357.64
Experienced Teacher Mentor	Tonya Swain	\$ 357.64

D-13 **Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments for the 2015-2016 school year:

Substitute Bus Driver @ \$13.21/hr.

Annette Wargo
Jill Daugherty

Substitute Food Service Helper @ \$9.18/hr.

Patricia Hallis
Paula Naploszek

Substitute Educational Aide @ \$9.05/hr.

Valarie Boscaljon
Cynthia Bonidie

Substitute Secretary @ \$9.57/hr.

Paula Naploszek

D-14 **Classified Hours**

It is recommended that the Cloverleaf Board of Education approve the set hours for bus drivers, and educational aides in the transportation department for the 2015-2016 school year, effective August 19, 2015 as presented.

BUS DRIVER	BUS #	A.M.	MID	PM MCCC	P.M.	TOTAL
Barlock, Jackie	36	3			3	6
Cassidy, Robin	51	4			4	8
Cooke, Sandy	8	3.5	2		2.5	8
Deucore, Amie	15	3.5			2.5	6
Drollinger, Gary	6	3.25			3	6.25
Feckner, Amanda	44	3.25			2.75	6
Gatrell, Michael	41	3.25			2.75	6
Grace, Jennipher	11	3	2.25		2.75	8
Haney, Norm	10	3.75			2.75	6.5
Haumesser, Pat	17	3.25	2		2.75	8
Kupchick, Martina	7	3.5	2		2.5	8
Lange, Petra	12	3.75			2.75	6.5
Long, Angie	50	4			4	8.00
Myers, Sherry	22	3.5	2		2.5	8
Nichols, Nadine	3	3.75			3.5	7.25
Noernberg, Ellie	9	3.25	2		2.5	7.75
Rine, Pam	5	3.5	2		2.5	8
Rose, Donna	33	3.25			2.75	6
Shirley, Kathy	49	3.75	2		2.25	8
Siekbert, Jim	31	3			2.75	5.75
Sims Stacey	48	3.75			2.75	6.5
Steppenbacker, Sue	46	3.5			2.5	6
Stormer, Dee Dee	39	3.75			2.75	6.5
Swiat, Linda	38	3.25	2		2.75	8
Sykora, Lisa	42	3.5		0.75	2.5	6.75
Syverson, Leona	45	3.75			3	6.75
Tuomala, Cindy	40	2.5			2.5	5
Tressler, Erica	32	3.25			2.75	6
Ulmer, Lynn	21	3.5	2		2.5	8
Wurst, Ken	55	3.75			2.75	6.5
BUS AND VAN AIDES						
Cerney, Debbie	49	3.5	2		2.25	7.75
Brodwolf, Madilyn	50	3.75			4	7.75
Gantose, Denise	11					
Livengood, Lynn	3	3.5			3.5	7
Dudas, Annette	3	3.5			3.5	7
Hadley, Laura	51	3.75			4	7.75
Riedel, Barb	6	3.00			3.00	6.00
Sadzewich, Ila	40	1.25			1.25	2.50

D-15 Building Substitute

It is recommended that the Cloverleaf Board of Education approve Meghan Doraty as Elementary School building substitute for the 2015-2016 school year.

Cloverleaf Board of Education approval of items D-1 through D-15 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

D-16 Supplemental Staff Assignments for the 2015-2016 school year

Building Head Teacher K-2	Megan Maloney	\$ 715.28
SLO Committee	Megan Maloney	\$ 100.00
Entry Year Mentor	Megan Maloney	\$1,251.74

Cloverleaf Board of Education approval of item D-16

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

E. **BUSINESS/FINANCE** – Mr. Hudson

E-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

E-2 Educational Service Center of Medina County

It is recommended that the Cloverleaf Board of Education approve the request to the Educational Service Center of Medina County to return \$18,115.12 in excess funds from services provided during the 2014-2015 school year.

E-3 Permanent Appropriations

It is recommended that the Cloverleaf Board of Education approve the permanent appropriations FY15-16 as presented.

E-4 Certificate of Available Balances #2 FY 2015-2016

It is recommended that the Cloverleaf Board of Education approve the Certificate of Available Balances #2 FY 2015-2016 as presented.

E-5 Transfers

It is recommended that the Cloverleaf Board of Education approve the following transfers:

Transfer: \$25,000 FY 2014-2015

From: Fund 003 Permanent Improvement

To: Fund 002 Debt Repayment HB 264

Transfer \$25,000 FY 2015-2016

From: Fund 003 Permanent Improvement

To: Fund 002 Debt Repayment HB 264

E-6 Then and Now Purchase Orders

It is recommended that the Cloverleaf Board of Education approve the following then and now purchase orders as presented:

Multi-Vendor College Credit

\$40,000.00

Cloverleaf Board of Education approval of items E-1 through E-6 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK _____

F. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

F-1 **Cami Walker – Independent Contractor Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Cami Walker and Cloverleaf Local Schools for individual student nursing duties per attached.

F-2 **Tessa Owen – Independent Contractor Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Tessa Owen and Cloverleaf Local Schools for individual student nursing duties per attached.

F-3 **Medina County Board of Developmental Disabilities – STEP Program**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for the STEP program August 19, 2015 – May 26, 2016 as presented.

F-4 **Medina County Board of Developmental Disabilities Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for special education services August 19, 2015 through May 26, 2016 as presented.

F-5 **ABC Therapy, Ltd.**

It is recommended that the Cloverleaf Board of Education approve the agreement between ABC Therapy, Ltd and Cloverleaf Local Schools for speech therapy services as presented.

F-6 **Bellefaire Jewish Children's Bureau (Monarch School)**

It is recommended that the Cloverleaf Board of Education approve the agreement between Bellefaire Jewish Children's Bureau and Cloverleaf Local Schools for special education services for the 2015-2016 school year as presented.

F-7 **Susanne J. McWilliams – Contracted Service Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Susanne J. McWilliams and Cloverleaf Local Schools for a three-day overnight FFA trip through the Medina County Career Center as part of the student's MCCC program as presented.

F-8 **Healthier 4 U Vending Agreement**

It is recommended that the Cloverleaf Board of Education approve the agreement between Healthier 4 U Vending Affiliate for placement of vending machines in the district per attached.

F-9 **Job Description**

It is recommended that the Cloverleaf Board of Education approve the revised job description as presented:

4.08a Accounts Receivable Bookkeeper (part-time)

F-10 **Out of State and Overnight Trip**

It is recommended that the Cloverleaf Board of Education approve the following out of state and overnight trip as presented:

Cloverleaf High School Varsity Softball Team to Orlando, Florida
March 19-27, 2017

Cloverleaf Board of Education approval of items F-1 through F-10 by consent.

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

G. UNFINISHED BUSINESS

H-1 **Plow Truck** – Mr. Kubilus

H-2 **Charter Schools** – Mr. Kubilus

H. **ADJOURNMENT**

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. CURRAN _____ MR. MALONEY _____

MR. MYERS _____ MRS. RYCH _____ MR. SCHMOCK

Time: _____

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The Board of Education of the Cloverleaf Local School District met for a Regular Session on September 28, 2015 at 6:00 p.m. at the Cloverleaf High School Library. Mr. Jason Myers, President, called the meeting to order. Upon roll call the following members responded:

Mr. James Curran
Mrs. Jane Rych
Mr. Jason Myers

Mr. Michael Maloney
Mr. Schmock

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

2015-105 APPROVAL OF MINUTES

Mrs. Rych motioned, seconded by Mr. Schmock to approve the minutes of the August 24, 2015 regular session.

Roll call as follows:

Ayes: Mr. Rych, Mrs. Schmock, Mr. Curran, Mr. Maloney and Mr. Myers

Nays: None

Abstain: None

Motion Carried

RECOGNITION AND PUBLIC PARTICIPATION

None

2015-134 Administrative Staff Contract

Mrs. Rych motioned, seconded by Mr. Maloney to approve renewal of the contract of Daryl Kubilus, Jr., for services as Superintendent for an additional term of five years commencing on August 1, 2016, and concluding on July 31, 2021, at a base salary of \$105,000.00.

Roll call as follows:

Ayes: Mr. Rych, Mrs. Maloney, Mr. Schmock and Mr. Myers

Nays: Mr. Curran

Abstain: None

Motion Carried

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2015-135 Personnel

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mrs. Maloney to approve the following items:

1. Medina County Substitute Teacher Tutor List

Doraty, Meghan	Knowles, Lauren	McMahon, Terrence
Dukes, Jessica	Kruggel, Mia	Myatt, Amanda
Hoelk, Andrea	Lake, Bobby	Nicola, Donna
Hoffman, Justin	Liston, James	Ocacio, Anthony
Hogan, Brenda	Madak, Robin	Oueslati, Denise
		Renker, Rhonda

2. Certified Staff Resignation

Accept the certified staff resignation due to retirement of Bradway Rogers, effective at the end of the school day, May 30, 2016.

3. Classified Staff Resignation

Accept the following classified staff resignations:

Michael Kelling, maintenance worker, effective at the end of the day September 8, 2015.

Petra Lange, bus driver, effective September 30, 2015.

4. Classified Staff Contract Cancellation

Cancel the classified staff contract for Dusty Evans, custodian, effective at the end of the work day September 11, 2015.

5. Certified Staff Continuing Contract

Approve a Continuing Contract for Lizabeth N. Rittgers, effective August 15, 2016

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6. Certified Staff Appointments

Approve the following certified staff appointments:

Kristy Handlin, reading tutor, initial placement Elementary School, \$27,174.58, effective September 10, 2015.

7. Classified Staff Correction

Approve the classified staff appointment of Kacie Stephens, food service helper, 3 hrs./day, effective August 17, 2015 **from** \$10.75/hr. **to** \$10.28/hr.

8. Classified Staff Change in Status

Approve the following classified staff appointments:

Daniel Sadzewicz, maintenance worker, initial placement Middle School, \$13.68/hr., effective September 14, 2015

David Cooke, evening custodian, initial placement High School, 8 hrs./day, \$12.19/hr., effective September 28, 2015, pending approval of FCE.

Dawna Litz, food service helper, 3 hrs./day, initial placement Middle School, effective August 31, 2015.

Cheryl Matus, educational aide, 3.75 hrs./day, \$10.15/hr., initial placement Elementary School effective September 29, 2015.

Cynthia Salyer, food service helper, **from** 3 hrs./day, elementary school, **to** 3.75 hrs./day, middle school, effective September 29, 2015

9. Non-Administrative Support Staff Resignation

Accept the non-administrative support staff resignation of Cheryl Lilly, effective August 28, 2015.

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10. Administrative Staff Resignation

Accept the administrative staff resignation of Jamin Niederhofer, effective at the end of the work day January 8, 2016.

11. Supplemental Staff Resignations for the 2015-2016 school year

Accept the following supplemental staff resignations for the 2015-2016 school year;

Angela Leonard, Middle School Drama Club Advisor.

12. Supplemental Appointments for the 2015-2016 school year

Middle School Emerald Key Club	Heidi Chapman	\$ 715.28
Middle School Music Director	Megan Dougherty	\$3,397.58
Middle School Student Council	Pam Van Dyke	\$1,072.92
Middle School Academic Challenge	Jenny Pertee	\$1,180.21
High School Drama Director – Childrens Theatre	Lawrence Timm	\$ 715.28
Girls JV Tennis Coach	Vicki Dunbar	\$2,145.84
Girls Varsity Soccer Coach	Guillermo Porras	\$4,291.68
Girls Varsity Golf Coach	Adam Michel	\$3,397.58
Cross Country 8/9 Grade Coach	Sharlee Bailey	\$2,145.84
Football Varsity Assistant Coach	John Sands	\$3,934.04
Football 8 th Grade Volunteer Assistant Coach	Rocky Baith	n/a
Football 8 th Grade Volunteer Assistant Coach	Brandon Jones	n/a
Wrestling Varsity Coach	Robert Scandlon	\$5,364.60
Wrestling Varsity Assistant Coach	Dominic McEwen	\$3,576.40
Wrestling 7/8 Grade Coach	Ken Curtis	\$2,861.12
9 th Grade Football/Basketball Cheerleader Advisor – 50%	Emily Witten	\$ 567.00
Marching Band Assistant	Megan Dougherty	\$3,039.94
Band Assistant I	Steve Hennis	\$1,108.68
Band Assistant I	Cari Danko	\$1,108.68
Band Assistant II	Ashley Peyton	\$1,788.20
SLO Committee	Mary Lee Wooley	\$ 100.00/mtg.
SLO Committee	Craig Farrar	\$ 100.00/mtg.
SLO Committee	Brian Shaeffer	\$ 100.00/mtg.
SLO Committee	Brian Madigan	\$ 100.00/mtg.
SLO Committee	Jamie Lormeau	\$ 100.00/mtg.
SLO Committee	Karen Martin	\$ 100.00/mtg.
SLO Committee	Robert Hevener	\$ 100.00/mtg.
Entry Year Mentor	Cheryl Betts	\$1,251.74
Entry Year Mentor	Denise Berry	\$1,251.74
Entry Year Mentor	Kimberly Crow	\$1,251.74
Entry Year Mentor	April Dalton	\$1,251.74
Entry Year Mentor	Margherita DeAngelis	\$1,609.38
Entry Year Mentor	Margherita DeAngelis	\$1,609.38

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Entry Year Mentor	Michelle Johnson	\$1,251.74
Entry Year Mentor	Amber Smith	\$1,251.74
Entry Year Mentor	Joyce Stephenson	\$1,609.38
Entry Year Mentor	Bobie Jo Carson	\$1,609.38
Entry Year Mentor	Leanne Collum	\$1,251.74
Entry Year Mentor	Julie Gunkelman	\$1,609.38
Entry Year Mentor	Robbin Hopkins	\$1,251.74
Entry Year Mentor	Julie Krueger	\$1,251.74
Entry Year Mentor	Wendy Nelson	\$1,967.02
Entry Year Mentor	Marty Ryan	\$1,251.74
Entry Year Mentor	Amy Simarro	\$1,251.74
Experienced Teacher Mentor	Kimberly Cummings	\$ 357.64
Experienced Teacher Mentor	Lisa Heinrick	\$ 357.64
Experienced Teacher Mentor	Heather Eckenrode	\$ 357.64
Experienced Teacher Mentor	Jennifer Larcey	\$ 357.64
Experienced Teacher Mentor	Tonya Swain	\$ 357.64
Experienced Teacher Mentor	Denise Berry	\$ 357.64
Experienced Teacher Mentor	Denise Berry	\$ 357.64

13. Substitute Appointments

Approve the following classified staff substitute appointments for the 2015-2016 school year:

Substitute Bus Driver @ \$13.21/hr.

Annette Wargo
Jill Daugherty

Substitute Food Service Helper @ \$9.18/hr.

Patricia Hallis
Paula Naploszek

Substitute Educational Aide @ \$9.05/hr.

Valarie Boscaljon
Cynthia Bonidie

Substitute Secretary @ \$9.57/hr.

Paula Naploszek

14. Classified Hours

Approve the set hours for bus drivers, and educational aides in the transportation department for the 2015-2016 school year, effective August 19, 2015 as presented.

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BUS DRIVER	BUS #	A.M.	MID	PM MCCC	P.M.	TOTAL
Barlock, Jackie	36	3			3	6
Cassidy, Robin	51	4			4	8
Cooke, Sandy	8	3.5	2		2.5	8
Deucore, Amie	15	3.5			2.5	6
Drollinger, Gary	6	3.25			3	6.25
Feckner, Amanda	44	3.25			2.75	6
Gatrell, Michael	41	3.25			2.75	6
Grace, Jennipher	11	3	2.25		2.75	8
Haney, Norm	10	3.75			2.75	6.5
Haumesser, Pat	17	3.25	2		2.75	8
Kupchick, Martina	7	3.5	2		2.5	8
Lange, Petra	12	3.75			2.75	6.5
Long, Angie	50	4			4	8.00
Myers, Sherry	22	3.5	2		2.5	8
Nichols, Nadine	3	3.75			3.5	7.25
Noernberg, Ellie	9	3.25	2		2.5	7.75
Rine, Pam	5	3.5	2		2.5	8
Rose, Donna	33	3.25			2.75	6
Shirley, Kathy	49	3.75	2		2.25	8
Siekbert, Jim	31	3			2.75	5.75
Sims Stacey	48	3.75			2.75	6.5
Steppenbacker, Sue	46	3.5			2.5	6
Stormer, Dee Dee	39	3.75			2.75	6.5
Swiat, Linda	38	3.25	2		2.75	8
Sykora, Lisa	42	3.5		0.75	2.5	6.75
Syverson, Leona	45	3.75			3	6.75
Tuomala, Cindy	40	2.5			2.5	5
Tressler, Erica	32	3.25			2.75	6
Ulmer, Lynn	21	3.5	2		2.5	8
Wurst, Ken	55	3.75			2.75	6.5
BUS AND VAN AIDES						
Cerney, Debbie	49	3.5	2		2.25	7.75
Brodwolf, Madilyn	50	3.75			4	7.75
Gantose, Denise	11					2.0
Livengood, Lynn	3	3.5			3.5	7
Dudas, Annette	3	3.5			3.5	7
Hadley, Laura	51	3.75			4	7.75
Riedel, Barb	6	3.00			3.00	6.00
Sadzewich, Ila	40	1.25			1.25	2.50

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15. Building Substitute

Meghan Doraty as Elementary School building substitute for the 2015-2016 school year.

Roll Call as Follows:

Ayes: Mr. Curran, Mr. Maloney, Mr. Schmock, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

2015-136 Supplemental Staff Assignments for the 2015-2016 school year

Building Head Teacher K-2	Megan Maloney	\$ 715.28
SLO Committee	Megan Maloney	\$ 100.00
Entry Year Mentor	Megan Maloney	\$1,251.74

Roll Call as Follows:

Ayes: Mr. Schmock, Mr. Curran, Mr. Maloney, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

2015-137 BUSINESS/FINANCE

Upon the recommendation of Treasurer Hudson, Mr. Curran motioned, seconded by Mr. Schmock to approve the following items:

1. Treasurer's Report and Authorization to Pay Bills

Accept the Treasurer's Report and approval of checks issued per attached.

2. Educational Service Center of Medina County

Approve the request to the Educational Service Center of Medina County to return \$18,115.12 in excess funds from services provided during the 2014-2015 school year.

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3. Permanent Appropriations

Approve the permanent appropriations FY15-16 as presented.

4. Certificate of Available Balances #2 FY 2015-2016

Approve the Certificate of Available Balances #2 FY 2015-2016 as presented.

5. Transfers

Approve the following transfers:

Transfer: \$25,000 FY 2014-2015

From: Fund 003 Permanent Improvement

To: Fund 002 Debt Repayment HB 264

Transfer \$25,000 FY 2015-2016

From: Fund 003 Permanent Improvement

To: Fund 002 Debt Repayment HB 264

6. Then and Now Purchase Orders

Approve the following then and now purchase orders as presented:

Multi-Vendor College Credit

\$40,000.00

Roll Call as Follows:

Ayes: Mr. Curran, Mr. Schmock, Mr. Maloney, Mr. Myers and Mr. Rych

Nays: None

Motion Carried

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2015-138 SUPERINTENDENT'S REPORT

Upon the recommendation of Superintendent Kubilus, Mr. Curran motioned, seconded by Mrs. Rych to approve the following items:

1. Cami Walker – Independent Contractor Agreement

Approve the agreement between Cami Walker and Cloverleaf Local Schools for individual student nursing duties per attached.

2. Tessa Owen – Independent Contractor Agreement

Approve the agreement between Tessa Owen and Cloverleaf Local Schools for individual student nursing duties per attached.

3. Medina County Board of Developmental Disabilities – STEP Program

Approve the agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for the STEP program August 19, 2015 – May 26, 2016 as presented.

4. Medina County Board of Developmental Disabilities Agreement

Approve the agreement between Medina County Board of Developmental Disabilities and Cloverleaf Local Schools for special education services August 19, 2015 through May 26, 2016 as presented.

5. ABC Therapy, Ltd.

Approve the agreement between ABC Therapy, Ltd and Cloverleaf Local Schools for speech therapy services as presented.

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6. **Bellefaire Jewish Children's Bureau (Monarch School)**

Approve the agreement between Bellefaire Jewish Children's Bureau and Cloverleaf Local Schools for special education services for the 2015-2016 school year as presented.

7. **Susanne J. McWilliams – Contracted Service Agreement**

Approve the agreement between Susanne J. McWilliams and Cloverleaf Local Schools for a three-day overnight FFA trip through the Medina County Career Center as part of the student's MCCC program as presented.

8. **Healthier 4 U Vending Agreement**

Approve the agreement between Healthier 4 U Vending Affiliate for placement of vending machines in the district per attached.

9. **Job Description**

Approve the revised job description as presented:

4.08a Accounts Receivable Bookkeeper (part-time)

10. **Out of State and Overnight Trip**

Approve the following out of state and overnight trip as presented:

Cloverleaf High School Varsity Softball Team to Orlando, Florida
March 19-27, 2017

Roll call as follows:

Ayes: Mr. Curran, Mrs. Rych, Mr. Schmock, Mr. Curran, and Mr. Myers

Nays: None

Motion Carried

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2015-139 UNFINISHED BUSINESS

Upon the recommendation of Superintendent Kubilus, Mr. Maloney motioned, seconded by Mrs. Rych to approve the following items:

1. **Plow Truck** – Mr. Kubilus presented the board a request to sell a plow truck owned by the district to Chatham Township for an \$17,000.00.

Roll call as follows:

Ayes: Mr. Schmock, Mrs. Rych, Mr. Curran, Mrs. Rych and Mr. Myers

Nays: None

Motion Carried

2. **Charter Schools** – Mr. Kubilus discussed a letter, prepared by he and Mr. Schmock, to be sent to the Representative Hambley, Representative Hall, and Senator Obhoff, outlining district concerns about charter school accountability. All board members signed the letter.

2015-140 ADJOURNMENT

Mr. Maloney motioned, seconded by Mrs. Rych, to adjourn the meeting at 6:48p.m.

Roll call as follows:

Ayes: Mr. Maloney, Mrs. Rych, Mr. Curran, Mr. Schmock and Mr. Myers

Nays: None

Motion Carried

President

Treasurer

CLOVERLEAF LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

June 30, 2016
Cloverleaf Central Office Conference Room
8:00 AM

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

A-3. Pledge to flag

A-4. Mission Statement

The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.

A-5. Additions or Deletions to Agenda

- a. _____
- b. _____
- c. _____

B. **RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C **BUSINESS/FINANCE** – Mr. Hudson

C-1 Amended Appropriations FY16

It is recommended that the Cloverleaf Board of Education approve the final appropriations FY16 as presented.

C-2 Temporary Appropriations FY17

It is recommended that the Cloverleaf Board of Education approve the temporary appropriations FY17 as presented.

C-3 Amended Certificate of Estimated Resources FY16

It is recommended that the Cloverleaf Board of Education approve the amended official certificate of estimated resources as presented.

C-4 Fund Advances

Advances approved at June 13, 2016 meeting, final amounts at fiscal year end:

\$143,474.79 General Fund 001-000 to Food Service 006-0000

\$8,126.32 General Fund 001-000 to Athletic 300-0000

Cloverleaf Board of Education approval of items C-1 through C-4_ by consent. _____ moved,

seconded by _____

that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

D. ADJOURNMENT

_____ moved, seconded by _____
that the foregoing recommendation be approved.

ROLL CALL: MR. MALONEY _____ MR. MYERS _____

MRS. RYCH _____ MR. SCHMOCK _____ MR. SCHREIBER _____

Time: _____